



Drug and Alcohol Commission

150 North Queen Street
Suite #410
Lancaster, PA 17603
Phone: 717-299-8023
Fax: 717-293-7252
www.co.lancaster.pa.us

County Commissioners

Joshua G. Parsons, Chairman
Ray D'Agostino, Vice-Chairman
Craig E. Lehman

Executive Director

Rick Kastner, M.Ed.

MEMORANDUM OF IMPORTANCE

TO: All LCDAC Contracted Residential Treatment Providers &
ALL LCDAC Contracted Service Providers with a SOR Funded Case Manager*
(*that is: Gate House; PA Counseling; Nuestra Clinica; Naaman Center)

FROM: Rick Kastner, LCDAC Executive Director

SUBJECT: SOR Funded Lancaster County Residents & the Completion of the
Required Government Performance and Results Act (GPRA) Tool

DATE: January 4, 2021

EFFECTIVE DATE: January 11, 2021

As all our contracted service providers receiving SOR funding are aware, LCDAC is mandated to utilize SOR funds in lieu of SCA funds for those individuals with an OUD. As such, LCDAC must ensure that all SOR funding stipulations are fully executed. This is both a DDAP and federal requirement.

For LCDAC to continue to receive SOR payments from DDAP, we are obligated to ensure that a completed GPRA tools occur at the designated timeframes, as well as guaranteeing that the data/documentation from the GPRA tool is properly entered into WITS in a timely manner.

Rather than burden you, our contracted service providers, with entering the GPRA information into WITS, LCDAC will take on this responsibility. **WHAT WE WILL NEED FROM YOU IS:**

- **A SCANNED COPY OF THE COMPLETED GPRA TOOL.**
- **Completed GPRA tools at the following time frames:**
 - Initial GPRA
 - Due at time of intake.





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- 6-month post intake follow-up GPRA
 - Due within 5-8 months after the initial GPRA was completed.
 - Discharge GPRA
 - Due within 14 days after the individual has been discharged from services.
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- Email your scanned copy of the completed GPRA tool to:
bsayeg@co.lancaster.pa.us

For those of you who may be interested, DDAP has listed GPRA webinars and frequently asked questions on their website. For your convenience, GPRA resources can be viewed at this link:

https://www.ddap.pa.gov/Professionals/Pages/For_SCAs.aspx.

If you need assistance, have questions or concerns, please do not hesitate to reach out to Becky Sayeg, Case Management Supervisor: 717-295-3551 or bsayeg@co.lancaster.pa.us

Your investment in this collaborative process is greatly appreciated!!

