

COUNTY COMMISSIONERS' WORK SESSION MINUTES  
TUESDAY, AUGUST 13, 2019

The Board of County Commissioners met today in their weekly Work Session.

Present at today's meeting were:

**Joshua G. Parsons, Chairman**  
**Dennis P. Stuckey, Vice-Chairman**  
**Craig E. Lehman**  
**BOARD OF COUNTY COMMISSIONERS**

**Lawrence M. George**  
**CHIEF CLERK**

**Lisa Johnson**  
**ASSISITANT CHIEF CLERK**

**Christina Hausner, Esquire**  
**COUNTY SOLICITOR**

Also present were:

**Dale Brubaker, Grants Specialist**  
**DISTRICT ATTORNEY'S OFFICE**

**Charles Douts, Director**  
**FACILITIES MANAGEMENT**

**Lieutenant Kevin Fry**  
**LANCASTER CITY POLICE**

**Barry Garman, Project Manager**  
**FACILITIES MANAGEMENT**

**Russell Glass, Deputy Court Administrator**  
**COURT ADMINISTRATION**

**Benjamin Herskowitz, Radiological Planner**  
**EMERGENCY MANAGEMENT AGENCY**

**Rick Kastner, Executive Director**  
**DRUG AND ALCOHOL COMMISSION**

**Harry Klinger, Director**  
**PURCHASING**

**David Mueller, Director**  
**OFFICE OF JUVENILE PROBATION**

**Crystal Natan, Executive Director**  
**CHILDREN AND YOUTH AGENCY**

**Pam Roberts, Planning and Zoning Officer**  
**ELIZABETHTOWN BOROUGH**

**Mike Sload, Deputy Director**  
**BUDGET SERVICES**

**John Ulaky, Grounds Superintendent**  
**FACILITIES MANAGEMENT**

**Carter Walker, County Government Reporter**  
**LANCASTER NEWSPAPERS**

**Paul Weiss, Administrator**  
**DEPARTMENT OF PARKS AND RECREATION**

**Mark Wilson, Director**  
**ADULT PROBATION AND PAROLE SERVICES**

Commissioner Parsons called the meeting to order at 10:00 a.m.

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**Lancaster County Commissioners' Work Session  
Tuesday, August 13, 2019**

Commissioner Parsons announced the Board of Commissioners met in Executive Session on Monday, August 12, 2019 at 9:50 a.m. to discuss Personnel Matters including an EEOC Matter. Legal matters, possible litigation which included the Gatewood case No. 1059 of 2018 in the Eastern District Federal Court, and the LNP versus the District Attorney's Office Right to Know case which is No. 1185 of 2019 in the Common Pleas Court.

Commissioner Parsons announced the approval of the July 30, 2019 Work Session Minutes and July 2, 2019 Work Session Minutes and to postpone approval of the July 23, 2019 Work Session Minutes.

Commissioner Parsons made the following announcement:

An evening Commissioners' Meeting is scheduled for Tuesday, September 10, 2019 at 7:00 p.m. at Earl Township Municipal Building, 517 North Railroad Avenue, New Holland, Pennsylvania. There is no Commissioners' Meeting scheduled for Wednesday morning, September 11, 2019.

1. Ms. Roberts, Planning and Zoning Officer, presented an Amendment to Ordinance No. 112 re: Local Economic Revitalization Tax Assistance (LERTA) Program in Elizabethtown Borough.  
**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated August 14, 2019.
2. Mr. Brubaker, Grants Specialist and Lt. Fry, Lancaster City Police, presented a Memorandum of Understanding regarding Justice Assistance Grant (JAG) Funds.
3. Mr. Herskowitz, Radiological Planner, presented a Grant Agreement for Radiation Emergency Response Funding and an Authorization to Sign Radiation Emergency Response Fund Grant on behalf of the Emergency Management Agency.  
**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated August 14, 2019.
4. Mr. Glass, Deputy Court Administrator, presented an Addendum to Lease Agreement for Magisterial District Court Office on behalf of Court Administration.  
**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated August 14, 2019.
5. Mrs. Weiss, Administrator, and Mr. Ulaky, Grounds Superintendent, presented an Authorization to Use Buchmiller Trust Funds on behalf of Department of Parks and Recreation and Facilities Management.  
**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated August 14, 2019.
6. Ms. Natan, Executive Director, and Mr. Mueller, Director, presented Agreements on behalf of the Children and Youth Agency and/or the Office of Juvenile Probation.  
**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated August 14, 2019.
7. Mr. Wilson, Director, presented a Grant-In-Aid Application and Renewal Agreement on behalf of Adult Probation and Parole Services.  
**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated August 14, 2019.
8. Mr. Klinger, Director, and Mr. Douts, Director, presented a Request for Proposal Award for Custodial Services on behalf of Facilities Management.  
**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated August 14, 2019.
9. Mr. Douts, Director, presented Budget Adjustments for Replacement of Little Chiques No. 1 Cloverleaf Road Bridge on behalf of Facilities Management.  
**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated August 14, 2019.
10. Mr. Douts, Director, Mr. Garman, Project Manager, and Mr. Sload, Budget Services, presented Authorization of County Bond Funds Disbursement, Bid Award for Courthouse Renovations and Alterations Project, and Agreements re. Courthouse Renovations and Alterations Project.  
  
Commissioner Lehman noted that he will be voting no on agenda items related to this project to be consistent with his past opposition to this project for the same reasons as previously stated.  
**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated August 14, 2019.
11. Mr. George presented Lancaster County's Human Services Block Grant Budget for Fiscal Year 2019-2020 and Appointment of Interim Executive Director for Planning Commission.

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**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated August 14, 2019.

12. Mr. Kastner, Executive Director, presented Agreements on behalf of the Drug and Alcohol Commission.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated August 14, 2019.

13. On motion of Commissioner Stuckey, seconded by Commissioner Lehman, the following appointment was made to finish out the late Dick Shellenberger's term as Public Director through December 31, 2022 to the Lancaster County Conservation District.

Kent R. Weaver  
421 Weaver Road  
Strasburg, PA 17579

Motion passed unanimously.

14. Ms. Johnson presented the August 14, 2019 Commissioners' Meeting Agenda noting the Resolution No. 50 of 2019-2020 Census.

15. On motion of Commissioner Stuckey, seconded by Commissioner Lehman, the meeting was adjourned at 11:10 a.m.

Motion passed unanimously.

Respectfully submitted,



Latoya Westbrook-Thomas, Executive Assistant  
Commissioners' Office