| Lancaster County Drug & Alcohol Commission | *Fiscal # 2a*<br>*Policy: Dependents Defined for Liability Purposes* |
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| *Most Current Revision: 09142022*<br>*Effective Date: 07012020* | *Page: 1 of 1* |

## *I. Purpose*

To describe the procedures for determining dependents as outlined on the client liability

## *II. Procedure*

Dependents are those individuals reported on the client's federal tax return which are defined in the most current IRS statutes, regulations or standards which can be located: http://www.irs.gov

- Clarification that may be needed for some of the more frequent questions surrounding who can be claimed as dependent include:
  - A significant other (that is: a person who has been living with the client for more than 6 months or vice versa) AND who is unemployed AND who is the legal custodial parent with the client of a child.
  - A significant other (that is: a person who has been living with the client for more than 6 months or vice versa) that is making less than $4,300.00 per year can be declared a dependent.

The contracted treatment service provider is responsible for ensuring the most current parameter's set forth by the IRS statutes, regulations or standards are being utilized for the purposes of the proper identification of the listed client dependents found on the submitted client liability.

Using the most current posted liability document, the names of all dependents (including self) and their relationship to the client shall be entered into the space provided.

REMEMBER: the listed dependents found on the client liability are to be the same as those reported on the client's federal tax return in accordance with all current IRS statutes, regulations, and standards (located at: http://www.irs.gov)

It falls to the contracted service provider to ensure the listed dependents found on the client liability are in accordance with the parameters set forth in this policy.

Failure to list the client dependents as outlined on this policy may render the client liability as null and void, thereby holding the provider liable for any payments made by LCDAC for the client treatment services.

Approved By: Rick Kastner 09142022

Rick Kastner LCDAC Executive Director Date