

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF THE
LANCASTER COUNTY HOUSING AUTHORITY
JUNE 28, 2022
28 PENN SQUARE, SUITE 100
LANCASTER, PA 17603**

The members of the Board of the Lancaster County Housing Authority met Tuesday, June 28, 2022. The Board meeting was held at the offices of the Lancaster County Housing & Redevelopment Authorities, 28 Penn Square, Suite 100, and via Zoom Videoconference.

Members of the Board in attendance: Ed Fisher, Jim Eby, Melinda Kauffman, and Jim Williams.

Staff members present were: Michaela Allwine, Director Housing and Community Development; Michael Brightbill, Director Finance & Administration; Terry Danforth, Tenant Services Director; Jocelynn Ritchey, Manager Planning & Resource Development; Rachel Valmonte, Compliance Manager; Audrey Steinmetz, Tenant Services Manager; Rebeca Santos, Program Coordinator; Jody Heinrich, Grants Manager; Beth Dreyer-DeGoede, Executive Administrative Assistant and Marian Joyce, Secretary.

Others in attendance: Tim Stuhldreher, Editor *OneUnitedLancaster.com*; and Lancaster County Commissioner John Trescot

Mr. Fisher called the meeting to order at 4:07 p.m.

In light of the retirement of Marian Joyce, current Secretary of the Board of the Lancaster County Housing Authority, Mr. Fisher announced her replacement, Beth Dreyer-DeGoede. Mr. Williams made a motion to approve, second by Mr. Jim Eby, and unanimously accepted.

Public Comment – None

Minutes of the May 24, 2022 meeting were approved. The motion was made by Mr. Jim Williams, second by Mr. Jim Eby and unanimously accepted.

Communications - None

Staff Reports: Ms. Audrey Steinmetz reported that they had several new positions and transitions internally due to Ms. Terry Danforth's upcoming retirement. They have 2 manager positions: Manager of Tenant and Landlord Services and Manager of Tenant and Landlord Programs.

The Monthly Activity and Status Report is attached hereto and made a part hereof.

The Financial Reports for the month of April and May 2022 were approved. Mr. Michael Brightbill noted there is a new UPMC grant column which began in May. The motion to approve was made by Mr. Williams, second by Ms. Kauffman and unanimously accepted.

Committee Reports – None

New Business:

The board recognized and approved a resolution honoring Teresa Danforth for her service to the Lancaster County Housing Authority. The resolution was approved on a motion by Mr. Jim Eby, second by Mr. Williams and unanimously accepted. (A copy of said Resolution [June 22 #2] is attached hereto and made a part hereof).

NOW, THEREFORE, BE IT RESOLVED by the Board of the Lancaster County Housing Authority to recognize and to sincerely thank Teresa Danforth for her forty-one years of service to the citizens who have benefited from her commitment to the work of the Housing Authority.

Other Business – None

Mr. Fisher announced that the next meeting of the Board of the Lancaster County Housing Authority is expected to be held Tuesday, July 26, 2022, at approximately 4:30 p.m.

The meeting was adjourned at 4:16 p.m.

Beth A. Dreyer-DeGoede, Secretary