

# Minutes of February 2, 2018

## Lancaster County Youth Intervention Center

### Board of Managers Meeting

Attendees	
Commissioner Joshua Parsons	John Tardibuono, Lancaster County Community
Commissioner Dennis Stuckey	Karen Wynn, School District of Lancaster
Commissioner Craig Lehman	Todd Haskins, PrimeCare Medical
William Peters, Chief Clerk	Denise Gemzik-Jemiola, PrimeCare Medical
Brian Hurter, Controller	Amy Bitner, YIC Case Manager
Chris Hausner, Solicitor	Kelly Decker, YIC Business Administrator
Isaac Gaylord, Assistant Solicitor	Jenifer Horn, YIC Training Coordinator
Assistant District Attorney Trista Boyd	Bryan Hubbard, YIC Program Coordinator
David Mueller, Chief Juvenile Probation Officer	Nicole Katherman, PULSE/ETC Program Director
Rick Kastner, Executive Director, Drug and Alcohol Commission	Joseph Scannapieco, YIC Shelter Program Director
Crystal Natan, Executive Director, Children & Youth Agency	Drew Fredericks, YIC Director
Charlie Douts, Jr., Director Facilities Management Department	
Dr. Mary Glazier, Millersville University	

- I. Call to order – 10:00am
- II. Approval of February 2, 2018 meeting minutes.
- III. School District of Lancaster Report – Bryan Hubbard
  - a. New dyad structure for school year is going well
- IV. PrimeCare Report – Todd Haskins and Denise Gemzik-Jemiola
  - a. Consistent staffing
  - b. Dodged flu cases in-house
- V. Contracted Services – Drew Fredericks
  - a. Reviewed end of the year stats
  - b. Pending RFP for food and medical services
- VI. Facilities Management Department Report – Charlie Douts, Jr.
  - a. Lost a staff to YIC who was a previous YIC employee, resulting in 1 vacancy
- VII. Case Manager Report – Amy Bitner
  - a. New MA regulations requiring a new evaluator for psychiatric evaluations
    - i. Dr. Herman through TeamCare contracted with CYA and JPO
- VIII. PULSE/ETC – Nicole Katherman
  - a. Consistent referral numbers
  - b. Conducted a girl's round for PULSE. Will do another round in Spring
- IX. Program Coordinator – Bryan Hubbard
  - a. Tours and Presentations review
  - b. Operation Deterrence review
  - c. Shelter trips review
  - d. New chaplain
- X. Director's Reports – Drew Fredericks
  - a. Lower numbers in Detention as a result of the holiday season and due to statewide initiatives to divert juveniles from Detention

- i. Luzerne County “Cash for Kids” scandal resulted in new risk assessment tools
  - ii. Admissions for serious offenses and absconding rather than technical violations
- b. Discussed the direct file process
- c. Discussion opioid epidemic – Not affecting Detention at this time, but are prepared just in case
- d. Shelter female Unit is full, lower numbers in the boy’s Unit
- e. Expenditures report
- f. Overtime due to Constant Watches and Vacancies
  - i. Difficulties in getting qualified applicants
  - ii. Difficulties getting Adolescent Therapist position filled

XI. Other Business

- a. Interview for the Adolescent Therapist position next week
- b. Security system upgrade has begun
- c. Another great annual inspection
- d. Discussed OCYF’s new practice regarding resident allegations and staff safety plans

XII. Meeting adjourned—10:55am