

**COUNTY COMMISSIONERS' WORK SESSION MINUTES**  
**TUESDAY, JULY 23, 2019**

The Board of County Commissioners met today in their weekly Work Session.

Present at today's meeting were:

**Joshua G. Parsons, Chairman**  
**Dennis P. Stuckey, Vice-Chairman**  
**Craig E. Lehman**  
**BOARD OF COUNTY COMMISSIONERS**

**Lawrence M. George**  
**CHIEF CLERK**

**Lisa Johnson**  
**ASSISTANT CHIEF CLERK**

**Christina Hausner, Esquire**  
**COUNTY SOLICITOR**

Also present were:

**Charles Douts, Director**  
**FACILITIES MANAGEMENT**

**Judith Erb, Executive Director**  
**BEHAVIORAL HEALTH/DEVELOPMENTAL SERVICES**

**Dave Hogle, County Bridge Engineer**  
**RETTEW**

**Rick Kastner, Executive Director**  
**DRUG AND ALCOHOL COMMISSION**

**Tricia Nabors, President**  
**NABORS COACHING GROUP, LLC**

**Joe Shiffer, Deputy Warden of Inmate Services**  
**PRISON**

**Warden Cheryl Steberger**  
**PRISON**

**John Stygler, Deputy Director of Administration**  
**BEHAVIORAL HEALTH/DEVELOPMENTAL SERVICES**

**Matthew Wagner, Reentry Services Manager**  
**PRISON**

**Deputy Warden Robert Wolfe**  
**PRISON**

Commissioner Parsons called the meeting to order at 10:00 a.m.

Commissioner Parsons announced that the Board of Commissioners met in Executive Session yesterday, July 22, 2019 at 9:00 a.m. to discuss Personnel including an EEOC matter, Labor matter and Potential Litigation.

Commissioner Parsons announced the approval of the June 25, 2019 Work Session Minutes, and the postponement of approval of the May 28, 2019 Work Session Minutes, June 18, 2019 Work Session Minutes and July 2, 2019 Work Session Minutes.

Commissioner Parsons made the following announcement:

- There is no Work Session scheduled for Tuesday, August 6, 2019 and there is no Commissioners' Meeting scheduled for Wednesday, August 7, 2019.

1. Mr. Douts, Director, and Mr. Hogle, County Bridge Engineer, presented a Supplemental to Agreement for Pequea No. 2 Bridge Replacement Project and Memorandum of Agreement for East Octoraro No. 1 Bridge Replacement Project on behalf of the Facilities Management Department.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated July 24, 2019.

**Lancaster County Commissioners' Work Session  
Tuesday, July 23, 2019**

2. Warden Steberger, Mr. Wagner, Reentry Services Manager, Mr. Shiffer, Deputy Warden of Inmate Services, and Ms. Nabors, President, presented an Agreement for Pre-release Reentry Services on behalf of the Prison.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated July 24, 2019.

Mr. Shiffer addressed questions raised by Commissioner Lehman concerning the responsibilities of the in-house staff, as well as the pre-release and post-release support for inmates. Commissioner Lehman stated that the most vulnerable time for inmates is post-release and it is critically important for inmates to have some kind of post-release support. He encourages collaboration with community organizations, as well as partnership with Adult Probation, as there can occur cross-agency collaborations and maybe some community-based services. Commissioner Lehman also brought up the question on reduction of recidivism by 5% per year, whether there will be assessment of recidivism risk prior to release, so they know who they are releasing into the community, and whether they are high risk, medium risk, or low risk.

Mr. Wagner said that those who will be identified for the pre-release program will have an LSI-R score done, which will identify the individual as low, medium, or high risk. They will only be targeting those individuals who are at medium and high risk for recidivism. Commissioner Parsons agreed with Commissioner Lehman on working with Adult Probation, as they supervise almost every person who gets released, and working together will make things easier.

3. Mr. Wagner, Reentry Services Manager, and Mr. Shiffer, Deputy Warden of Inmate Services, presented a Grant Award for Prison Vivitrol Program on behalf of the Prison.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated July 24, 2019.

4. Warden Steberger and Deputy Warden Wolfe, presented an Intergovernmental Agreement for K-9 Searches and Recommendations regarding CERT, Chemical Munitions, Safety and Security on behalf of the Prison.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated July 24, 2019.

5. Ms. Erb, Executive Director, and Mr. Stygler, Deputy Director of Administration, presented an Amended Agreement and Agreements on behalf of Behavioral Health/Developmental Services.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated July 24, 2019.

6. Mr. George, Chief Clerk, and Mr. Stygler, Deputy Director of Administration, presented Human Services Block Grant Agreements.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated July 24, 2019.

7. Mr. Kastner, Executive Director, presented Agreements on behalf of the Drug and Alcohol Commission.

**NOTE:** For more information please refer to the County Commissioners' Meeting Minutes dated July 24, 2019.

8. On motion of Commissioner Stuckey, seconded by Commissioner Lehman, the following appointments were made to the Lancaster County Children and Youth Agency Citizens' Advisory Board for three year term through July 31, 2022.

Shanon Solava  
833 Third Street  
Lancaster, PA 17603

Brian Klugh  
640 Gentry Drive  
Lancaster, PA 17603

All candidates are Lancaster County residents.

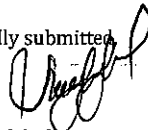
Motion passed unanimously.

9. Ms. Johnson presented the July 24, 2019 Commissioners' Meeting Agenda noting that there will be a Proclamation to the Lancaster Newspapers in observance of their 225<sup>th</sup> Year Anniversary.

10. On motion of Commissioner Stuckey, seconded by Commissioner Lehman, the meeting was adjourned at 10:45 a.m.

Motion passed unanimously.

Respectfully submitted,



Lydia Kovalchuk, Executive Assistant  
Commissioners' Office