

Minutes of the Monthly
Meeting of the
Lancaster County Prison Board
March 19, 2026

The meeting was called to order by Commissioner Joshua Parsons at 9:15 a.m. in the Conference room at the Lancaster County Prison.

Members Present: Commissioner Joshua Parsons, Commissioner Ray D'Agostino, Commissioner Alice Yoder, President Judge Leonard Brown, District Attorney Heather Adams, and Controller Scott Wiglesworth.

Others Present: Cheryl Steberger, Miguel Castro, Brian Secor, Bob Devonshire, Neil Ward, Kim Wolfe, Kent Kroehler, Linda Schreiner, Larry George, Jacquelyn Pfursich, Dennis Dougherty, Ryan Rakers, Donna Wilcox, Sarah Flick, Barb Roberts, Tina Maisel, Laura Burke, Kelly Rhoads, Cathy Walker, Douglas Hill, Connie Hazeltine, Mike Fitzpatrick, Tim Stuhldreher, Tom Lisi, Gail Groves Scott, Jason Perkowski, and Kathy Kunkel.

Members not present: Sheriff Christopher Leppler

Note: there were others present who did not sign in and whose identity is unknown.

President Judge Leonard Brown moved to approve the minutes of the February 19, 2026, Prison Board meeting. Controller Wiglesworth seconded. Commissioner Yoder abstained as she was not in attendance at the February 19, 2026 board meeting. The motion carried 5 to 0 with one abstention.

Cheryl Steberger, Warden; Miguel Castro, Deputy Warden of Operations; John Collins on behalf of Joseph Shiffer, Deputy Warden for Inmate Services; Bob Devonshire Director of General Services; and Scott Wiglesworth, Controller, gave reports on their areas of responsibility. All these reports, including operations and statistical information, are posted on the County's website.

Warden Steberger gave her report on the Prison in-house population. In February 2026, 781 was the average population compared to February 2025, the average population was 770. This morning the total is 757. Warden Steberger noted that for the population counts in February, only 5 days were in the 800's, and mid-March is tracking in the 700's with a low of 744.

Warden Steberger introduced Laura Burke, Executive Director of the Harrisburg local Red Cross American Red Cross, to present the Life Saving Award to Officer Jaiden Droege who performed a life saving procedure in September 2025 on a child in the lobby.

Warden Steberger presented a Life Saving Award certificate to Sergeant Thomas Fish who performed the Heimlich maneuver on staff member on February 24, 2026.

Warden Steberger presented Life Saving Award certificates to recipients Officer Sopheaktra Sovann and Officer Brice Register for medical support for a civilian visitor in lobby March 7, 2026.

Warden Steberger presented Honorable Mention awards for saving the civilian visitor in March 2026 to Officers Cathy Murphy, Tanner Moyer, Jared Kulp, and Tajere Folk, and a certificate to Sergeant Megan Kreider, for her leadership in supervising/directing staff throughout the incident.

Warden Steberger also invited Primecare Medical Board members, Kelly Ehrich and Kelly Rhoads, to recognize and present certificates to 5 members of the nursing staff and for their medical assistance during these incidents.

Warden Steberger was pleased to report that as of February 5, 2026 (4 years) that there have been no completed suicides. She stated that this is quite a milestone.

Miguel Castro, reported on the Officers of the Month for February 2026: 1st shift Officer Cathy Murphy, 2nd shift Officer Justin Finney, and 3rd shift Officer Daniel Hemming. Deputy Warden Castro stated that they all showed exemplary skills and abilities in their work duties.

Deputy Warden Castro stated the Operations Officer selected for the Month of February was Officer Alyssa Kuhn.

Deputy Warden Castro provided staffing updates. Currently there are vacancies for two sergeants, and one lieutenant. Deputy Warden Castro invited Timothy Boyd to the podium to announce his promotion from Sergeant to Lieutenant and to accept his pin and badge. He also invited Dzung Loung to the podium to announce his promotion from Lieutenant to Captain and to accept his pin and badge. Warden Castro reported that February ended with 12 correctional officer vacancies. He noted a class for basic training is coming up soon.

John Collins, Work Release Manager, on behalf of Deputy Warden Shiffer, provided an update on the One Unified Reentry program (OURS). He stated that OURS uses a tool to develop a matrix to identify specific needs and risk factors of the inmates. Mr. Collins noted this information is also used by Adult Probation & Parole upon an inmate's release. He noted that both OURS and MRT treatment notes have been integrated into ATIMS.

Mr. Collins reported that there were 106 blood donations for the Bleed Blue Challenge and that the Prison came in 2nd place.

Mr. Collins invited Heather Pack, Reentry Program Coordinator Pre-Release, and Erin Duganitz, Reentry Program Coordinator Post-Release to the podium to accept the quarterly treatment service awards certificates.

Brian Secor, Deputy Warden of Administration, reported that there is one vacant part-time Human Resource position.

Bob Devonshire, Director of General Services, gave the Facilities Management Report. Mr. Devonshire reported that they are working on the new correctional facility project. Work orders in February 2026 were 160; with 416 work orders year to date. There were 208 work orders per month on average and 178 work orders per month for a 5-year average.

Scott Wigglesworth, Controller, presented the Financial Report as of February 28, 2026.

The Prison's Operating: total revenue received to date was \$30,243.

Expenditures to date: Personnel Services \$5,626,876; Supplies \$151,747; Purchased Services \$3,003,491; for a total year to date of \$8,782,114.

For the Prison Maintenance category: Supplies \$8,314 and Purchased Services \$16,512 for a total year to date of \$24,826.

For the Inmate General Welfare Fund (IGWF): Revenues to date \$236,081; Expenditures \$182,402. The current IGWF balance is \$72,018.

Neil Ward asked what the encumbrances figures represent on the financial report. Controller Wigglesworth said he will provide him with details following the meeting today.

Warden Steberger reported on the new prison project and reported that the Project Team continues to make additional refinement to the current draft design of the facility. The project team is currently looking at value engineering options for the Commissioners to review to reach a final design. Additionally, the Project Team is refining the current add alternates from the presentation to provide greater detail to the Commissioners and members of the public for when the County enters the Construction Bids phase.

Commissioner D'Agostino reported that the project team presented a preliminary plan to Lancaster Township for land development. He also noted that the financing team is working on financing options and will make a presentation at an upcoming Commissioners meeting by the end of the month.

In business from guests, Gail Groves-Scott, Health Policy Network, asked about the ACA standards for the prison exercise areas.

Jason Perkowski, Power Interfaith, asked for ways to consider open space. Kent Kroehler asked if the ACA approves what we are proposing for the Prison.

Following discussion, Commissioner Parsons asked the Warden to check with the Designer if the proposed design meets ACA Standards.

Tom Lisi, LNP, asked if the add alternates are still add-ons. Commissioner Parsons responded that there is nothing to add to what was discussed at prior public meetings.

Neil Ward, Have a Heart, asked about a project plan for ATIMS to get reports. Brian Secor stated that currently there are two projects being worked on, the Sheriff transport calendar and the auto link between the Courts JNET software to ATIMS. He noted that the ATIMS contract is good for another two years.

Three county residents, Rachel Kelly, Kathy Walker, and Donna Wilcox came to the podium individually to voice their concerns regarding the U.S. Immigration and Customs Enforcement (ICE).

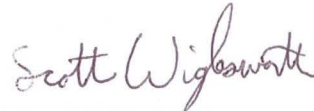
Ms. Groves-Scott asked about report data for PrimeCare, on their staffing and job openings and how that compares to their service contract. She also asked about no data tracking on prison temperatures, strip searches, and HIV testing. She noted that dental data reflects the high number of inmate teeth pulled and the low number of fillings. She referenced a PA Prison Society webinar to be held on April 13, 2026 7-8 pm and had a flyer with information.

Jason Perkowski discussed the potential for a dashboard with real-time data to track the criminal system. He asked about the impact of the Rapid Resolution Court (RRC) on the length of stay. Mr. Perkowski referenced the Allegheny Dashboard as a good model.

In response to a question on the status on the proposed Community Hub, Warden Steberger stated that she will have Deputy Warden Shiffer give an update on the Community Hub program at next month's meeting.

Commissioner D'Agostino moved to adjourn the meeting at 10:45 a.m. Commissioner Yoder seconded. The motion carried unanimously. The next meeting will be held on April 16, 2026, at 9:15 a.m.

Sincerely,

A handwritten signature in cursive script that reads "Scott Wiglesworth".

Scott Wiglesworth
Controller