

**COUNTY COMMISSIONERS' MINUTES**  
**WEDNESDAY, SEPTEMBER 20, 2023**

The Board of County Commissioners met today for a Commissioners' Meeting.

Present at today's meeting were:

**Ray D'Agostino, Chairman**  
**Joshua G. Parsons, Vice-Chairman**  
**John B. Trescot**  
**BOARD OF COUNTY COMMISSIONERS**

**Lawrence M. George**  
**COUNTY ADMINISTRATOR/CHIEF CLERK**

Also present were:

**Timothy Burke, Deputy Director**  
**HUMAN RESOURCES**

**Matt Knepper, Director**  
**AGRICULTURAL PRESERVE BOARD**

**Brian Koenig, Deputy CIO**  
**INFORMATION TECHNOLOGY**

**Christa Miller, Chief Clerk & Registrar**  
**VOTER REGISTRATION**

**Pat Mulligan, Director**  
**BUDGET SERVICES**

**Christina Peddigree, Director**  
**HUMAN RESOURCES**

Commissioner D'Agostino called the meeting to order at 9:15 a.m. followed by the Pledge of Allegiance.

Commissioner D'Agostino announced approval of the September 12, 2023, Commissioners' Meeting Minutes.

**RESOLUTION NO. 65 OF 2023**

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster to approve the following budget adjustments for the Intermediate Punishment Treatment Program grant which was approved on May 24, 2023:

**REVENUE ACCOUNT:**

Adult Probation and Parole – Administrative Services	<b><u>\$34,833.00</u></b>
State Grant Funding	
B1120 Program 41046 A6321	

**Expenditure Account:**

Adult Probation and Parole – Supervision Services	
Electronic Monitoring Services	<b><u>\$34,833.00</u></b>
B1120 Program 41046 A7334	
	<b><u>\$34,833.00 (+)</u></b>

Motion passed unanimously.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the Election and Voter Registration Office, to approve the following:

**Amendment to**  
**Lease With:**

Arcadia Road Holdings, LLC  
Lancaster, PA

**Purpose:**

To renew the existing lease under the renewal provision for 9,778 usable square feet at 1397 Arcadia Road, Lancaster, Pennsylvania, for voting machine

-Continued-

**Lancaster County Commissioners' Meeting  
Wednesday, September 20, 2023**

warehouse storage space and staging of voting equipment and for local election officials to make their election night returns.

**Amount:**

Total of \$538,282.53 broken down as follows:

Year 1 - Annual Base Rent - \$8.25 x 9,778 square feet, \$6,722.38/month; \$80,668.50/year.

Year 2 - Annual Base Rent - \$8.50 x 9,778 square feet, \$6,924.05/month; \$83,088.56/year. Increase of 3%.

Year 3 - Annual Base Rent - \$8.70 x 9,778 square feet, \$7,131.77/month; \$85,581.21/year. Increase of 3%.

Year 4 - Annual Base Rent - \$9.01 x 9,778 square feet, \$7,345.72/month; \$88,148.65/year. Increase of 3%.

Year 5 - Annual Base Rent - \$9.29 x 9,778 square feet, \$7,566.09/month; \$90,793.11/year. Increase of 3%.

**Additional Rent:**

The County shall also pay Common Area Maintenance (CAM) expenses estimated at \$2.25 x 9,778 square feet or \$22,000.50 per year. All other provisions of the Lease with regard to Common Area Maintenance charges remain in full force and effect.

**Term:**

The lease shall be extended for an additional five years commencing January 1, 2024 through December 31, 2028.

**Funding:**

Election Integrity Grant.

Motion passed unanimously.

**RESOLUTION NO. 66 OF 2023**

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster to enter into Agreements of Sale for Agricultural Conservation Easements with the following property owners:

<b><u>Name/Township</u></b>	<b><u>Type of Easement</u></b>	<b><u>County Share</u></b>	<b><u>State Share</u></b>
Kirby F. Nissley & Joanna E. Nissley 2022-010 Rapho Township	Perpetual	\$0.00	\$364,480.00

The Commissioners certify that the Kirby F. Nissley & Joanna E. Nissley, consisting of 93.79 acres of which 91.12 acres is proposed for preservation, is located in the Agricultural Security Area of Rapho Township.

<b><u>Name/Township</u></b>	<b><u>Type of Easement</u></b>	<b><u>County Share</u></b>	<b><u>Township Share</u></b>
Sandra J. Witmyer 2022-017 Warwick Township	Perpetual	\$125,760.00	\$45,000.00

The Commissioners certify that the Sandra J. Witmyer, consisting of 44.69 acres of which 42.69 acres is proposed for preservation, is located in the Agricultural Security Area of Warwick Township.

Motion passed unanimously.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of Information Technology, to approve the following:

**Agreement With:**

TCW-GAV  
Lancaster, PA

-Continued-

Lancaster County Commissioners' Meeting  
Wednesday, September 20, 2023

**Purpose:** To purchase and install audio and visual equipment for Zoom room meetings in the 19 Magisterial District Judge offices, replacing outdated software and equipment.

**Amount:** \$125,321.19.

**Term:** This agreement would last until the project is completed, within approximately 18 months.

**Funding:** ARPA funding which was approved through Resolution No. 58 of 2023 on August 16, 2023.

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of Behavioral Health/Developmental Services (BH/DS), to approve the following:

1. **Amended Agreement with:** The PAI Corporation  
d.b.a. Excentia Human Services  
Lancaster, PA
 

**Purpose:** To increase the contract due to increased utilization, changes in with day and without day services for residential services, and one time only funding.

Excentia Human Services provides in-home and community habilitation and residential services for individuals being served by Lancaster County Intellectual & Developmental Disabilities.

**Amount/Term:** Increase of \$17,725.98, 2.15%, for a total contract amount of \$843,443.81 for the period July 1, 2022 through June 30, 2023.

**Funding:** Human Services Block Grant Funding.
2. **Renewal Agreement With:** Schreiber Center for Pediatric Development  
Lancaster, PA
 

**Purpose:** To provide camping services to individuals being served by Lancaster County Intellectual & Developmental Disabilities.

**Amount/Term:** \$30,000.00 for the period July 1, 2023 through June 30, 2024.

**Funding:** Human Services Block Grant Funding.
3. **New Agreement With:** Robert Half, Inc.  
San Roman, CA
 

**Purpose:** To provide temporary professional staffing for on-site accounting services.

**Amount/Term:** \$41,580.00 for the period September 27, 2023 through September 26, 2024.

**Funding:** Various sources - non-County funding.

Motion passed unanimously.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the Drug and Alcohol Commission, to approve the following:

<b><u>Renewal</u></b>	<b><u>For:</u></b>	<b><u>Amounts</u></b>	<b><u>Percent</u></b>
<b><u>Agreements With:</u></b>		<b><u>Fiscal Year</u></b>	<b><u>Increase/</u></b>
		<b><u>2022/2023</u></b>	<b><u>Decrease</u></b>

Lancaster County Commissioners' Meeting  
 Wednesday, September 20, 2023

ARS of Ephrata	Methadone	\$15.00/day	
	+25%		
Ephrata, PA	Outpatient: Assessments	\$76.00/hour	
&	Individual	\$72.00/day	
ARS of Lancaster	Group	\$32.00/day	
Lancaster, PA	Clinical Consultation/Training	\$40.00/hour	
	Screening	No Charge	
	Intensive Outpatient: Individual	\$72.00/day	
	Group	\$32.00/day	
	Narcan Kit	\$100.00/Kit	
	Transportation	\$1,000.00	
	Case Management Services	\$36.00/hour	
	Medication Assisted Treatment	At cost	
	Total CAP	\$4,000.00	
Elizabethtown Area Communities That Care Elizabethtown, PA	School based prevention & education services, Club Ophelia & PEP	\$12,500.00	
Dars Inc. Manos House	3.5 rehab	\$191.00/day	
	+10.40%		
Columbia, PA	Case management services	\$36.00/hour	
	Medication assisted treatment	at cost	
Roxbury Treatment Center	3.7 withdrawal management	\$283.00/day	
Shippensburg, PA	3.5 rehab	\$254.00/day	
	3.5 rehab enhanced	\$264.00/hour	+6.44%
	Case management services	\$36.00/hour	
	Medication assisted treatment	at cost	
YWCA of Lancaster Lancaster, PA	School-based prevention & education services; programs include Girl Power! & YWCA Bigs & Littles Program	\$12,500.00	
<b>Renewal</b>	<b>For:</b>	<b>Amounts</b>	<b>Percent</b>
<b>Agreements With:</b>		<b>Fiscal Year</b>	<b>Increase/</b>
		<b>2022/2023</b>	<b>Decrease</b>
H.E.A.R, Inc./ Gate House for Men Lititz, PA	Halfway House	\$212.00/day	+19.10%
	Case Management Services	\$36.00/hour	
	Medication Assisted Treatment	at cost	
	SOR Case Management & Recovery		
	Housing Grant	\$688,671.00	+506.64%
Gate House for Men Mountville, PA	Halfway House	\$209.00/day	+19.43%
	Case Management Services	\$36.00/hour	
	Medication Assisted Treatment	at Cost	
	SOR Case Management & Recovery		
	Housing Grant	\$688,671.00	+506.64%
Gate House for Women Marietta, PA	Halfway House	\$204.00/day	+20%
	Case Management Services	\$36.00/hour	
	Medication Assisted Treatment	at Cost	
	SOR Case Management & Recovery		
	Housing Grant	\$688,671.00	+506.64%
Gate House Behavioral Health Services Lancaster, PA	Outpatient: individual, family & couples counseling assessments & evaluations	\$72.00/hour \$76.00/hour	

Lancaster County Commissioners' Meeting  
 Wednesday, September 20, 2023

group counseling	\$32.00/hour	
clinical consultation	\$40.00/hour	
Intensive Outpatient:		
individual counseling	\$72.00/hour	
group counseling	\$32.00/hour	
Adolescent - Individual	\$76.00/hour	
Adolescent - Group	\$32.00/hour	
Transportation	\$3,000.00	
Screening	No Charge	
Narcan Kit Maximum	\$100.00/kit	
Two Case Manager Positions	\$132,480.00	
Medication Assisted Treatment	at cost	
SOR Case Management & Recovery		
Housing Grant	\$688,671.00	+506.64%
Recovery Support Specialist Training	\$36,720.00	
Total Lancaster SCA contract cap	\$897,871.00	+58.71%
* 90% State & 10% County Funding		
for outpatient & intensive outpatient *		

<u>Renewal</u> <u>Agreements With:</u>	<u>For:</u>	<u>Amounts</u> <u>Fiscal Year</u> <u>2022/2023</u>	<u>Percent</u> <u>Increase/</u> <u>Decrease</u>
Substance Abuse Services, Inc. The RASE Project Lancaster, PA	Medication Assisted Recovery Support Specialist (MARS Program) x 554 maximum hours Seven (7) Recovery Support Specialists Positions Total Contract Cap: *100% State Funds *	\$92.52/hour  \$386,400 \$437,656.00	
Lancaster General Hospital Lancaster, PA	Medication Assisted Treatment Total Lancaster SCA contract cap	\$25,000.00	
Libertae, Inc. Bensalem, PA	3.1 halfway house services  Rehab Case management services Medication assisted treatment	\$225.00/day  \$339.00/day \$36.00/hour at cost	+57.34% +44.87%
Shawn McNichol	Education, consultation and training services Total expenditure	\$50.00/hour  \$36,000.00	New New
Daystar Center for Spiritual Recovery Harrisburg, PA	Halfway house Case management services Medication assisted treatment	\$175.00/day \$36.00/hour at cost	+10.1%
Outside In/Pathways to Recovery program Bolivar, PA	3.5 rehab Case management services Medical assisted treatment	\$359.00/day \$36.00/hour at cost	+23.79%

<u>Renewal</u> <u>Agreements With:</u>	<u>For:</u>	<u>Fiscal Year</u> <u>2022/2023</u>	<u>Increase/</u> <u>Decrease</u>
Altruix Lancaster, PA	Distribution of Buprenorphine Methadone, Naltrexone & any		

Lancaster County Commissioners' Meeting  
Wednesday, September 20, 2023

other FDA approved medication used to treat substance use disorder (Minus co-pays and deductibles)	at cost
Total contract	\$80,000.00

Ms. Peddigree introduced the new Human Resources Deputy Director, Timothy Burke, who started September 5.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, the meeting adjourned at 9:29 a.m.

Motion passed unanimously.

Respectfully submitted,



Lynn Commero, Executive Assistant  
Commissioners' Office