

MINUTES OF

LANCASTER AIRPORT AUTHORITY

July 6, 2021

A special meeting of the Lancaster Airport Authority was held in-person and remotely using ZOOM on Tuesday, July, 2021. The meeting began at 3:30 p.m. Ms. Valerie Moul, Vice-Chair, presided at the meetings and the following persons attended:

Lancaster Airport Authority

Chair	James Cunningham– Absent
Vice-Chair	Valerie Moul
Secretary	Matthew Brown
Treasurer	Amanda Lehman
Asst. Secretary/Asst. Treasurer	Richard Stauffer – Virtually

Counsel – Aaron Zeamer, Esquire of Russell, Krafft & Gruber, LLP - Virtually

Lancaster Airport Authority Staff

Ed Foster –Airport Director
Cheryl Martin – Finance Administrator
Austin Beiler – Facilities Administrator
Mary Forney – Manager, Alliance Aviation

VISITORS

None

PUBLIC COMMENT:

Ms. Moul began the meeting and thanked everyone for attending. She introduced members of the Authority and staff and recognized a quorum present. Ms. Moul asked for any public comments from the meeting attendees. No additional comments were offered at this time. She encouraged anyone, however, to get her attention throughout the meeting if desired.

FACILITES COMMITTEE:

CORPORATE HANGAR PROJECT – HANGAR STATUS UPDATE: Mr. Foster and staff met with the General Contractor low bidder as well as the engineer to determine potential reasons why the bids were so high. Mr. Foster reported that the cost estimates were 2-3 years old and that in the past 6-9 months, construction supply costs have increased dramatically with supply issues. Steel alone increased 12% in a week and price increases and delivery delays are continued

to be expected for quite a while. The excess costs are anticipated to be funded at a 50/50 match from PennDOT – Bureau of Aviation funds. The following resolution approves the bid results for the 4 contracts.

Resolution No. 18 of 2021
Corporate Hangar w/Offices, Hangar – Bid Results

WHEREAS, the Lancaster Airport Authority held a bid opening for work to be performed for the Corporate Hangar w/Offices, Hangar project at the Lancaster Airport, Lancaster, Pennsylvania; and,

WHEREAS, the Lancaster Airport Authority has reviewed the bid results and concur that ECI Construction, LLC, Shannon A. Smith, Vision Mechanical, Inc, and Shannon A Smith are the apparent low bidders for the respective for the General Contractor, HVAC, Plumbing, and Electrical contracts in the amounts of \$2,267,400, \$206,109, \$535,887, and \$254,300 respectively.

NOW THEREFORE BE IT RESOLVED that the Lancaster Airport Authority does hereby accept ECI Construction, LLC, Shannon A. Smith, Vision Mechanical, Inc, and Shannon A Smith as low bidders for the Corporate Hangar w/Offices, Hangar project at the Lancaster Airport; and

ALSO BE IT RESOLVED that the authorization of the William E. Foster, Airport Director, to act as agent to execute any and all necessary documents relating to the aforementioned contracts, is hereby approved.

Upon motion duly made by Mr. Brown, seconded by Ms. Lehman, and unanimously approved, the resolution was adopted and the bids were accepted.

PROPERTY COMMITTEE:

ROUTE 501/MILLPORT ROAD SW CORNER REQUEST FOR PROPOSALS – Mr. Foster reported that the information requested from the 2 bidders was received. The information was provided to the Board and reviewed. After further discussing the matter, the Board decided to reject the bids for the RFP.

There is a significant difference in rental income between the 2 submissions along with a difference in the type of business to be developed. Both submitters included a quick service restaurant on-site with stormwater retainage to be on an adjacent parcel. Several discussion points such as pilot concerns as they land on Runway 13 as well as future development underway close to the airport were debated. After the discussion, Mr. Brown moved and Ms. Lehman seconded the motion to reject all bids. Mr. Foster will notify the two (2) submitters. The parcel will be part of a wider airport development of aeronautical and non-aeronautical property around the Airport.

PUBLIC COMMENT

Ms. Moul asked if any attendees had any additional comments or questions. No additional comments were received at this time.

DATE FOR NEXT MEETING

The date for the next meeting is scheduled for Monday, July 19, 2021 at 3:30 p.m. in-person and by ZOOM. There being no further business to discuss, motion was duly made by Mr. Brown, seconded by Ms. Lehman, unanimously approved, and the meeting was adjourned.

Respectfully submitted,

Cheryl Martin
Recording Secretary