

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF THE
LANCASTER COUNTY HOUSING AUTHORITY
MAY 24, 2022
28 PENN SQUARE, SUITE 200
LANCASTER, PA 17603**

The members of the Board of the Lancaster County Housing Authority met Tuesday, May 24, 2022, after the 4:00 PM meeting of the Lancaster County Land Bank Authority. The Board meeting was held at the offices of the Lancaster County Housing & Redevelopment Authorities, 28 Penn Square, Suite 200, and via Zoom Videoconference.

Members of the Board in attendance: Ed Fisher, Jim Eby, Melinda Kauffman, Gerald Robinson, and Jim Williams.

Staff members present were: Michaela Allwine, Director Housing and Community Development; Michael Brightbill, Director Finance & Administration; Terry Danforth, Tenant Services Director; Jocelynn Ritchey, Manager Planning & Resource Development; Sean Krumpke, Acquisition & Rehabilitation Program Coordinator; Audrey Steinmetz, Tenant Services Manager; Deb Jones, Human Services Director & *Lancaster County Homelessness Coalition*; Jody Heinrich, *Grants Manager*; Beth Dreyer-DeGoede, *Executive Administrative Assistant* and Marian Joyce, Secretary.

Others in attendance: Tim Stuhldreher, Editor *OneUnitedLancaster.com*; and Marissa Price, *GMS Funding Solutions*.

Mr. Fisher called the meeting to order at 4:24 p.m.

Public Comment – None

Minutes of the April 26, 2022 meeting were approved. The motion was made by Mr. Jim Williams, second by Mr. Jim Eby and unanimously accepted.

Communications - None

Staff Reports: Ms. Audrey Steinmetz reported that they hired a new ERAP Payment Processor and Administrative Assistant. They are transitioning internally due to Ms. Terry Danforth's upcoming retirement. Ms. Steinmetz answered a question from Mr. Fisher.

The Monthly Activity and Status Report is attached hereto and made a part hereof.

The Financial Reports for the month of April 2022 will be reviewed at the next meeting so the Board Members have sufficient time to review.

Committee Reports – None

New Business - None

Other Business – None

Mr. Fisher announced that the next meeting of the Board of the Lancaster County Housing Authority is expected to be held Tuesday, June 28, 2022, at approximately 4:30 p.m.

The meeting was adjourned at 4:29 p.m.

Marian C. Joyce, Secretary