

**COUNTY COMMISSIONERS' WORK SESSION MINUTES**  
**TUESDAY, MARCH 24, 2026**

The Board of County Commissioners met today in their weekly Work Session.

Present at today's meeting were:

**Ray D'Agostino, Chairman**  
**Joshua G. Parsons, Vice-Chairman**  
**Alice Yoder**  
**BOARD OF COUNTY COMMISSIONERS**

**Lawrence M. George**  
**COUNTY ADMINISTRATOR/CHIEF CLERK**

**Amy M. Campbell**  
**DEPUTY CHIEF CLERK**

**Jacquelyn Pfursich, Esquire**  
**COUNTY SOLICITOR**

Also, present were:

**Heather Adams, District Attorney**  
**DISTRICT ATTORNEY'S OFFICE**

**James Catigano, Buyer II**  
**PURCHASING DEPARTMENT**

**Annie Flaud, District Court Administrator**  
**COURT ADMINISTRATION**

**Kerby Keller, Deputy Director of Administration**  
**BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES**

**Tom Martin, Director**  
**OFFICE OF AGING**

**Michelle Miller, Deputy District Court Administrator**  
**COURT ADMINISTRATION**

**Brian Pasquale, Executive Director**  
**DEPARTMENT OF PUBLIC SAFETY**

**Joe Shiffer, Deputy Warden**  
**PRISON**

**Carmen Simone, Deputy Director**  
**GENERAL SERVICES**

**Daniella Tristaino, Portfolio Officer**  
**EDC FINANCE CORPORATION**

**Nick Williams, Maintenance Supervisor**  
**GENERAL SERVICES**

Commissioner D'Agostino called the meeting to order at 10:00 a.m.

Commissioner D'Agostino announced that the Board of Commissioners met in Executive Session on Monday, March 23, 2026, at 10:30 a.m. to discuss Litigation, which is the Howland case, docket number 1478-2024 and 1479-2024, Commonwealth Court, and the Jean-Philippe case, docket number 5645-2025, Eastern District Federal Court. They also discussed Potential Litigation and a Labor matter.

Commissioner D'Agostino announced approval of the March 10, 2026, Work Session Minutes.

Commissioner D'Agostino announced that there is an Evening Commissioners' Meeting scheduled for Wednesday,

**Lancaster County Commissioners' Work Session  
Tuesday, March 24, 2026**

April 8, 2026, at 7:00 p.m. at the East Cocalico Township Municipal Building, 100 Hill Road, Denver, Pennsylvania. There is no Commissioners' Meeting scheduled for Wednesday, April 8, 2026, at 9:15 a.m.

1. Daniella Tristaino, Portfolio Officer, presented Resolution No. 16 of 2026: Next Generation Farm Loan with Enos K. and Malinda Esh; Resolution No. 17 of 2026: Next Generation Farm Loan with Jonas L. and Rachel F. Fisher; Resolution No. 18 of 2026: Next Generation Farm Loan with Samuel K. and Amanda L. Fisher; Resolution No. 19 of 2026: Next Generation Farm Loan with Gideon B. and Suzanna S. Miller; Resolution No. 20 of 2026: Next Generation Farm Loan with Samuel S. and Barbie Ann Miller, and Resolution No. 21 of 2026: Next Generation Farm Loan with Benjamin S. and Martha B. Stoltzfus.
2. Brian Pasquale, Executive Director, presented an Approval of the 2025 Hazardous Material Emergency Response Preparedness Report, and a Grant Award with the Pennsylvania Emergency Management Agency (PEMA).
3. Heather Adams, District Attorney, presented a Vehicle Purchase Using Drug Task Force Funds, and a Title Transfer of Vehicles to SERT.
4. Annie Flaud, District Court Administrator, and Michelle Miller, Deputy District Court Administrator, presented a Grant Application with the Administrative Office of Pennsylvania Courts (AOPC).
5. Joe Shiffer, Deputy Warden, presented a Memorandum of Understanding with Union Community Care and PrimeCare Medical, Inc.
6. Jacquelyn Pfursich, County Solicitor, presented an Amended Agreement with Axon Enterprises, Inc.
7. Kerby Keller, Deputy Director of Administration, presented an Amended Agreement with Friendship Community, Inc.
8. Tom Martin, Director, presented a Grant Renewal Agreement with the Pennsylvania Department of Human Services and Pennsylvania Department of Aging; a Memorandum of Understanding with Workforce Development Board and PA CareerLink, and Renewal Agreements.
9. James Catigano, Buyer II, presented a Contract Award for Pool Chemicals.
10. Carmen Simone, Deputy Director, and Nick Williams, Maintenance Supervisor, presented an Agreement with If It's Water, Inc.
11. On motion of Commissioner Parsons, seconded by Commissioner Yoder, the following appointments were made to the Auxiliary Board of Assessment Appeals for the term March 24, 2026, through December 31, 2028:  
  
Tracy Daniels  
Sarah Whyler  
  
Lancaster County residents.  
  
Motion passed unanimously.
12. March 25, 2026, Commissioners' Meeting Agenda - no changes or corrections.
13. On motion of Commissioner Yoder, seconded by Commissioner Parsons, the meeting was adjourned at 10:55 a.m.  
  
Motion passed unanimously.

Respectfully submitted,

*Lydia Kovalchuk*

Lydia Kovalchuk, Executive Assistant  
Commissioners' Office