

Volunteer Clearances

All volunteers working with children in the state of Pennsylvania are required to submit three clearances: PA child abuse clearance, PA criminal background check, and FBI clearance. Fortunately, the first two are free for volunteers and can be done online.

We do accept clearances if you already have them for work or another volunteer site. Clearances must be within the last two years.

If you need the clearances, please use the links listed below.

Pennsylvania State Criminal Background Check:

<https://epatch.state.pa.us/>

A couple of helpful guidelines:

- This site is free to volunteers.
- Do not use initials. Write out your entire name, including your middle name.
- You do need to list everyone and everywhere you have lived since 1975. Do not worry if you don't have every detail but do the best you can. The more information you provide the more it will accelerate the process.
- Save the Certification Form to your computer.

Pennsylvania Child Abuse Clearance:

<https://www.compass.state.pa.us/cwis/public/home>

A couple of helpful guidelines:

- This site is free to volunteers.
- Create an Individual Account.

FBI Clearances:

There are two options to meet this requirement based on the amount of time you have resided in PA.

If you have continuously resided in Pennsylvania for 10 years:

Volunteers who have continuously resided in Pennsylvania for 10 years must fill out the Ten-Year Resident Waiver, which will be provided. You are not required to obtain FBI Clearances. (waiver below)

If you have lived outside of Pennsylvania in the last 10 years:

A fingerprint-based federal criminal history (through the FBI) submitted through the Pennsylvania State Police, or its authorized agent is required if the volunteer has lived outside the Commonwealth of Pennsylvania in the last 10 years. Visit <https://www.identogo.com/locations/pennsylvania>

Enter Service Code

1KG6ZJ. You must register to visit a local fingerprinting site and pay **\$\$23.25** at the time of your fingerprint appointment. You will receive the clearance by mail a few weeks after your prints are taken.

- **NOTE: YOU WILL NOT RECEIVE A HARD COPY OF YOUR RESULTS!**
 - You will receive an email from PASafeCheck (aka Identogo) with your Unofficial Results. Unofficial Results are acceptable for submission to us.
- We suggest you open this email from a computer because you must save your results. Once you open the email, you have only one time accessing your results; your results last 30 days.

Once your applications are processed, you'll receive an email directing you to the Child Welfare Account, where you can retrieve and save your clearance. You will need your Keystone ID and password to access your clearance.

Email your Identogo, PSP, and DHS results to YAP Coordinator Dena Maounis at DMAounis@co.lancaster.pa.us

10 YEAR RESIDENT DISCLAIMER IN LIEU OF FINGERPRINTS

Required by the Child Protective Service Law

23 Pa. C.S. Section 6344.2 (relating to volunteers having contact with children)

I swear/affirm that I am seeking a volunteer position and **AM NOT** required to obtain a certification through the Federal Bureau of Investigation, as:

- the position I am applying for is unpaid; **and**
- I have been a resident of Pennsylvania during the entirety of the previous ten-year period; **or**
- I have lived in PA less than 10 years but have previously submitted a certification through the FBI since establishing residency in PA.

I swear/affirm that I have never been named as a perpetrator of a founded report of child abuse as defined by the Child Protective Services Law.

I swear/affirm that I have not been convicted of any of the following crimes under Title 18 of the Pennsylvania consolidated statutes or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

Chapter 25 (relating to criminal homicide)

Section 2702 (relating to aggravated assault)

Section 2709 (relating to stalking)

Section 2901 (relating to kidnapping)

Section 2902 (relating to unlawful restraint)

Section 3121 (relating to rape)

Section 3122.1 (relating to statutory sexual assault)

Section 3123 (relating to involuntary deviate sexual intercourse)

Section 3124.1 (relating to sexual assault)

Section 3125 (relating to aggravated indecent assault)

Section 3126 (relating to indecent assault)

Section 3127 (relating to indecent exposure)

Section 4302 (relating to incest)

Section 4303 (relating to concealing death of child)

Section 4304 (relating to endangering welfare of children)

Section 4305 (relating to dealing in infant children)

Section 5902(b) (relating to prostitution and related offenses)

Section 5903(c) (d) (relating to obscene and other sexual material and performances)

Section 6301 (relating to corruption of minors)

Section 6312 (relating to sexual abuse of children), or an equivalent crime under Federal law or the law of another state.

I have not been convicted of a felony offense under Act 64-1972 (relating to the controlled substance, drug device and cosmetic act) committed within the past five years.

A – 10 YEAR RESIDENT DISCLAIMER IN LIEU OF FINGERPRINTS

I understand that I shall not be approved for service if I am named as a perpetrator of a founded report of child abuse or have been convicted of any of the crimes listed above or of offenses similar in nature to those crimes under the laws or former laws of the United States or one of its territories or possessions, another state, the District of Columbia, the Commonwealth of Puerto Rico or a foreign nation, or under a former law of this Commonwealth.

I understand that if I am arrested for or convicted of an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law as listed above, or am named as perpetrator in a founded or indicated report, I must provide the administrator or designee with written notice not later than 72 hours after the arrest, conviction or notification that I have been listed as a perpetrator in the Statewide database.

I understand that if the person responsible for employment decisions or the administrator of a program, activity or service has a reasonable belief that I was arrested or convicted for an offense that would constitute grounds for denying participation in a program, activity or service under the Child Protective Services Law, or was named as perpetrator in a founded or indicated report, or I have provided notice as required under this section, the person responsible for employment decisions or administrator of a program, activity or service shall immediately require me to submit current certifications obtained through the Department of Human Services, the Pennsylvania State Police, and the Federal Bureau of Investigation, as appropriate. The cost of clearances shall be borne by Lancaster County District Attorney's office.

I understand that if I willfully fail to disclose information required above, I commit a misdemeanor of the third degree and shall be subject to discipline up to and including denial of a volunteer position. I understand that the person responsible for employment decisions or the administrator of a program, activity or service is required to maintain a copy of my certifications. I hereby swear/affirm that the information as set forth above is true and correct. I understand that false swearing is a misdemeanor pursuant to Section 4903 of the Crimes Code.

BSA Member ID Number: _____ Unit Type: _____ Unit #: _____

Volunteer Position: _____

Name: _____ Signature: _____

Witness:

_____ Signature: _____

Date: _____

A – 10 YEAR RESIDENT DISCLAIMER IN LIEU OF FINGERPRINTS