

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF THE  
REDEVELOPMENT AUTHORITY OF THE COUNTY OF LANCASTER  
FEBRUARY 22, 2022  
IMMEDIATELY FOLLOWING THE MEETING OF THE  
LANCASTER COUNTY HOUSING AUTHORITY  
AFTER THE 4:00 P.M MEETING OF  
THE LANCASTER COUNTY LAND BANK AUTHORITY  
28 PENN SQUARE, SUITE 220  
LANCASTER, PA 17603**

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The members of the Board of the Redevelopment Authority of the County of Lancaster met Tuesday, February 22, 2022. The Board meeting was held at the office of the Redevelopment Authority of the County of Lancaster, 28 Penn Square, Suite 220, and via Zoom Videoconferencing.

Members of the Board in attendance: Ed Fisher, Jim Williams, Jim Eby, and Melinda Kaufman.

Staff members present were: Justin Eby, Executive Director; Michael Brightbill, Director Finance & Administration; Rachel Valmonte, Compliance Manager; Jocelynn Ritchey, Manager Planning & Resource Development; Sean Krumpe, Acquisition & Rehabilitation Program Coordinator; Audrey Steinmetz, Tenant Services Manager; Deb Jones, Human Services Director & *Lancaster County Homeless Coalition*; Jody Heinrich, Melina Godshall, and Marjorie Shaffer from *Lancaster County Homeless Coalition*; and Marian Joyce, Secretary.

Also in attendance: Tim Stuhldreher, Editor from *OneUnitedLancaster.com*; Hilda Sierra Marrero; and Kevin Ressler, CEO, *United Way of Lancaster*.

Mr. Fisher called the meeting to order at 5:04 p.m.

Public Comments - None

Minutes of the January 2022 meeting were approved. The motion was made by Mr. Jim Eby, second by Mr. Jim Williams, and unanimously accepted.

The Treasurer's Reports for the months of November and December 2021 and January 2022 were approved on a motion by Mr. Jim Williams, second by Mr. Jim Eby, and unanimously accepted. Mr. Brightbill, Director Finance & Administration, referred the Board to the written reports.

Report of the Executive Director:

Mr. Justin Eby highlighted three things from his written report: Permitting has been issued and bidding completed for the fit-out of the space on the ground floor for ERAP and Homelessness programming, which will hopefully be finished in 8 to 10 weeks;

He introduced additional staff from *Lancaster County Homeless Coalition* – Jody Heinrich, Melina Godshall, and Marjorie Shaffer, noting that they will be conducting the yearly Point in Time (PIT) Homelessness Count starting at 6 a.m. next morning February 23, 2022;

and he deferred to Ms. Jocelynn Ritchey, Manager Planning & Resource Development, to provide an update on the year-end report to the US Department of Housing and Urban Development for CDBG, HOME and ESG Grants.

Communications: Mr. Eby, Executive Director, informed the Board that formal communication has been received from HUD that the Authority's HOME-ARP Allocation Plan has been accepted and that the remaining award will be made available.

Committee Reports – None

Unfinished Business – None

New Business:

1) The Board approved a Contract with *United Way of Lancaster* to collaborate on distribution of funds for eviction prevention, utility assistance, shelter, and meals to eligible food and shelter providers in Lancaster County. Ms. Deb Jones, Human Services Director & *Lancaster County Homeless Coalition*, introduced Kevin Ressler, CEO, *United Way of Lancaster* (attending virtually), and she provided background, noting that this collaboration is great timing, as the new release of Emergency Food & Shelter funds is the most we have ever seen in Lancaster County. Mr. Ressler stated that this teamwork will be more efficient and cut down on duplication of funding, as well as providing more clarity for organizations as they seek funds. Mr. Justin Eby noted that the collaboration will ensure the community has the most strategic long-term funding. Ms. Jones answered a question from Board Chair Fisher about the liaison between United Way and the Redevelopment Authority. The motion to approve was made by Mr. Jim Eby, second by Mr. Jim Williams and unanimously carried. (A copy of said Resolution [FEB 22 #2] is attached hereto and made a part hereof).

NOW, THEREFORE, BE IT RESOLVED by the Board of the Redevelopment Authority of the County of Lancaster to authorize the Executive Director to execute an agreement with the *United Way of Lancaster County* for the administration of the Emergency Food and Shelter Program for program year 2022/2023.

Other Business: Mr. Fisher announced that the next meeting of the Board of the Redevelopment Authority of the County of Lancaster is expected to be held Tuesday, **March 22, 2022** at the offices of the Lancaster County Housing and Redevelopment Authorities, 28 Penn Square, Suite 220, immediately **following the 4:30 p.m. meeting** of the Lancaster County Housing Authority.

The meeting was adjourned at 5:20 p.m.

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Marian C. Joyce, Secretary