



**FEES DO NOT COVER E-FILING  
SEE END OF FEE BILL FOR EXPLANATION OF E-FILING FEES**

**GENERAL CIVIL ACTIONS & APPEALS**

| ITEM  | EXPLANATION   | FEE        |
|---|---|------------|
| AMEND OR REISSUE WRIT   |   | \$ 9.50    |
| APPOINTMENT OF ARBITRATORS  | Praecipe for Reference  | \$ 41.25   |
| APPEAL - ASSESSMENT   | Includes \$120.50 Initial Filing Fee, \$.50 Tax, \$40.25 JCS/ATJ, \$14.25 Satisfaction, \$24.75 Court Order   | \$ 200.25* |
| APPEAL - TO HIGHER COURT  | To Superior or Commonwealth Courts  | \$ 90.25*  |
|   | <i>Note: Mailing costs will be charged for cases to be sent to appellate courts.</i>  |            |
|   | Lancaster Prothonotary fee for appeals to Superior or Commonwealth Court  | \$ 82.00   |
| APPEAL - LICENSE OR REGISTRATION SUSPENSION   | Includes \$120.50 Initial Filing Fee, \$.50 Tax, \$40.25 JCS/ATJ, \$24.75 Court Order   | \$ 186.00* |
| APPEAL – LIQUOR CONTROL BOARD   | Includes \$120.50 Initial Filing Fee, \$.50 Tax, \$40.25 JCS/ATJ, \$24.75 Court Order   | \$ 186.00* |
| APPEAL - MAGISTERIAL DISTRICT JUDGE   | Includes \$120.50 Initial Filing Fee, \$.25 Tax, \$40.25 JCS/ATJ, \$14.25 Satisfaction.   | \$ 175.25* |
| APPEAL – OFFICE OF OPEN RECORDS   | Includes \$120.50 Initial Filing Fee, \$.50 Tax, \$14.25 JCS/ATJ, \$24.75 Court Order   | \$ 186.00* |
| APPEAL - ZONING   | Includes \$120.50 Initial Filing Fee, \$.50 Tax, \$40.25 JCS/ATJ, \$24.75 Court Order   | \$ 186.00* |
| COLLECTION FEE  | For receiving rent payments in Landlord Tenant Actions - per transaction.   | \$ 8.00    |
| COMMENCEMENT OF ACTIONS<br><i>Up to 6 plaintiffs &amp; defendants (combined total) is included in initial filing fee, \$5.50 for each additional party will be charged.</i> | At Law or Equity - fees include \$120.50 Initial Filing Fee, \$.50 Tax, \$40.25 JCS/ATJ, \$14.25 Final Costs, \$5.00 PAF  | \$ 180.50* |
| EMINENT DOMAIN  | Eminent Domain - Declaration of Taking Includes \$120.50 Initial Filing Fee, \$.50 Tax, \$ 5.00 PAF, \$40.25 JCS/ATJ, \$14.25 Satisfaction, \$24.75 Court Order | \$ 205.25* |
| LIS PENDENS   |   | \$ 24.50   |
| MECHANICS LIEN CLAIM  | Fees include \$120.50 Initial Filing Fee, \$.50 Tax, \$40.25 JCS/ATF, \$14.25 Final Costs, \$5.00 PAF   | \$ 180.50* |
| MINOR'S COMPROMISE  | Includes \$120.50 Initial Filing Fee, \$.50 Tax, \$5.00 PAF, \$40.25 JCS/ATF, \$14.25 Satisfaction, \$24.75 Court Order   | \$ 205.25* |
| NAME CHANGE PETITION  | Change of Name Petitions - Includes \$120.50 Initial Filing Fee, \$.50 Tax, \$ 5.00 PAF, \$40.25 JCS/ATJ, \$24.75 Court Order                                   | \$ 191.00* |
|   | Name Change Search Certifications   | \$ 25.75   |
| ORDERS OF COURT   |   | \$ 24.75   |
| OBJECTIONS TO NOMINATION PETITIONS OR PAPERS  | Includes \$120.50 Initial Filing Fee, \$.50 Tax, \$5.00 PAF, \$40.25 JCS/ATJ, \$14.25 Satisfaction, \$24.75 Court Order   | \$ 205.25* |

|   |  |            |
|---|--|------------|
| PETITION FOR RETURN OF PROPERTY           | Petition for Return of Property / Vehicle Title- Includes \$120.50 Initial Filing Fee, \$.50 Tax, \$5.00 PAF, \$40.25 JCS/ATJ, \$14.25 Satisfaction, \$24.75 Court Order   | \$ 205.25* |
| POLITICAL SUBDIVISION OF THE COMMONWEALTH | Political Subdivision - The maximum Filing Fee to be charged to a Political Subdivision for any one of the services provided for herein shall be \$52.00. (\$32.75 filing fee, \$14.25 Satisfaction, and \$5.00 PAF fee) | \$ 52.00*  |
| REINSTATEMENT/REISSUE                     | Reinstate Complaint or Reissue Writ  | \$ 9.50    |
| STATEMENT OF INTENTION TO PROCEED         | Fee includes \$31.75 filing fee, \$5.00 PAF  | \$ 36.75   |
| STATEMENT OF OBJECTION                    | Includes \$120.50 Initial Filing Fee, \$.25 Tax, \$40.25 JCS/ATJ, \$14.25 Satisfaction.  | \$ 175.25* |
| TRANSFER CASE - IN                        | Civil Action transferred to Lancaster County   | \$ 19.50*  |
| TRANSFER CASE -OUT                        | Case to be Transferred to Another Court  | \$ 30.50   |

### FAMILY ACTIONS - CUSTODY, DIVORCE & PFA

| ITEM    | EXPLANATION   | FEE         |
|---------|---|-------------|
| CUSTODY | Custody with a Conference - Include: \$120.50 Writ, \$.50 Tax, \$40.25 JCS/ATJ, \$9.50 AOPC, \$70.00 CCO, \$5.00 PAF & \$24.75 Order  | \$ 270.50*  |
|         | Custody with Complaint Only - Fees include: \$120.50 Writ, \$.50 Tax, \$14.25 JCS/ATJ, \$9.50 AOPC, \$5.00 PAF  | \$ 175.75*  |
|         | Custody with stipulation- Include: \$120.50 Writ, \$.50 Tax, \$40.25 JCS/ATJ, \$9.50 AOPC, \$5.00 PAF & \$24.75 Order   | \$ 200.50*  |
|         | Custody Modification with Stipulation   | \$ 24.75    |
|         | Modification/Contempt with Conference- Includes \$70.00 CCO, \$24.75 Order  | \$ 94.75**  |
|         | Out of County - Out of State Registration of Custody Order  | \$ 24.75    |
| DIVORCE | Divorce – 3301 (c or d) (No Fault) Fees include: \$120.50 Writ, \$.50 Tax, \$40.25 JCS/ATJ, \$10.00 CTF, \$5.00 PAF, & \$59.75 Final Costs  | \$ 236.00*  |
|         | Each Additional Count for a claim - Includes \$30.50 Misc, \$40.25 JCS/ATF  | \$ 70.75**  |
|         | If Count is for Custody, add AOPC fee (AOPC fee is \$9.50)  | \$ 9.50     |
|         | Master's Fees (For each HALF day)<br><b>MASTER'S FEES ARE NON-REFUNDABLE.</b><br>Master's fees must be paid when Agreement shall be incorporated or Indignities are listed as a ground or Alimony is a claim. | \$ 475.00** |
|         | Divorce Final Costs - Filed after 6-11-1990 and before 3-271997   | \$ 59.75    |
|         | Opening a divorce-Fee includes \$120.50 Writ, \$5.00 PAF, & \$59.75 Final Costs   | \$ 185.25** |
|         | Divorce Case Transferred to Lancaster County - \$120.50 Writ, \$5.00 PAF & \$59.75 Final Costs  | \$ 185.25** |

|                                    |   |            |
|------------------------------------|---|------------|
| CERTIFICATIONS                     | Divorce Certification   | \$ 20.50   |
| ELECTION TO RESUME PRIOR NAME      | Divorce granted in Lancaster County, Pa.  | \$ 24.75   |
|                                    | Out of State or Out of County   | \$ 50.25   |
| PROTECTION FROM ABUSE              | Abuse Petitions (PFA) \$120.50 Initial Filing Fee, \$ .50 tax,\$5.00 PAF, \$40.25 JCS/ATF & \$24.75 Order Fee<br>(Payment of Costs to be determined by Court)<br>(PFA Fines as determined by Court) | \$ 191.00* |
|                                    | Hearing Surcharge – when applicable   | \$ 100.00  |
|                                    | Probation Administrative Fees (Per Month)<br>Assessed and Collected by Probation & Parole   | \$ 30.00   |
|                                    | Supervision Fees (Per Month)<br>Assessed and Collected by Probation & Parole  | \$ 25.00   |
|                                    | PFA Expungement Petition Filing Fee   | \$ 41.25*  |
| PFA/INDIRECT CRIMINAL CONTEMPT     | \$24.75 Order<br>\$300.00 LIVESCAN  | \$ 324.75  |
| PFA/ICC PROBATION/PAROLE VIOLATION | Order   | \$ 24.75   |
| PFA/ICC BENCH WARRANT              | Order   | \$ 24.75   |
| BAIL                               | Bond or Bail Piece or Bench Warrant Capias  | \$ 22.75   |
| ORDERS OF COURT                    |   | \$ 24.75   |

### JUDGMENTS & LIENS

| ITEM                       | EXPLANATION   | FEE        |
|----------------------------|---|------------|
| DISCONTINUANCE CERTIFICATE | Discontinuance Certificate (fee for each one)   | \$ 6.75    |
| EXECUTION                  | Praecipe for Writ   | \$ 40.25** |
|                            | For attachment – add Tax - \$.50  | \$ 40.75** |
| EXEMPLIFICATION OF RECORDS | Exemplification of Records  | \$ 24.75   |
| JUDGMENTS                  | Filing of any Final Judgment, Decree or Criminal Judgment - Fee Includes \$23.75 Judgment, \$.50 tax, \$5.00 PAF and \$14.25 satisfaction on Confessed Judgment, Notes, Bonds, Or Exemplified Records | \$ 43.50** |
|                            | For Judgments on District Justice - Fee Includes \$23.75 Judgment, \$.25 tax, \$5.00 PAF and \$14.25 satisfaction   | \$ 43.25** |
|                            | Default Judgments or Reduction of a Court Decision to Judgment  | \$ 23.75** |
|                            | Opening/Striking/Vacating a Judgment will be counted as a "First Filing" – Thereby requiring the JCP fee to be collected (Act59)(Fees are \$120.50 Initial Filing Fee, & \$40.25 JCS/ATF)             | \$ 160.75* |
| JUDGMENTS/LIENS            | Municipal, Federal, Commonwealth or Certified Copy – Fee includes \$23.75 judgment, 5.00 PAF, 14.25 Satisfaction.   | \$ 43.00** |
|                            | Suggestion of Non-Payment   | \$ 22.75   |

## MISCELLANEOUS FILING & SERVICES

| ITEM  | EXPLANATION  | FEE          |
|---|--|--------------|
| ACKNOWLEDGMENTS   | Of Sheriff, Treasurer or Tax Claim Bureau Deeds or Assignments   | \$ 12.00     |
| APPOINTMENT OF POLICE OFFICER                                     | Appointment of Police Officer - \$120.50 Initial filing fee & \$24.75 Court Order  | \$ 145.25*   |
| AUDITOR'S REPORTS   | (SCHOOL ONLY)  | \$ 23.75     |
| BUILDING AGREEMENTS   | Waiver of Liens or Stipulations  | \$ 34.75     |
| CERTIFICATIONS  | First Page   | \$ 7.25      |
|   | Additional Pages, Each   | \$ 2.50      |
| COURT VERDICT   | Court Verdict  | \$ 8.25      |
| <b>FILING OF ANY ACTION NOT PROVIDED FOR ON THIS FEE SCHEDULE</b> |  | \$ 25.25     |
| JUROR-RULE TO SHOW CAUSE  |  | \$ 24.75     |
| JURY TRIAL ROOM COST  | Jury Trial Court Room Costs – Per Day  | \$ 16.25     |
| LETTERS OF ATTORNEY   | Filing   | \$ 10.00     |
|   | Revocation   | \$ 4.75      |
|   | Charge for each additional name for Recording or Revocation  | \$ 1.50      |
| NOTARY PUBLIC   | Prothonotary Fee   | \$ 4.75      |
| NOTARY SIGNATURE CERTIFICATION                                    | Notary Public or MDJ   | \$ 4.75      |
| PASSPORTS   | See US Dept. of State Website<br><a href="http://www.travel.state.gov">www.travel.state.gov</a>                                  |              |
| PASSPORT PHOTOS   |  | \$ 12.00     |
| PETITION TO CUMULATE  | \$24.50 Filing Fee, \$24.75 Order Fee  | \$ 49.25     |
| PETITION TO OPEN PRIVATE ROAD                                     | Petition to Open Private Road - Includes \$120.50 Initial Filing Fee, \$.50 Tax, \$ 5.00 PAF, \$40.25 JCS/ATJ, 24.75 Court Order | \$ 191.00*   |
| PHOTOCOPIES   | Hard Copies  | \$ 0.25/page |
| REVIVALS  | Writ of Revival – Fee includes \$31.75 filing fee, \$5.00 PAF  | \$ 36.75**   |
|   | Writ of Scire Facias - Fee includes \$31.75 filing fee, \$5.00 PAF   | \$ 36.75**   |
| ROAD DOCKET   | Road Docket – Includes \$25.25 Filing Fee, \$5.00 PAF  | \$ 30.25*    |

|  |  |  |
|--|--|--|
| SATISFACTIONS                                    | Includes: Lis pendens, Releases of Real Estate, Postponements, Assignments, Subordinations of any Encumbrance or Liens by Power of Attorney or Otherwise, Settlement, Discontinuance, Ending or Termination of any Civil Action – At Law or Equity | \$ 14.25                                     |
| CERTIFICATION OF MOTOR VEHICLE JUDGMENT (DL-201) | Judgments Certified to Harrisburg<br>\$25.25 filing fee, \$7.25 certification  | \$ 32.50                                     |
| STATEMENT OF INTENTION TO PROCEED                | Fee includes \$31.75 filing fee, \$5.00 PAF  | \$ 36.75                                     |
| SUBPOENA   | Signed and sealed  | \$ 4.75                                      |
| FOREIGN SUBPOENA                                 | \$25.25 Filing Fee plus<br>\$4.75 per subpoena   | \$ 25.25<br>PLUS \$4.75 for<br>each subpoena |
| SURETY BONDS                                     | Financial Statement  | \$ 25.25                                     |

## **E-FILING CONVENIENCE FEES**

(effective October 30, 2023)

**Fees cover printing, mailing (where applicable) and administrative costs of E-Filing**

**Commencement of any Action\* and Appeals\* - \$25.00**

**Judgment\*\*, Contempt\*\*, Modification\*\*, Revival\*\* - \$15.00**

**All other filing categories - \$5.00**

**NO CONVENIENCE FEES FOR ANY SUBSEQUENT FILINGS**

**NOT LISTED ON FEE SCHEDULE**

Credit Card Convenience Fees Paid Directly to MSB Payment Processing  
2.19% Credit Card (\$1.00 minimum)  
1.79% Debit Cart (\$1.00 minimum)

Business checks, certified checks, money orders in the ***EXACT*** amount of the filing are to be made payable to:

**“PROTHONOTARY OF LANCASTER COUNTY”**

Change will only be given for cash

**A Fee of \$35.00 will be charged for all Returned Checks**

## **DEFINITIONS:**

1. Filing shall mean and include docketing, entering, indexing and filing.
2. A counterclaim is not to be considered as commencing a new action.
3. Garnishment proceedings shall not be considered as part of the execution.
4. Proceedings on any lien other than revival shall be interpreted as commencement of new action.
5. Certification of any papers or giving of any memorandum of filing may be included in the services herein enumerated and rendered.
6. Any action of proceeding to strike off, or open, any judgment shall be considered as commencement of new action.

**The prothonotary shall not be required to enter on docket any suit or action or order of court or enter any judgment thereon or perform any services whatsoever for any person, political subdivision or the Commonwealth until the requisite fee is paid. - 42 P.S. § 21073 (b)**