

COUNTY COMMISSIONERS' MINUTES
WEDNESDAY, JUNE 29, 2022

The Board of County Commissioners met today for a Commissioners' Meeting.

Present at today's meeting were:

Joshua G. Parsons, Vice-Chairman
John B. Trescot
BOARD OF COUNTY COMMISSIONERS

Tammy Moyer
DEPUTY CHIEF CLERK

Jacquelyn Pfursich, Esquire
COUNTY SOLICITOR

Also, present were:

Robert Devonshire, Director
FACILITIES MANAGEMENT

Judy Erb, Executive Director
BEHAVIORAL HEALTH/DEVELOPMENTAL SERVICES

Lori Groff, Deputy
PROTHONOTARY'S OFFICE

Ron Harper Jr., Resident
LANCASTER COUNTY

Rachel Henriquez, Senior Buyer
PURCHASING

Anna Ramos, Chief Operating Officer
WORKFORCE DEVELOPMENT BOARD

Linda Schreiner, Director
PURCHASING

Lisa Willcox, Assistant Buyer
PURCHASING

Commissioner Parsons called the meeting to order at 9:15 a.m. followed by the Pledge of Allegiance.

Commissioner Parsons announced the approval of the June 15, 2022, Evening Commissioners' Meeting Minutes, and postponing approval of the June 22, 2022, Commissioners' Meeting Minutes.

RESOLUTION NO. 61 OF 2022

On motion of Commissioner Trescot, seconded by Commissioner Parsons;

WHEREAS, on January 11, 2017, the County of Lancaster (County) and the Lancaster County Workforce Development Board (LCWDB) entered into a "Chief Elected Official and Local Workforce Development Board Partnership and Fiscal Agreement" (Agreement) which defines the roles and responsibilities of each party with regard to the local governance structure and fiscal responsibilities as defined in the Workforce Innovation and Opportunity Act of 2014 and any amendments thereto; and

WHEREAS, in accordance with the terms set forth in the Agreement, the LCWDB is responsible for developing an annual operating budget based on fiscal year allocations of funds available for concurrence and approval by the County following adoption by the LCWDB; and

WHEREAS, the LCWDB approved the LCWDB annual operating budget for Fiscal Year 2022-2023.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA to authorize the approval of the LCWDB annual budget for Fiscal Year 2022-2023 as follows:

Lancaster Workforce Development Board, Inc.

July 1, 2022 - June 30, 2023 Budget

WIB Operations:		2022-2023				Admin	Program	Total
Personnel Expenditures	21 - 22 Budget	22 - 23 Budget	Real Variance	% Variance	62%	38%	100%	
Salaries	\$ 689,798	\$ 618,247	\$ (71,551)	-10%	\$ 385,074.74	\$ 233,171.98	\$ 618,246.72	
Employee Benefits	\$ 200,598	\$ 180,460	\$ (20,138)	-10%	\$ 112,399.43	\$ 68,060.54	\$ 180,459.97	
Sub-Total Personnel Expenditures	\$ 890,396	\$ 798,707	\$ (91,689)	-10%	\$ 497,474.17	\$ 301,232.52	\$ 798,706.68	
Operating Expenditures								
Travel/Training	\$ 50,000	\$ 40,000	\$ (10,000)	-20%	\$ 24,913.99	\$ 15,086.01	\$ 40,000.00	
Communications	\$ 14,000	\$ 10,000	\$ (4,000)	-29%	\$ 6,228.50	\$ 3,771.50	\$ 10,000.00	
Memberships	\$ 20,000	\$ 23,991	\$ 3,991	20%	\$ 14,942.94	\$ 9,048.31	\$ 23,991.25	
Information Technology	\$ 11,000	\$ 18,684	\$ 7,684	70%	\$ 11,637.32	\$ 7,046.68	\$ 18,684.00	
Conferences Registration	\$ 5,000	\$ 6,790	\$ 1,790	36%	\$ 4,229.15	\$ 2,560.85	\$ 6,790.00	
Utilities	\$ 6,000	\$ 6,000	\$ -	0%	\$ 3,737.10	\$ 2,262.90	\$ 6,000.00	
Insurance	\$ 12,000	\$ 12,000	\$ -	0%	\$ 7,474.20	\$ 4,525.80	\$ 12,000.00	
Materials and Supplies	\$ 20,000	\$ 15,000	\$ (5,000)	-25%	\$ 9,342.74	\$ 5,657.26	\$ 15,000.00	
Software	\$ 14,000	\$ 14,000	\$ -	0%	\$ 8,719.89	\$ 5,280.11	\$ 14,000.00	
Contracted Services	\$ 60,000	\$ 70,000	\$ 10,000	17%	\$ 43,599.47	\$ 26,400.53	\$ 70,000.00	
Building/Rent	\$ 52,713	\$ 83,000	\$ 30,287	57%	\$ 51,696.52	\$ 31,303.48	\$ 83,000.00	
Moving Expenses	\$ 5,000	\$ -	\$ (5,000)	-100%	\$ -	\$ -	\$ -	
Sub-Total Operating Expenditures	\$ 269,713	\$ 299,465	\$ 29,752	11%	\$ 186,522	\$ 112,943	\$ 299,465	
TOTAL WIB Operations Expenditures	\$ 1,160,109	\$ 1,098,172	\$ (61,937)	-5%	\$ 683,996	\$ 414,176	\$ 1,098,172	

849,931.94
 \$ 165,935.95

Motion passed.

Commissioner D'Agostino – Absent for the vote
 Commissioner Parsons – Yes
 Commissioner Trescot – Yes

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of Purchasing, to approve the following:

Contract With: Gila, LLC
 dba Municipal Services Bureau (MSB)
 Arcade, NY

Purpose: To provide credit card processing services for the Office of the Prothonotary.

Amount/Term: No cost to the County.

Motion passed.

Commissioner D'Agostino – Absent for the vote
 Commissioner Parsons – Yes
 Commissioner Trescot – Yes

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of Behavioral Health/Developmental Services (BH/DS), to approve the following:

1. **Amended Agreement With:** Agape Care, Inc.
 Lancaster, PA

Purpose: Change in services as a new person was added and one person was enrolled in waiver.

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Agape Care provides Home & Community Habilitation services to individuals being served by Lancaster County Intellectual & Developmental Disabilities..

- Amount/Term:** \$55,115.71 for Fiscal Year July 1, 2021 – June 30, 2022.
- Funding:** Budgeted in the Human Services Block Grant.
This is a \$5,902.29, 9.67%, decrease.
2. **Agreement With:** Alvarium Healthcare, Inc.
Reading, PA
- Purpose:** To provide residential habilitation and In-Home and Community Supports for individuals being served by Lancaster County Intellectual & Developmental Disabilities.
- Amount/Term:** \$64,283.44 for the period March 10, 2022 – June 30, 2022.
- Funding:** Budgeted in the Human Services Block Grant.
3. **Agreement Renewal With:** Eager, Stengel, Quinn, Sofilka, and Babic
Lancaster, PA
- Purpose:** Continue to provide emergency mental health hearings for individuals being served by Lancaster County Mental Health.
- Amount/Term:** \$42,300.00 from July 1, 2022, to June 30, 2023.
- Funding:** Budgeted in the Human Services Block Grant.
Same amount as previous contract.
4. **Agreement Renewal With:** Cerebral Palsy Association of Chester County, Inc.
Exton, PA
- Purpose:** To provide special instructions and therapies to individuals being served by Lancaster County Early Intervention.
- Amount/Term:** \$33,828.67 for Fiscal Year July 1, 2022 – June 30, 2023.
- Funding:** Budgeted 90% State Base Funding and 10% County.
Decrease of 47.21%.
5. **Agreement Renewal With:** Pediatric Therapeutics, Inc.
Newton, PA
- Purpose:** To provide various evaluation services to children being served by Lancaster County Early Intervention.
- Amount/Term:** \$348,992.75 for Fiscal Year July 1, 2022 – June 30, 2023.
- Funding:** Budgeted 90% State Base Funding and 10% County.
Increase of 21.55%.
6. **Agreement Renewal With:** Schreiber Center for Pediatric Development
Lancaster, PA
- Purpose:** To provide special instruction and various therapies to children being served by Lancaster County Early Intervention.
- Amount/Term:** \$305,866.76 for Fiscal Year July 1, 2022 – June 30, 2023.
- Funding:** Budgeted 90% State Base Funding and 10% County.
Decrease of 0.16%.
7. **Agreement Renewal With:** Theraplay, Inc.
West Chester, PA

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Purpose: To provide special instruction and various therapies to children served by Lancaster County Early Intervention.

Amount/Term: \$35,751.26 for Fiscal Year July 1, 2022 – June 30, 2023.

Funding: Budgeted 90% State Base Funding and 10% County. Increase of 19.99%.

Motion passed.

Commissioner D'Agostino – Absent for the vote
Commissioner Parsons – Yes
Commissioner Trescot – Yes

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of Purchasing and the Lancaster County Cooperative Purchasing Board, to approve the following:

Contract Award With: Dixie Land Energy, LLC
Rising Sun, MD

Purpose: For bulk delivery of petroleum and bio-diesel fuels for the County of Lancaster and the Lancaster County Cooperative Purchasing Board.

Amount/Term: \$125,208.98 for the period July 1, 2022, through June 30, 2023.
The County portion is \$7,596.19.
This is a one-year variable price contract to fix the markup costs for the items specified within the contract.

Funding: Budgeted by Facilities Management
This is an 8% decrease in mark-up costs.

Motion passed.

Commissioner D'Agostino – Absent for the vote
Commissioner Parsons – Yes
Commissioner Trescot – Yes

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of Facilities Management, to approve the following:

Agreement With: Central State Door Service
Middletown, PA

Purpose: To replace five rolling doors at the Lancaster County Prison.

Amount/Term: \$69,575.00 from June 2022 through projected completion by December 2022.

Funding: Projected is funded in the Capital Improvement Plan.
This is State Contract pricing.

Motion passed.

Commissioner D'Agostino – Absent for the vote
Commissioner Parsons – Yes
Commissioner Trescot – Yes

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of Facilities Management, to approve the following:

Agreement With: Edwin L. Heim Company
Harrisburg, PA

Purpose: To replace high rise boilers at the Lancaster County Prison.

Amount/Term: \$186,000.00 from June 2022 through projected completion by December 2022.

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Funding:

Projected is funded in the Capital Improvement Plan.
This is Co-Stars pricing.

Motion passed.

Commissioner D'Agostino - Absent for the vote
Commissioner Parsons - Yes
Commissioner Trescot - Yes

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of Facilities Management, to approve the following:

Agreement With:

Lobar Associates Construction
Dillsburg, PA

Purpose:

To replace ventilation grates at the Government Building, 150 North Queen Street.

Amount/Term:

\$77,315.57 from June 2022 through projected completion by December 2022.

Funding:

Projected is funded in the Capital Improvement Plan.
This is KPN pricing.

Motion passed.

Commissioner D'Agostino - Absent for the vote
Commissioner Parsons - Yes
Commissioner Trescot - Yes

Mr. Harper, Lancaster County Resident, was present to make a statement before the Commissioners.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, the meeting adjourned at 9:50 a.m.

Motion passed unanimously.

Respectfully submitted,



Lydia Kovalchuk, Executive Assistant
Commissioners' Office