

# Minutes of May 4, 2018

## Lancaster County Youth Intervention Center

### Board of Managers Meeting

Attendees	
Commissioner Joshua Parsons	Denise Gemzik-Jemiola, PrimeCare Medical
Commissioner Dennis Stuckey	Amy Bitner, YIC Case Manager
Commissioner Craig Lehman	Kelly Decker, YIC Business Administrator
Judge David Workman	Jenifer Horn, YIC Training Coordinator
Assistant District Attorney Trista Boyd	William Rennecker, YIC Adolescent Therapist
Jeff Worley, Juvenile Probation	Bryan Hubbard, YIC Program Coordinator
John Tardibuono, Lancaster County Community	Nicole Katherman, PULSE/ETC Program Director
Charlie Douts, Jr., Director Facilities Management Department	Joseph Scannapieco, YIC Shelter Program Director
Dr. Mary Glazier, Millersville University	Drew Fredericks, YIC Director
Todd Haskins, PrimeCare Medical	

- I. Call to order – 10:00am
- II. Approval of February 2, 2018 meeting minutes.
- III. Introduction of YIC’s new Adolescent Therapist William Rennecker
- IV. School District of Lancaster Report – Bryan Hubbard
  - a. Summer school will be 4 days a week again
  - b. End of regular school year going smoothly
  - c. PSSA testing finishing up
- V. PrimeCare Report – Todd Haskins and Denise Gemzik-Jemiola
  - a. Reimbursements
  - b. RFP process now through February 2019
- VI. Contracted Services – Drew Fredericks
  - a. Aramark was awarded the food service contract
  - b. Ongoing RFP for medical services
- VII. Facilities Management Department Report – Charlie Douts, Jr.
  - a. Gratitude to Facilities staff for great job dealing with winter weather
  - b. Short staffed by 1. Rick Rohrer doing a great job keeping things going.
  - c. Update on security system upgrade
- VIII. Case Manager Report – Amy Bitner
  - a. Role is switching into more communication/liaison for adolescent therapist
  - b. Needing evaluations and medication histories for JPP and CYA kids to assist in new services and medication management
- IX. PULSE/ETC – Nicole Katherman
  - a. CCAP Award
  - b. Steady increase in numbers
  - c. Biggest issue of transportation and wait list for some kids due to high referrals
  - d. Steady staffing
- X. Program Coordinator – Bryan Hubbard
  - a. Tours & Presentations
  - b. Outings; TJ Griffin at Penn Cinema

- c. Religious Programming – Detention YCW now a Chaplain
- XI. Staff Training Update – Jenifer Horn
  - a. Current class in training
  - b. TJ Griffin to do an Ethics/Boundaries Training for staff
  - c. Reliance online training
    - i. Connected with Franklin University
    - ii. PrimeCare in negotiation with same company
- XII. Director's Reports – Drew Fredericks
  - a. Population reports—steady in detention, low in shelter for past 2 months, out of county revenue down
  - b. Staffing issues – County has started posting on indeed.com
  - c. Expenditures
  - d. Overtime a result of constant watches, medical transports, and vacancies
- XIII. Other Business
  - a. CCAP Award
  - b. Applied for several PCCD grants
    - i. Trauma informed care program
    - ii. CBT curriculum
    - iii. UCM software upgrades
    - iv. Develop a web-based re-entry portal for juveniles
  - c. Upcoming annual inspections – June for ETC/PULSE, September for Detention/Shelter
  - d. OCYF safety plans
    - i. Upcoming meetings in June
    - ii. Happy with compromise and early talks about implications for centers, placements, treatment facilities, and system-wide consequences, etc.
  - e. Discussed making perks for part-time employment
- XIV. Meeting adjourned.