

**COUNTY COMMISSIONERS' WORK SESSION MINUTES**  
**TUESDAY, JUNE 18, 2019**

The Board of County Commissioners met today in their weekly Work Session.

Present at today's meeting were:

**Joshua G. Parsons, Chairman**  
**Dennis Stuckey, Vice-Chair**  
**Craig E. Lehman**  
**BOARD OF COUNTY COMMISSIONERS**

**Lawrence George**  
**CHIEF CLERK**

**Lisa Johnson**  
**ASSISTANT CHIEF CLERK**

**Christina Hausner, Esquire**  
**COUNTY SOLICITOR**

Also present were:

**James Cowhey, Executive Director**  
**PLANNING COMMISSION**

**Michael Domin, Principal Planner**  
**PLANNING COMMISSION**

**Charles Douts, Director**  
**FACILITIES MANAGEMENT**

**Eleanor Gerlott, Law Librarian**

**Russell Glass, Deputy Court Administrator**  
**COURT ADMINISTRATION**

**Matt Knepper, Director**  
**AGRICULTURAL PRESERVE BOARD**

**Mark Lauriello, County Engineer**  
**RETTEW**

**Deric Lilly, Division Director**  
**ADULT PROBATION AND PAROLE SERVICES**

**Immo Sulyok, Resident**

**Carter Walker, Reporter**  
**LANCASTER NEWS**

**Mark Wilson, Director**  
**ADULT PROBATION AND PAROLE SERVICES**

**Misty Witmer, Chief Deputy Director of IT Systems and Support**  
**INFORMATION TECHNOLOGY**

Commissioner Parsons called the meeting to order at 10:02 a.m.

Commissioner Parsons announced the Board of Commissioners met in Executive Session on Monday, June 17, 2019 at 10:15 a.m. to discuss potential litigation, litigation on the Pickle case (docket #3400-2018) and personnel matters including an EEOC matter.

Commissioner Parsons announced the postponement approval of the May 28, 2019 Work Session Minutes and the approval of June 4, 2019 Work Session Minutes.

1. Mr. Glass, Deputy Court Administrator, presented an Addendum to Magisterial District Court Lease Agreement on behalf of the Court Administration.

**NOTE:** For more information, please refer to the County Commissioners' Meeting Minutes dated June 19, 2019.

2. Mr. Wilson, Director and Mr. Lilly, Division Director presented a Memorandum of Understanding for Adult Drug Court and Mental Health Court Grant Award and Budget Adjustments on behalf of Adult Probation and Parole Services.

**NOTE:** For more information, please refer to the County Commissioners' Meeting Minutes dated June 19, 2019.

**-Continued-**

Lancaster County Commissioners' Work Session  
Tuesday, June 18, 2019

3. Ms. Gerlott, Law Librarian, presented a Library Maintenance Agreement on behalf of the Law Library.

**NOTE:** For more information, please refer to the County Commissioners' Meeting Minutes dated June 19, 2019.

4. Ms. Witmer, Chief Deputy Director, presented a Microsoft Enterprise Agreement via County Commissioners Association of Pennsylvania contract.

This contract renews every three years and is currently up for renewal. The new contract period would be July 1, 2019 through June 30, 2022. There was a 9% cost increase which will cover the windows server license, which is needed to keep the County in compliance. After the three years that we have annually at \$700,059, the license will go into a server mode and the price will drop down which will allow for upgrades. This contract was negotiated by CCAP and approved through the County budget. The Commissioners' authorized Chief Clerk Larry George to sign the contract on behalf of the County.

5. Mr. Knepper, Director, presented an Agreement of Sale of Agricultural Conservation Easement.

**NOTE:** For more information, please refer to the County Commissioners' Meeting Minutes dated June 19, 2019.

6. Mr. Cowhey, Executive Director and Mr. Domin, Principal Planner, presented a Closure of Community Conservation Partnership Grant Project on behalf of the Planning Commission.

**NOTE:** For more information, please refer to the County Commissioners' Meeting Minutes dated June 19, 2019.

7. Mr. Douts, Director and Mr. Lauriello, County Engineer, presented an Addendum to Agreement for Reynolds No. 1 Bridge Superstructure Replacement Project on behalf of Facilities Management.

**NOTE:** For more information, please refer to the County Commissioners' Meeting Minutes dated June 19, 2019.

8. The agreement extension for Family Center services has been removed from the agenda and will be tabled to a later meeting.

9. Ms. Johnson, Assistant Chief Clerk, presented the June 19, 2019 Commissioners' Meeting Agenda noting the removal of the CAP Grant Extension and there will be an Election Board meeting following the Commissioners' Meeting and there is a resolution to consider.

Immo Sulyok was present for today's meeting. He stated he will attend the Election Board Meeting scheduled on June 19, 2019 to discuss his concerns with the voting equipment systems and the Department of State's lack of action in approving additional systems.

Commissioner Lehman stated Hart Intercivic Verity is the only vendor fitting the criteria that the Election Board established last year. Commissioner Lehman stated that the state issued a mandated timeline for County's to acquire new voting systems and that any state funding should also match the state mandated implementation timeline. Commissioner Lehman deferred further comment until tomorrow's Election Board Meeting.

10. On motion of Commissioner Stuckey, seconded by Commissioner Lehman, the meeting was adjourned at 10:32 a.m.

Motion passed unanimously.

Respectfully submitted,



Latoya Westbrook-Thomas, Executive Assistant  
Commissioners' Office