

**COUNTY COMMISSIONERS' MINUTES**  
**WEDNESDAY, JUNE 10, 2020**

The Board of County Commissioners met today for a Commissioners' Meeting.

Present at today's meeting were:

**Joshua G. Parsons, Chairman**  
**Ray D'Agostino, Vice-Chairman**  
**Craig E. Lehman**  
**BOARD OF COUNTY COMMISSIONERS**

**Lawrence M. George**  
**CHIEF CLERK**  
**Lisa Johnson**  
**ASSISITANT CHIEF CLERK**

**Christina Hausner, Esquire**  
**COUNTY SOLICITOR**

Also present were:

**Dale Brubaker, Grant Specialist**  
**DISTRICT ATTORNEY'S OFFICE**

**Robert Devonshire, Interim Director**  
**FACILITIES MANAGEMENT**

**Emma Hamme, Senior Countywide Planner**  
**PLANNING COMMISSION**

**Dave Stauffer, President**  
**LANCASTER BIKE CLUB**

**Kim Sullenberger, Health and Nutrition Impact Team Leader**  
**COMMUNITY ACTION PARTNERSHIP OF LANCASTER COUNTY**

**John Ulaky, Grounds Superintendent**  
**FACILITIES MANAGEMENT**

Commissioner Parsons called the meeting to order at 9:15 a.m. followed by the Pledge of Allegiance.

Commissioner Parsons announced the approval of the May 13, 2020 Commissioners' Meeting Minutes and May 20, 2020 Commissioners' Meeting Minutes and to postpone approval of the May 6, 2020 Commissioners' Meeting Minutes, and June 3, 2020 Commissioners' Meeting Minutes.

Commissioner Parsons made the following re-announcements:

- The Evening County Commissioners' Meeting scheduled for Wednesday, June 17, 2020 at 7:00 p.m. at Sadsbury Township Municipal Building has been cancelled and will be rescheduled at a later date.
- There will be a County Commissioners' Meeting held on Wednesday, June 17, 2020 at 9:15 a.m. in Conference Room 102/104, first floor, Lancaster County Government Center annex.

Commissioner Parsons made the following announcement:

- The location for the June 16, 2020 Commissioners' Work Session has been changed to Conference Room 102/104, first floor, Lancaster County Government Center annex.

Commissioner D'Agostino gave an Election update - saying as of today, Elections staff has scanned an incredible number of almost 59,000 ballots, noting essentially 99% of the votes are known and posted onto the County's website. This unprecedented election in terms of the volume of mail-in ballots has fundamentally changed how elections will be processed in the future and we are going to have to discuss what this is going to look like in terms of the footprint, staffing and cost. He thinks we are going to need to have a conversation with our Legislature to allow some flexibility in election departments as we are looking at over 100,000 potential mail-in ballots in the fall. Commissioner D'Agostino gave a huge thank you to our incredible election staff who worked many, many hours of overtime and to the volunteers from within and outside County government.

Commissioner D'Agostino also discussed the good work the Chamber and EDC are doing, explaining the portal for getting PPE kits to businesses opened on Monday, June 8<sup>th</sup>, and has already received 1,620 applications. It is a first-come, first-served basis and there are approximately 12,000 - 13,000 businesses who will be able to get PPE at this point. The next portal to open will be the grant portal on Monday, June 15<sup>th</sup>, which will involve an application process. The application will be reviewed by the Chamber/EDC Team and a recommendation made at the end of the month or the beginning of July, with who they believe meets the approved qualifications and guidelines and then the Board of Commissioners will take action on those grants. He encouraged everyone to visit <https://recoverylanaster.com/> for information on webinars, videos and to sign up for a newsletter.

Commissioner D'Agostino noted everyone in the room was wearing masks, and stated we cannot forget that as businesses open we still need to practice following the CDC guidance of social distancing and wearing masks so that we can be safe and protect the vulnerable population.

**Lancaster County Commissioners' Meeting  
Tuesday, June 10, 2020**

Commissioner Lehman said yesterday he made three proposals at the Work Session:

- 1) Implicit bias and diversity and inclusion training – mandatory ongoing for all County employees.
- 2) Body cameras
  - a. Conduct a review of all County employees who carry firearms as part of their official duties.
  - b. Of that group, determine who is currently required to wear a body camera as part of their official duties and who is not.
  - c. Require all County employees who carry firearms as part of their official duties to wear a body camera.
  - d. Develop policy and procedures that includes discipline for turning off body camera and that requires incident reporting that is made public.
- 3) Police dispatch encryption
  - a. Reverse 2017 decision encrypting police transmissions. He was concerned this would give law enforcement a false sense of security and potentially breed mistrust because of the lack of transparency.

Part of Commissioner Lehman's remarks from May 31<sup>st</sup> regarded discrimination and racism in our country, noting the truth is white people can never understand the discrimination that folks of color face every day. However, he thinks we all know in our hearts that racism exists in both subtle and gross ways, it is a cancer on the human race and is all about power, who has it and who wields it, and that racists are cowards. He believes it is the responsibility of all persons of good will and righteousness to speak out. Today he wants to recommend that the Board of Commissioners reach out to all County employees as it relates to recent incidences in our community and nationwide. It is important for the Board to send a clear message to County employees that within the County workplace there is no room for discrimination or intolerance in any way, shape or form, that the County fully embraces diversity and wants County government to be a welcoming workplace for everyone. Also, as part of that email, we should say we are going to move forward as quickly as possible with the training he mentioned in his list of proposals. He has not been and will not be silent on this issue, but for the Board as a whole to be silent on this issue is completely unacceptable. Commissioner Lehman asked Mr. George to craft an email.

Commissioner D'Agostino agreed the proposals are worthy to look at and appreciated the idea of reaching out to employees. He made a statement last week too and thinks it is appropriate that we speak out and let our employees know, but thinks it is going to take some time to work through some of the issues he brought up.

Commissioner Parsons said all the proposals are administrative in nature and can be moved forward administratively but did note the issue of body cameras is going to require collaboration with each of those department heads and elected officials. Commissioner Lehman has emailed all potentially affected departments and offices asking them to submit to the Board which employees are required to carry firearms, and, of that group, who is required to wear body cameras. Commissioner Parsons said the current sexual harassment training also covers bias and if modifications need made, we and HR need time to figure out what that looks like, but he does not think anybody is going to be opposed. If we are going to do any changes to the encryption that has to be discussed with the stakeholders including police, fire, ems and the public. Ms. Hausner is involved in the training and said they are right, it is called sexual harassment, but a video is shown that addresses diversity, they might not call it inherent bias training but that is really what it is. Commissioner Lehman said it does not address the whole notion of implicit bias and there is not an inclusion aspect to it, so it should be a separate training.

**Lancaster Bike Club Presentation of Check to the County of Lancaster to Help Preserve the Heritage of the County's Covered Bridges.**

Mr. Stauffer presented a check of \$7,500, noting the proceeds came from last year's covered bridge ride which had over 2,000 riders. The Lancaster Bike Club has given approximately \$50,000 over the years and appreciates what the County does to preserve the bridges.

Mr. Devonshire said Lancaster County has 20 covered bridges and through the Bike Club donations we have been able to document and post plaques which keep the rich history of our covered bridges alive.

Mr. Ulaky said they are proud to install and maintain the panels and thanked them for upping their donation.

Ms. Hamme expressed her gratefulness for their partnership with other organizations, noting through their teamwork a grant was received towards economic development in boroughs.

The Board appreciated the commitment and generosity of Lancaster Bike Club in helping to maintain these historic treasures which are so important in our community.

On motion of Commissioner D'Agostino, seconded by Commissioner Lehman, it was agreed for the County of Lancaster, to approve the following:

**Grant Agreement With:**

Pennsylvania Department of Agriculture  
Harrisburg, Pennsylvania

**Purpose:**

To provide State Food Purchase Program funding for the purchase, transportation, storage and distribution of food products to low income individuals and families.

**Amount:**

\$545,403.23 for State Fiscal Year 2020-2021 (100% State funding). Allocations change annually based on a funding formula that includes the relative number of unemployed individuals as well SNAP and Medical Assistance recipients. Up to eight percent (8%) of the allocation may be used for the Lead Agency's overhead, storage and distribution costs.

**Term:**

July 1, 2020 through June 30, 2025.

**Designation of Lead Agency:**

Under this Agreement, the Community Action Partnership of Lancaster County is designated as the Lead Agency to manage the State Food Purchase Program for the County of Lancaster for the period July 1, 2020 through June 30, 2025.

Motion passed unanimously.

On motion of Commissioner Lehman, seconded by Commissioner D'Agostino, it was agreed for the County of Lancaster, acting on behalf of the District Attorney's Office, to approve the following:

1. **Grant Application With:**

United States Department of Justice  
Washington, D.C.

**Purpose:**

To submit a grant application for "Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities Program" funding to work with the Pilot Club of Lancaster and participating police departments to expand the Project Lifesaver in Lancaster County. Grant funding will be used as follows:

- Purchase of six starter kits from Project Lifesaver for two police departments per year for the project period of three years.
- Purchase of 30 transmitter bracelets to be worn by individuals who are at risk of wandering from their safe environment.
- Trainer transportation fee and expenses.
- Data collection fee for 12 reporting periods.
- Required trip to Washington, D.C. for training.

**Amount:**

Not to exceed \$52,079.50 (100% Federal funding)

**Term:**

Three-year grant period.

2. **Grant Application and Grant Award Acceptance With:**

United States Department of Justice  
Washington, D.C.

**Purpose:**

To submit a grant application and to accept grant funding under the "Bureau of Justice Assistance Coronavirus Emergency Supplemental Funding Program FY 2020" to be used to reimburse 15 municipal police departments in Lancaster County for additional expenses incurred in dealing with COVID-19 in their respective departments. Year two funding will be used to purchase a supply of hand sanitizers, gloves and KN-95 masks, and will be distributed on an as requested basis to municipal police departments.

**Amount:**

Not to exceed \$58,007.37 - \$42,997.07 for year one and \$15,010.30 for year two of grant award (100% Federal funding)

**Term:**

Two-year grant period effective January 20, 2020 through January 19, 2022.

Motion passed unanimously.

**RESOLUTION NO. 43 OF 2020**

On motion of Commissioner D'Agostino, seconded by Commissioner Lehman, it was agreed for the County of Lancaster to approve the following budget adjustments:

**REVENUE ACCOUNT:**

District Attorney's Office -  
Federal Grant -  
Bureau of Justice Assistance Coronavirus  
Emergency Supplemental Funding  
6311-33006-19027 B1300

**\$58,008.00 (+)**

**EXPENDITURE ACCOUNT:**

District Attorney's Office -  
Other Operating Supplies  
7227-33006-19027 B1300

**\$58,008.00 (+)**

Motion passed unanimously.

- Continued -

**Lancaster County Commissioners' Meeting  
Tuesday, June 10, 2020**

On motion of Commissioner Lehman, seconded by Commissioner D'Agostino, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

**Memorandum of Understanding**  
**With:**

Township of Strasburg  
Lancaster County, Pennsylvania

**Purpose:**

To utilize a Strasburg Township owned roadway for the purpose of establishing a traffic detour during construction of the Pequea No. 6 Bridge project. The roadway is Herr Road (T-479) between Hartman Bridge Road (Route 896) to South Ronks Road (T-696). The County contractor shall provide services for the erection, maintenance and removal of detour signing.

**Amount:**

There is no fee for the traffic detour.

**Term:**

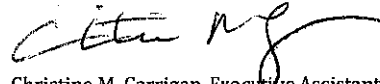
March 2021 through October 2021.

Motion passed unanimously.

On motion of Commissioner D'Agostino, seconded by Commissioner Lehman, the meeting was adjourned at 9:54 a.m.

Motion passed unanimously.

Respectfully submitted,



Christine M. Carrigan, Executive Assistant  
Commissioners' Office