

Minutes of August 3, 2018

Lancaster County Youth Intervention Center Board of Managers Meeting

Attendees	
Commissioner Joshua Parsons	Todd Haskins, PrimeCare Medical
Commissioner Craig Lehman	Denise Gemzik-Jemiola, PrimeCare Medical
Christina Hausner, Solicitor	Amy Bitner, YIC Case Manager
Bill Peters, Chief Clerk	Kelly Decker, YIC Business Administrator
Jeffrey Leaman, Sheriff's Office	Jenifer Horn, YIC Training Coordinator
Assistant District Attorney Trista Boyd	Nicole Katherman, PULSE/ETC Program Director
Cheri Modene, Juvenile Probation	Joseph Scannapieco, YIC Shelter Program Director
Crystal Natan, Executive Director, Children & Youth Agency	Drew Fredericks, YIC Director
Rick Kastner, Executive Director, Drug and Alcohol Commission	
Larry George, Executive Director Office of Behavioral Health and Developmental Services (BH/DS)	
Charlie Douts, Jr., Director Facilities Management Department	
Dr. Mary Glazier, Millersville University	

- I. Call to order.
- II. Approval of May 4, 2018 meeting minutes.
- III. Announced the resignation of recently hired Adolescent Therapist William Rennecker.
- IV. School District of Lancaster Report – Bryan Hubbard
 - a. Successful summer school session
 - b. Regular school year will begin the 4th week of August with similar diad structure
- V. PrimeCare Report – Todd Haskins and Denise Gemzik-Jemiola
 - a. Flu season is coming. Vaccinations will be offered once again
 - b. Medical department is now fully staffed
 - c. RFP process now through February 2019
- VI. Contracted Services – Drew Fredericks
 - a. Ongoing RFP for medical services
- VII. Facilities Management Department Report – Charlie Douts, Jr.
 - a. Still trying to fill vacancies at YIC
- VIII. Case Manager Report – Amy Bitner
 - a. Overview of recent sensory integration training offered to staff
 - b. Future trauma training
 - c. Have begun to officially create individualized behavior plans
- IX. PULSE/ETC – Nicole Katherman
 - a. Recent CCAP Award for ETC
 - b. Recent NaCO recognition for ETC
 - c. Still waiting for results of June DHS inspection
 - d. Have seen an increase in referrals resulting in some staffing challenges
- X. Program Coordinator – Bryan Hubbard
 - a. Tours & Presentations

- b. Recent Shelter outings
- XI. Staff Training Update – Jenifer Horn
 - a. Current class in training
 - b. Will be integrating Relias Training Solution
 - i. Connected with Franklin University
 - ii. PrimeCare in negotiation with same company
- XII. Director’s Reports – Drew Fredericks
 - a. Population reports – increase in local and out of county referrals in detention, referral slightly down in shelter
 - b. Staffing issues – County has started posting on indeed.com
 - c. Expenditures
 - d. Overtime a result of constant watches, medical transports, and ongoing vacancies
- XIII. Other Business
 - a. Recent high school graduate recognized in detention program
 - b. Update on security system upgrade
 - c. Applied for several PCCD grants
 - i. Trauma informed care program
 - ii. CBT curriculum
 - iii. UCM software upgrades
 - iv. Develop a web-based re-entry portal for juveniles
 - d. Annual inspection for Detention/Shelter/PULSE scheduled for September 5th
 - e. OCYF safety plans
 - i. Meetings have commenced
 - ii. Happy with compromises and talks about implications for centers, placements, treatment facilities, and system-wide consequences, etc.
 - iii. Recommendations submitted to OCYF for approval and future implementation
- XIV. Meeting adjourned.