

COUNTY COMMISSIONERS' MINUTES
WEDNESDAY, JANUARY 26, 2022

The Board of County Commissioners met today for a Commissioners' Meeting.

Present at today's meeting were:

Ray D'Agostino, Chairman
Joshua G. Parsons, Vice-Chairman
BOARD OF COUNTY COMMISSIONERS

Lawrence M. George
COUNTY ADMINISTRATOR/CHIEF CLERK

Tammy Moyer
DEPUTY CHIEF CLERK

Jacquelyn Pfursich, Esquire
COUNTY SOLICITOR

Also, present were:

Lisa Colon, Controller

Robert Devonshire, Director
FACILITIES MANAGEMENT

Judy Erb, Executive Director
BEHAVIORAL HEALTH/DEVELOPMENTAL SERVICES

Julie Holtry, Deputy Director
BEHAVIORAL HEALTH/DEVELOPMENTAL SERVICES

Mary Moore, Lancaster City Resident

Kathleen Morrison, Assistant County Solicitor

Patrick Mulligan, Director
BUDGET SERVICES

Linda Schreiner, Director
PURCHASING

Hilda Sierra-Marrero, Lancaster City Resident

Paul Weiss, Administrator
DEPARTMENT OF PARKS AND RECREATION

Commissioner D'Agostino called the meeting to order at 9:15 a.m. followed by the Pledge of Allegiance.

Commissioner D'Agostino announced the approval of the January 19, 2022, Commissioners' Meeting Minutes.

On motion of Commissioner Parsons, seconded by Commissioner D'Agostino, it was agreed for the County of Lancaster, acting on behalf of the Parks and Recreation Department, to approve the following:

Residential Lease Agreements

Purpose:

To approve the form of the Residential Lease Agreements for tenants located in Lancaster County Parks; to empower the County Administrator/Chief Clerk to enter into new/renewal leases with tenants; and to empower the Parks and Recreation Administrator to take all necessary actions and execute all necessary documents pursuant to Section 5 (relating to Uses), Section 6(b) (relating to Repairs), and Section 10 (relating to Access).

Note:

Past leases renewed automatically for one year terms. Beginning with the 2022 leases, tenants will be required to execute new renewal leases each year.

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner D'Agostino, it was agreed for the County of Lancaster, acting on behalf of the Sheriff's Office, to approve the following:

Agreement With:

PowerDMS, Inc.

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Orlando, FL

Purpose: To provide cloud based software for policy and compliance management.

Amount/Term: \$26,828.37 for a three year period from approval,
January 27, 2022 through January 26, 2025.
Year 1 - \$7,809.06
Year 2 - \$8,835.84
Year 3 - \$10,183.47

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner D'Agostino, it was agreed for the County of Lancaster, acting on behalf of Behavioral Health/Developmental Services (BH/DS), to approve the following:

1. **Agreement With:** Blueprints for Addiction Recovery, Inc.
Lancaster, PA

Purpose: To provide crisis peer support in conjunction with the BH/DS Crisis Intervention team to individuals in Lancaster County experiencing a mental health emergency.

Amount: \$155,865.00
Community Mental Health Block Grant (Federal) and Human Services Block Grant funding.

Term: December 1, 2021 to June 30, 2022.

2. **Amended Agreement with:** Living Complete Technologies, Inc.
Smithfield, RI

Purpose: To add funding to Cloud Storage and Software Maintenance and to add a service line for Software Enhancements related to grants received to expand Crisis Intervention Services.
Living Complete Technologies, Inc. is the software developer that provides maintenance and support for the CARES database.

Amount: Increase of \$198,000.00, for a total contract amount of \$298,880.00.
This is an 196.27% increase from the Fiscal Year 2021-2022 contract and is budgeted in the Human Services Block Grant.

Term: July 1, 2021 through June 30, 2022.

3. **Amended Agreement with:** Recovery InSight
Lancaster, PA

Purpose: To add Crisis Warmline services. The warmline will operate 56 hours per week for individuals in Lancaster County who need to speak to a peer who has experienced mental health concerns.
Recovery InSight provides peer support services to individuals being served by Lancaster County Mental Health.

Amount: Increase of \$55,590.00, for a total contract amount of \$165,360.00.
This is an 50.78% increase from the Fiscal Year 2021-2022 contract and is budgeted in the Community Mental Health Block Grant (Federal) and Human Services Block Grant.

Term: July 1, 2021 through June 30, 2022.

Motion passed unanimously.

RESOLUTION NO. 9 OF 2022

On motion of Commissioner Parsons, seconded by Commissioner D'Agostino, it was agreed for the County of Lancaster to allocate from the American Rescue Plan Act (ARPA) proceeds to the General Fund both the revenue and expenditure amounts displayed below. These

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are additions to the FY 2022 Budget and therefore a resolution is needed.

The allocations presented below are being done in accordance with current ARPA guidelines and to properly reflect what is anticipated in the Fiscal Year 2022 Budget recommendation.

Revenue:

Lancaster County	
General Fund-Other Fees	
County Operations	
6444-A-B1115-00000	\$50,000.00

Expenditures:

Lancaster County	
General Fund:	
Operations:	
County Operations	
A1111-A-7300-45051	\$50,000.00

This amount will be set aside to continue offsetting COVID 19 mitigation, social distancing, and other related costs at the County Prison, Youth Intervention Center, and the County Coroner's Office. As each expenditure is ARPA referenced, please see the attached pages from the Federal Register which references the resources/expenditures corresponding to each item:

Motion passed unanimously.

RESOLUTION NO. 10 OF 2022

On motion of Commissioner Parsons, seconded by Commissioner D'Agostino, it was agreed for the County of Lancaster to allocate from the American Rescue Plan Act revenues to the General Fund in the amounts below reflecting the additional allocation of funds for lost revenues due to the impacts of COVID 19. The issuance of the final rules permits this additional offset due to the change in the growth factor (from 4.1% to 5.2%) that is applied to revenues. In addition, this resolution allocates and appropriates these funds for expenditure purposes.

The allocations presented below are done in accordance with prescribed mathematical methodologies prescribed in the attached pages from the Federal Department of the Treasury: Overview of the Final Rule (pages 9-10).

Revenue:

Lancaster County	
General Fund Revenues	
6311-A-A1111-45050	\$1,864,713.00

Expenditures:

County Operating Costs	
A1111-A-45051-7300	\$1,744,296.00
County Revenue Replacement	
Hotel Room Revenue	
A1111-A-45052-7300	\$ 98,031.00
County Revenue Replacement	
Hotel Excise Tax (Share)	
A1111-A-45053-7300	\$ 22,386.00

Motion passed unanimously.

RESOLUTION NO. 11 OF 2022

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER ESTABLISHING A CAPITAL IMPROVEMENT POLICY AND PLAN

On motion of Commissioner Parsons, seconded by Commissioner D'Agostino;

WHEREAS, the County of Lancaster owns and operates a wide variety of property, buildings, and other capital assets that require continual maintenance; and

WHEREAS, the County has achieved a positive and stable financial position and desires to establish a strategic, long-term plan to ensure that its infrastructure is maintained, and that potential acquisitions and construction be evaluated, prioritized, and planned for; and

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WHEREAS, the establishment of a Capital Improvement Policy and the implementation of a Capital Improvement Plan will enable the County to identify and prioritize the County's capital needs and projects through a defined evaluation process; and

WHEREAS, the establishment and implementation of a Capital Improvement Policy and Plan will allow the County to make capital investment decisions logically and deliberately; and

WHEREAS, the Plan establishes a Capital Improvement Reserve Fund which provides funding for capital projects and is determined during the course of the regular County budget process; and

WHEREAS, a Capital Improvement Committee shall be established to administer the Plan and conduct the evaluation process.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA, do hereby approve the establishment of a Capital Improvement Policy and Plan as it is written and attached hereto and incorporated as "Exhibit A".

Motion passed unanimously.

RESOLUTION NO. 12 OF 2022

On motion of Commissioner Parsons, seconded by Commissioner D'Agostino, it was agreed for the County of Lancaster to allocate \$13,317,755.39 from its General Fund Balance to the newly established Capital Improvement Reserve Fund for the purposes of providing the foundational funding for the Lancaster County FY 2022 Capital Improvement Plan.

The approval by the Lancaster County Board of Commissioners policy document permits the Board of Commissioners to provide foundational funding for the newly established Lancaster County Capital improvement Program. As the County of Lancaster has achieved a stable and financial position including its General Fund Balance

Fund Balance:	
Lancaster County	
General Fund Balance	
A1120 00000 A-2951	(\$13,317,755.39)

Fund Balance:	
Lancaster County Capital	
Improvement Reserve Fund	\$13,317,755.39
(Fund TT)	

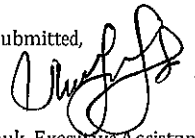
Motion passed unanimously.

The Commissioners addressed questions raised by members of the public.

On motion of Commissioner Parsons, seconded by Commissioner D'Agostino, the meeting adjourned at 10:04 a.m.

Motion passed unanimously.

Respectfully submitted,



Lydia Kovalchuk, Executive Assistant
Commissioners' Office