

Minutes of the
Monthly Meeting of the
Lancaster County Salary Board
June 6, 2022

The meeting was called to order by Commissioner Ray D'Agostino at 1:30 p.m. in the Human Resources Training Room at the Lancaster County Offices, 150 North Queen Street.

Members Present: Commissioner Ray D'Agostino, Commissioner Josh Parsons, Commissioner John Trescot, and Controller Lisa Colón.

Others Present: Michelle Gallo, Ben Lewis, Larry George, Jackie Pfursich, and Kathy Kunkel.

Commissioner Parsons moved to approve the minutes of the monthly meeting of May 2, 2022. Commissioner Trescot seconded. The motion carried unanimously.

Amy Campbell, Children & Youth Agency, made the following requests:

- a. Requested approval to hire applicant (80955) above the start rate for a Caseworker position, PSS Grade 73, at an annual salary of \$45,968 effective 6/27/2022. The minimum/maximum for this position is \$38,722.90/\$65,475.08.
- b. Requested approval to hire applicant (65220) above the start rate for a Secretary, PSS Grade 70, at an annual salary of \$28,267.20 effective 6/27/2022. The minimum/maximum for this position is \$24,847.08/\$42,702.40.

Following discussion, Commissioner Parsons moved to approve. Commissioner Trescot seconded. The motion carried unanimously.

Lisa Colón, Controller's Office, requested approval of a 2% increase for employee (10197) for additional permanent responsibilities as a result of being designated 2nd Deputy Controller, effective June 6, 2022. Following discussion, Controller Colón moved to approve. Commissioner Trescot seconded. The motion carried unanimously.

President Judge David Ashworth and Mark Dalton, Court Administration, made the following requests:

- a. Domestic Relations - Requested approval for employee (24001) to maintain her current salary of \$54,344.83 as a result of a transfer to Conference Officer position (500727), CAP Grade 80, from Probation Officer Senior, CAP Grade 82.

- b. Law Library - Requested approval to hire applicant (80883) above the start rate for Law Librarian (500650), Grade E14, at an annual salary of \$60,000, effective June 17, 2022. The minimum/maximum rates for the position are \$45,323.20/\$75,524.80.

Following discussion, President Judge Ashworth moved to approve. Commissioner Trescot seconded. The motion carried unanimously.

President Judge Ashworth asked why the order of the agenda was changed this month from the courts being listed first. He stated that it has been a longstanding practice for the courts to be at the start of the meeting. He stated there are ongoing court trials and other duties that require work around a set time, for example, today, the court is waiting for him to return to proceed. Commissioner Parsons stated that he has stated at multiple public meetings that all departments should be treated equally, and he did not direct anyone to change the order. Based on the recent court holding that items to be discussed must first be placed on the agenda, Commissioner D'Agostino requested to end this discussion until it is on a future agenda.

Lawrence George, Commissioners Office, on behalf of Facilities Management, requested approval for a temporary 5% salary increase for employee (15977), due to assuming additional duties, effective April 23, 2022, until such time that a decision is made on department staffing. Following discussion, Commissioner Parsons moved to approve. Commissioner Trescot seconded. The motion carried unanimously.

Cheryl Steberger, Prison, requested approval of a 5% increase for any members of the AFSCME bargaining unit promoted to Administrative Sergeant on or after June 6, 2022. Requested this approval be granted through December 18, 2022, or until such time that the starting rate for Administrative Sergeant is adjusted to allow for a promotional opportunity for AFSCME bargaining unit members, whichever occurs first. Following discussion, Commissioner Parsons moved to approve. Commissioner Trescot seconded. The motion carried unanimously.

Lon Wible, Office of Aging, requested approval to post and fill the following positions that have been vacant for more than one year, effective June 6, 2022.

- Protective Services Asst. Chief Caseworker (504705), Grade E15
- Protective Services Caseworker (504492), Grade N20
- Assessment Caseworker (503821), Grade N20
- Assessment Case Aide Senior (504672), Grade N11
- Options Caseworker (502362), Grade N20

Following discussion, Commissioner Trescot moved to approve. Commissioner

Parsons seconded. The motion carried unanimously. Chris Tallarico, Public Defender, requested approval to hire applicant (63796) above the start rate for Deputy Administrator (500429), Grade E16, at an annual salary of \$64,000, effective June 20, 2022. The minimum/maximum rates for the position are \$46,371.00/\$77,298.00. Following discussion, Mr. Tallarico moved to approve. Commissioner Parsons seconded. The motion carried unanimously.

Michelle Gallo, Human Resources, requested approval of a \$3 per hour increase for all non-bargaining employees in Children & Youth, Drug & Alcohol Commission, Behavioral Health & Disability Services, and Office of Aging departments, effective July 1, 2022. Following discussion, Commissioner Parsons moved to approve. Commissioner Trescot seconded. The motion carried unanimously.

Ben Lewis provided the 2022 Exceptional Review Allocation Usage YTD Report and the Employee Referral Bonus Report.

It was the consensus of the Board to request that Human Resources place the following administrative items on the July 11, 2022, Salary Board agenda: The order of the agenda, the distribution of the agenda, and the change of meeting location.

Commissioner Parsons moved to adjourn the meeting at 2:06 p.m. Commissioner Trescot seconded. The motion carried unanimously. The next regular Salary Board meeting is scheduled for July 11, 2022, at 1:30 p.m.

Respectfully submitted,

Lisa K. Colón
Secretary