

SCANNING SERVICES - PLANNING

IFB #18-014 (All Bids)

"OFFICIAL" Results - Only awarding option #1

POSTED: Thursday, April 5, 2018

OPENED: Wednesday, May 16, 2018 at 11:00 AM

AWARD DATE: Wednesday, October 31, 2018

CONTRACT PERIOD: November 1, 2018 - December 31, 2019

The County of Lancaster considers no bids to be "official" until a Resolution is approved by the Board of Commissioners.

Bidders should therefore consider the bids posted below as "unofficial" and not to make any assumptions nor take any actions based on these results.

AWARDED VENDOR

			Comprehensive Microfilm & Scanning Services, Inc.		Data Management International	
ITEM	DESCRIPTION	ESTIMATED IMAGES	Cost per Image	TOTAL COST	Cost per Image	TOTAL COST
OPTION #1						
1-A	DOCUMENT SCANNING COSTS -SMALL (Includes: Prep, Scan, Index, and PDF output)	650,000	0.05600	\$ 36,400.00	0.04900	\$ 31,850.00
	DOCUMENT SCANNING COSTS - LARGE (Includes: Prep, Scan, Index, and PDF output)	90,000	0.96000	\$ 86,400.00	0.59000	\$ 53,100.00
1-B	DOCUMENT DESTRUCTION COSTS (Includes Certification of Destruction)			\$ 600.00		n/c
1-C	TRAVEL COSTS (Includes Pick-Up and Delivery)			\$ 1,500.00		n/c
OPTION 1 TOTAL COST:				\$ 124,900.00		\$ 84,950.00

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AWARDED VENDOR

		Comprehensive Microfilm & Scanning Services, Inc.			Data Management International	
OPTION #2						
2-A	FILE CONVERSION (TIFF to PDF/A) COSTS (Includes: Conversion, Indexing & Interface)	895,000	0.01250	\$ 11,187.50	0.01000	\$ 8,950.00
OPTION 2 TOTAL COST:				\$ 11,187.50		\$ 8,950.00
OPTION #3						
3-A	OPTION #1 and OPTION #2 Services					
OPTION 3 TOTAL COST:				\$ 136,087.50		\$ 88,266.00
COST TO MAIL / OVERNIGHT IN PROCESS FILES				at cost		\$ 20.00

Location of Services:

Edwardsville, PA

Huntingdon Va

Document Security (Item G)

Yes

Yes

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AWARDED VENDOR

ITEM	DESCRIPTION	ESTIMATED IMAGES	GRM Information Management		MetaSource, LLC	
			Cost per Image	TOTAL COST	Cost per Image	TOTAL COST
OPTION #1						
1-A	DOCUMENT SCANNING COSTS -SMALL (Includes: Prep, Scan, Index, and PDF output)	650,000	0.06500	\$ 42,250.00	0.05700	\$ 37,050.00
	DOCUMENT SCANNING COSTS - LARGE (Includes: Prep, Scan, Index, and PDF output)	90,000	1.00000	\$ 90,000.00	0.65000	\$ 58,500.00
1-B	DOCUMENT DESTRUCTION COSTS (Includes Certification of Destruction)			\$ -		\$ 450.00
1-C	TRAVEL COSTS (Includes Pick-Up and Delivery)			\$ -		\$ 2,400.00
OPTION 1 TOTAL COST:				\$ 132,250.00		\$ 98,400.00

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AWARDED VENDOR

			GRM Information Management		MetaSource, LLC	
OPTION #2						
2-A	FILE CONVERSION (TIFF to PDF/A) COSTS (Includes: Conversion, Indexing & Interface)	895,000	0.00700	\$ 6,265.00	0.00500	\$ 4,475.00
OPTION 2 TOTAL COST:				\$ 6,265.00		\$ 4,475.00
OPTION #3						
3-A	OPTION #1 and OPTION #2 Services					
OPTION 3 TOTAL COST:				\$ 138,515.00		\$ 102,875.00
COST TO MAIL / OVERNIGHT IN PROCESS FILES				\$ 6.00		\$ 2.50

Location of Services: alley, PA n/a Bristol, PA

Document Security (Item G) n/a Yes

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AWARDED VENDOR

ITEM	DESCRIPTION	ESTIMATED IMAGES	Ricoh		Scantek Inc.	
			Cost per Image	TOTAL COST	Cost per Image	TOTAL COST
OPTION #1						
1-A	DOCUMENT SCANNING COSTS -SMALL (Includes: Prep, Scan, Index, and PDF output)	650,000	0.05900	\$ 38,350.00	\$ 0.0395	\$ 25,675.00
	DOCUMENT SCANNING COSTS - LARGE (Includes: Prep, Scan, Index, and PDF output)	90,000	0.79000	\$ 71,100.00	\$ 0.8300	\$ 74,700.00
1-B	DOCUMENT DESTRUCTION COSTS (Includes Certification of Destruction)			\$ 1,940.00		\$ 3,000.00
1-C	TRAVEL COSTS (Includes Pick-Up and Delivery)			\$ 3,000.00		\$ 1,400.00
OPTION 1 TOTAL COST:				\$ 114,390.00		\$ 104,775.00

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AWARDED VENDOR

			Ricoh	Scantek Inc.
OPTION #2				
2-A	FILE CONVERSION (TIFF to PDF/A) COSTS (Includes: Conversion, Indexing & Interface)	895,000	\$ 8,950.00	\$ 0.0050 \$ 4,475.00
OPTION 2 TOTAL COST:			\$ 8,950.00	\$ 4,475.00
OPTION #3				
3-A	OPTION #1 and OPTION #2 Services			
OPTION 3 TOTAL COST:			\$ 123,340.00	\$ 109,250.00
COST TO MAIL / OVERNIGHT IN PROCESS FILES			at cost	\$ 25.00

Location of Services:	Pittsburgh, PA	Willow Grove, PA
Document Security (Item G)	Yes	Yes