

MINUTES OF

LANCASTER AIRPORT AUTHORITY

September 9, 2021

A special meeting of the Lancaster Airport Authority was held in-person and remotely using ZOOM on Thursday, September 9, 2021. The meeting began at 9:15 am. Mr. James Cunningham, Chair, presided at the meetings and the following persons attended:

Lancaster Airport Authority

Chair	James Cunningham - Virtually
Vice-Chair	Valerie Moul - Virtually
Secretary	Matthew Brown - Virtually
Treasurer	Amanda Lehman - Virtually
Asst. Secretary/Asst. Treasurer	Richard Stauffer – Virtually

Counsel – Aaron Zeamer, Esquire of Russell, Krafft & Gruber, LLP - Virtually

Lancaster Airport Authority Staff

Ed Foster –Airport Director - Virtually
Cheryl Martin – Finance Administrator - Virtually
Austin Beiler – Facilities Administrator - Virtually
Mary Forney – Manager, Alliance Aviation - Virtually

PUBLIC COMMENT:

Mr. Cunningham began the meeting and thanked everyone for attending. He introduced members of the Authority and staff and recognized a quorum present. Mr. Cunningham asked for any public comments from the meeting attendees. No additional comments were offered at this time. He encouraged anyone, however, to get her attention throughout the meeting if desired.

FACILITES COMMITTEE:

FAA GRANT AGREEMENT – 3-42-0049-044-2021 – RUNWAY 8-26 REHABILITATION PH IV: Mr. Foster presented an FAA Grant Agreement for approval consideration by the Board. The grant provides for 100% of project costs for Phase IV of the multi-year and multi-phase Runway 8-26 Rehabilitation project. The following resolution accepts the agreement:

Resolution No. 25 of 2021
Federal Aviation Administration Grant Agreement
AIP Project No. 3-42-0049-044-2021

WHEREAS, the Federal Aviation Administration tendered to the Lancaster Airport Authority, Lancaster, Pennsylvania, a Grant Offer of Three Million Seven Hundred Eighty-Eight Thousand Seven Hundred Seventy Dollars (\$3,788,770) representing One Hundred percent (100.0%) of all allowable project costs of the Rehabilitate Runway 8-26 (Construct), Phase IV at the Lancaster Airport; and

WHEREAS, this Grant must be accepted in the manner provided in the terms and in accordance with the regulations incorporated in the Grant Agreement by reference.

NOW THEREFORE BE IT RESOLVED that the Lancaster Airport Authority does hereby accept the above-referenced Grant Offer No. 3-42-0049-044-2021 to be used for the Rehabilitate Runway 8-26 (Construction), Phase IV project at the Lancaster Airport; and

ALSO BE IT RESOLVED that the Chair, Vice-Chair, or Airport Director of the Authority are hereby authorized to act as agent for the Lancaster Airport Authority to execute any and all necessary documents related to the aforementioned Grant Agreement; and

ALSO BE IT RESOLVED that the authorization William E. Foster, Airport Director, to act as agent to execute any and all other necessary documents including the grant application relating to the aforementioned Grant Offer, is hereby approved.

Upon motion duly made by Mr. Brown, seconded by Ms. Moul, and unanimously approved, the resolution was adopted and the agreement was approved. E-signatures will be affixed to execute the document.

RUNWAY 8-26 PHASE IV CONSTRUCTION BID RESULTS APPROVAL: Bids were received as part of the Phase IV Runway Rehabilitation project. The low bidder is Allan P. Myers. The following resolution accepts the bid results and approves Allan P. Myers as the approved contractor. The following resolution approves the results.

Resolution No. 26 of 2021
Runway 8-26 Rehabilitation, Phase IV Construction Bid Results

WHEREAS, the Lancaster Airport Authority held a bid opening for work to be performed for the Runway 8-26 Rehabilitation, Phase IV (Construction Bid Pack #2) Project at the Lancaster Airport, Lancaster, Pennsylvania; and,

WHEREAS, the Lancaster Airport Authority has reviewed the bid results and concur that Allan Myers is the apparent low bidder in the amount of \$2,879,745.50 which comprises of Alternate 3 and Bid Pack 1 for the construction phase of the Runway 8-26 Phase IV project.

NOW THEREFORE BE IT RESOLVED that the Lancaster Airport Authority does hereby accept Allan Myers as the low bidder for the Runway 8-26 Rehabilitation, Phase IV project at the Lancaster Airport; and

AND ALSO BE IT RESOLVED that the authorization of the William E. Foster, Airport Director, to act as agent to execute any and all necessary documents relating to the aforementioned bid results, is hereby approved.

Upon motion duly made by Mr. Brown, seconded by Ms. Moul, and unanimously approved, the resolution was adopted and the results were accepted. The engineer will forward contract documents for execution by both parties.

DELTA AIRPORT CONSULTANTS TASK ORDER NO. 06 – Delta Airport Consultants submitted a Task Order Agreement to provide construction administration services for Phase IV of the Runway 8-26 Rehabilitation project. The following resolution approves the Task Order contract.

Resolution No. 27 of 2021
Delta Airport Consultants, Inc. Engineering Task Order Six (6)
Rehabilitate Runway 8/26 (Construct), Phase IV

WHEREAS, the Lancaster Airport Authority desires to proceed with the Rehabilitate Runway 8-26, Phase IV (Construction Administration) project; and

WHEREAS, the projects must be designed and constructed in accordance with Federal Aviation Administration design standards and requirements; and

WHEREAS, Delta Airport Consultants, Inc. has tendered to the Lancaster Airport Authority, Lancaster, Pennsylvania, Engineering Agreement Task Order Six (6) for construction administration services for the project in the amount of \$590,000 at the Lancaster Airport.

NOW THEREFORE BE IT RESOLVED that Lancaster Airport Authority does hereby approve the Delta Airport Consultants, Inc. Task Order No. Six (6) for Rehabilitate Runway 8/26 Phase IV project for construction administration services at the Lancaster Airport; and

ALSO BE IT RESOLVED that the authorization William E. Foster, Airport Director, to act as agent to execute any and all necessary documents relating to the aforementioned amendment agreement is hereby approved.

Upon motion duly made by Mr. Brown, seconded by Ms. Lehman, and unanimously approved, the resolution was adopted and the agreement was approved. The agreement will be fully executed and a Notice to Proceed will be issued.

DELTA AIRPORT CONSULTANTS TASK ORDER NO. 07 – Delta Airport Consultants submitted a Task Order Agreement to provide construction document and bidding services for Bid Pack #3 of the Runway 8-26 Rehabilitation project. The following resolution approves the Task Order contract.

Resolution No. 28 of 2021
Delta Airport Consultants, Inc. Engineering Task Order Seven (7)
Rehabilitate Runway 8/26 (Construct), Phase IV

WHEREAS, the Lancaster Airport Authority desires to proceed with the Rehabilitate Runway 8-26, Phase IV (Construction Documents/Bidding Services for Bid Pack #3) project; and

WHEREAS, the projects must be designed and constructed in accordance with Federal Aviation Administration design standards and requirements; and

WHEREAS, Delta Airport Consultants, Inc. has tendered to the Lancaster Airport Authority, Lancaster, Pennsylvania, Engineering Agreement Task Order Seven (7) for construction documents/bidding services for Bid Pack #3 in the amount of \$286,500 at the Lancaster Airport.

NOW THEREFORE BE IT RESOLVED that Lancaster Airport Authority does hereby approve the Delta Airport Consultants, Inc. Task Order No. Seven (7) for Rehabilitate Runway 8/26 Phase IV project for construction document and bidding services for Bid Pack #3 at the Lancaster Airport; and

ALSO BE IT RESOLVED that the authorization William E. Foster, Airport Director, to act as agent to execute any and all necessary documents relating to the aforementioned amendment agreement is hereby approved.

Upon motion duly made by Mr. Brown, seconded by Mr. Stauffer, and unanimously approved, the resolution was adopted and the agreement was approved. The agreement will be fully executed and a Notice to Proceed will be issued.

FAA GRANT AGREEMENT – 3-42-0049-046-2021 – RUNWAY 8-26 REHABILITATION PH V: Mr. Foster presented an FAA Grant Agreement for approval consideration by the Board. The grant provides for 100% of project costs for Phase V of the multi-year and multi-phase Runway 8-26 Rehabilitation project. The agreement is a reimbursable agreement providing for design services by the FAA related to certain FAA equipment which will be impacted by the project. The following resolution accepts the agreement:

Resolution No. 29 of 2021
Federal Aviation Administration Grant Agreement
AIP Project No. 3-42-0049-046-2021

WHEREAS, the Federal Aviation Administration tendered to the Lancaster Airport Authority, Lancaster, Pennsylvania, a Grant Offer of Thirty Thousand (\$30,000) representing One Hundred percent (100.0%) of all allowable project costs of the Rehabilitate Runway 8-26 (Construct), Phase V at the Lancaster Airport; and

WHEREAS, this Grant must be accepted in the manner provided in the terms and in accordance with the regulations incorporated in the Grant Agreement by reference.

NOW THEREFORE BE IT RESOLVED that the Lancaster Airport Authority does hereby accept the above-referenced Grant Offer No. 3-42-0049-046-2021 to be used for the Rehabilitate Runway 8-26 (Construction), Phase V project at the Lancaster Airport; and

ALSO BE IT RESOLVED that the Chair, Vice-Chair, or Airport Director of the Authority are hereby authorized to act as agent for the Lancaster Airport Authority to execute any and all necessary documents related to the aforementioned Grant Agreement; and

ALSO BE IT RESOLVED that the authorization William E. Foster, Airport Director, to act as agent to execute any and all other necessary documents including the grant application relating to the aforementioned Grant Offer, is hereby approved.

Upon motion duly made by Mr. Brown, seconded by Mr. Stauffer, and unanimously approved, the resolution was adopted and the agreement was approved. E-signatures will be affixed to execute the document.

PUBLIC COMMENT

Mr. Cunningham asked if any attendees had any additional comments or questions. No additional comments were received at this time.

DATE FOR NEXT MEETING

The date for the next meeting is scheduled for Monday, September 20, 2021 at 3:30 p.m. in-person and by ZOOM. There being no further business to discuss, motion was duly made by Mr. Brown, seconded by Ms. Lehman, unanimously approved, and the meeting was adjourned.

Respectfully submitted,

Cheryl Martin, Recording Secretary