

LANCASTER COUNTY DRUG AND ALCOHOL COMMISSION
GPRRA Tool Instructions & Process

I. The GPRRA Tool

- a. GPRRA is an acronym for: *Government Performance and Results Act*
- b. Collection tool to gather and report performance data specific to State Opioid Response (SOR) funding
- c. There are three parts of the GPRRA Tool: *Intake, Follow-Up, and Discharge*

II. The GPRRA Tool MUST be completed for those individuals who have utilized substances that contain opioids and/or stimulants

- a. GPRRA tool can be found at:
<https://www.ddap.pa.gov/Documents/GPRRA/CSAT%20GPRRA%20Tool%20English.pdf>
- b. GPRRA instructions can be found at:
<https://www.ddap.pa.gov/Documents/GPRRA/CSAT%20GPRRA%20QxQ.pdf>

III. Department of Corrections

- a. If circumstances warrant*, it is strongly encouraged that the DOC staff permit the individual to view the *LCDAC GPRRA Training Video* <https://vimeo.com/610051049>
(*It is realized that in most circumstances, this is not possible)
- b. DOC staff are responsible for reviewing and obtaining a signature from the individual on the following documents:
 - i. *GPRRA Acknowledgment Signature Page*
<https://www.co.lancaster.pa.us/DocumentCenter/View/15120/10A-LCDAC-GPRRA-Follow-Up-Acknowledgement-Signature-Page>
 - ii. *MAT Participant Information Form*
 - iii. For ALL identified listed individuals on the *GPRRA Acknowledgment Signature Page* and/or the *MAT Participant Information Form* who can be contacted to reach the client, a LCDAC consent form
<https://www.co.lancaster.pa.us/DocumentCenter/View/13286/06-Consent-to-Release-Information-rvsd-08122021> **MUST** be completed **for each listed individual**
 - iv. Email all documents to: DrugAlcohol@co.lancaster.pa.us
- c. DOC staff are responsible for completing the *Intake GPRRA*,
- d. DOC staff are responsible for entering the *Intake GPRRA* into *PA WITS* (Web Infrastructure for Treatment Services).
- e. No other GPRRA related functions are required by the DOC staff as the LCDAC staff will take over the remaining required GPRRA related functions.

IV. Inpatient Treatment Providers

- a. It is strongly encouraged that the *LCDAC GPRRA Training Video* <https://vimeo.com/610051049> be viewed by the individual **prior** to initiating the intake GPRRA.
- b. The inpatient treatment provider staff will have the individual complete the *GPRRA Acknowledgment Signature Page*
<https://www.co.lancaster.pa.us/DocumentCenter/View/15120/10A-LCDAC-GPRRA-Follow-Up-Acknowledgement-Signature-Page>
 - i. For ALL identified listed individuals who can be contacted to reach the client, a LCDAC consent form <https://www.co.lancaster.pa.us/DocumentCenter/View/13286/06-Consent-to-Release-Information-rvsd-08122021> **MUST** be completed **for each listed individual**

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- c. The inpatient treatment provider staff are responsible for completing the *Intake GPRRA*.
- d. Upon completion of the *Intake GPRRA*, the inpatient treatment provider staff will email the completed *Intake GPRRA*, ***GPRRA Acknowledgement Signature Page***, AND all completed consents for those individuals who may be contacted to reach the client. Send everything to DrugAlcohol@co.lancaster.pa.us,
- e. **Do NOT enter the GPRRA into the PA WITS system***
 (*LCDAC will take the responsibility of entering the intake GPRRA tool into the PA WITS system)
- f. At discharge, provider staff is responsible for asking the individual to sign a consent that allows LCDAC to contact the Aftercare agency or agencies to which the individual is being referred.
 - i. Upon completion of the consent(s), the provider will email the consent(s) to: DrugAlcohol@co.lancaster.pa.us
- g. No other GPRRA related functions are required by the inpatient treatment provider staff as the LCDAC staff will take over the remaining required GPRRA related functions (i.e., *Follow-Up GPRRA*)

V. Case Management Services at the Outpatient level

- a. The Outpatient treatment provider staff are responsible for completing the *Intake GPRRA* , the *Follow-Up GPRRA*, and the *Discharge GPRRA*.
- b. The Outpatient treatment provider staff will have the individual complete the ***GPRRA Acknowledgement Signature Page***
<https://www.co.lancaster.pa.us/DocumentCenter/View/15120/10A-LCDAC-GPRRA-Follow-Up-Acknowledgement-Signature-Page>
 - i. For ALL identified listed individuals who can be contacted to reach the client, a LCDAC consent form <https://www.co.lancaster.pa.us/DocumentCenter/View/13286/06-Consent-to-Release-Information-rvsd-08122021> **MUST** be completed ***for each listed individual***
- c. Upon completion of the *Intake GPRRA*, the Outpatient treatment provider staff will email the completed *Intake GPRRA*, ***GPRRA Acknowledgement Signature Page***, AND all completed consents for those individuals who may be contacted to reach the client. Send everything to DrugAlcohol@co.lancaster.pa.us,
- d. **Do NOT enter the GPRRA into the PA WITS system***
 (*LCDAC will take the responsibility of entering the *Intake GPRRA* tool into the PA WITS system)
- e. Upon completion of the *Follow-Up GPRRA*, the Outpatient treatment provider staff will email the completed *Follow-Up GPRRA* to DrugAlcohol@co.lancaster.pa.us,
- f. **Do NOT enter the GPRRA into the PA WITS system***
 (*LCDAC will take the responsibility of entering the *Follow-Up GPRRA* tool into the PA WITS system)
- g. Upon completion of the *Discharge GPRRA*, the Outpatient treatment provider staff will email the completed *Discharge GPRRA* to DrugAlcohol@co.lancaster.pa.us,
- h. **Do NOT enter the GPRRA into the PA WITS system***
 (*LCDAC will take the responsibility of entering the *Discharge GPRRA* tool into the PA WITS system)
- i. LCDAC staff will do their due diligence to send out reminders to the Outpatient treatment provider staff when the *Follow-Up GPRRA*'s are due, which is between 5-8 months after the

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Intake GPRA was completed. **HOWEVER, it is the outpatient provider's responsibility to complete the follow-up GPRA's.**

VI. Individuals Prescribed Medication(s) for an Opioid Use Disorder (MOUD)

- a. The MAT/MARS/hospital service provider staff are responsible for completing the *Intake GPRA*, the *Follow-Up GPRA*, and the *Discharge GPRA*.
- b. The MAT/MARS/hospital provider staff will have the individual complete the **GPRA Acknowledgment Signature Page**
<https://www.co.lancaster.pa.us/DocumentCenter/View/15120/10A-LCDAC-GPRA-Follow-Up-Acknowledgement-Signature-Page>
 - i. For ALL identified listed individuals who can be contacted to reach the client, a LCDAC consent form <https://www.co.lancaster.pa.us/DocumentCenter/View/13286/06-Consent-to-Release-Information-rvvd-08122021> **MUST** be completed **for each listed individual**
- c. Upon completion of the *Intake GPRA* tool, the MAT/MARS/hospital service provider staff will email the completed *Intake GPRA*, **GPRA Acknowledgment Signature Page**, AND all completed consents for those individuals who may be contacted to reach the client. Send everything to DrugAlcohol@co.lancaster.pa.us,
- d. **Do NOT enter the GPRA into the PA WITS system***
(*LCDAC will take the responsibility of entering the *Intake GPRA* tool into the PA WITS system)
- e. Upon completion of the *Follow-Up GPRA*, the MAT/MARS/hospital service provider staff will email the completed *Follow-Up GPRA* to DrugAlcohol@co.lancaster.pa.us,
- f. **Do NOT enter the GPRA into the PA WITS system***
(*LCDAC will take the responsibility of entering the *Follow-Up GPRA* tool into the PA WITS system)
- g. Upon completion of the *Discharge GPRA*, the MAT/MARS/hospital service provider staff will email the completed *Discharge GPRA* to DrugAlcohol@co.lancaster.pa.us,
- h. **Do NOT enter the GPRA into the PA WITS system***
(*LCDAC will take the responsibility of entering the *Discharge GPRA* tool into the PA WITS system)
- i. While the LCDAC STAFF will do their due diligence to send out reminders to the MAT/MARS/hospital service provider staff when the *Follow-Up GPRA's* are due, which is between 5-8 months after the *Intake GPRA* was completed; **it is the MAT/MARS/hospital service provider staff's responsibility to complete the Follow-Up GPRA's.**