

COUNTY COMMISSIONERS' WORK SESSION MINUTES
TUESDAY, JANUARY 25, 2022

The Board of County Commissioners met today in their weekly Work Session.

Present at today's meeting were:

Ray D'Agostino, Chairman
Joshua G. Parsons, Vice-Chairman
BOARD OF COUNTY COMMISSIONERS

Lawrence M. George
COUNTY ADMINISTRATOR/CHIEF CLERK

Jacquelyn Pfursich, Esquire
COUNTY SOLICITOR

Also, present were:

Lisa Colon, Controller

Robert Devonshire, Director
FACILITIES MANAGEMENT

Judy Erb, Executive Director
BEHAVIORAL HEALTH/DEVELOPMENTAL SERVICES

Sheriff Christopher Leppler

Gillian McGoldrick, Reporter
LNP

Kathleen Morrison, Assistant County Solicitor

Patrick Mulligan, Director
BUDGET SERVICES

Linda Schreiner, Director
PURCHASING

Tim Stuhldreher, Writer and Editor
ONE UNITED LANCASTER

Commissioner D'Agostino called the meeting to order at 10:00 a.m.

Commissioner D'Agostino announced that the Board of Commissioners met in Executive Session yesterday, Monday, January 24, 2022, at 9:22 a.m. to discuss Litigation, which is the Caterbone case, docket number 21-CV-5683. They also discussed a Labor matter and Personnel matters.

Commissioner D'Agostino announced the approval of the January 18, 2022, Work Session Minutes.

1. Ms. Morrison, Assistant County Solicitor, presented New Form Residential Lease Agreements for County Tenants.
2. Ms. Schreiner, Director, and Sheriff Leppler, presented an Agreement with PowerDMS, Inc.
3. Ms. Erb, Executive Director, presented a Services Agreement and Amended Agreements.
4. Mr. Mulligan, Director, presented Resolution No. 9 of 2022: ARPA Funds for County Operations.
5. Mr. Mulligan, Director, presented Resolution No. 10 of 2022: Additional Revenue from Final Rules Adjustments for Loss of Revenue ARPA.

Commissioner Parsons noted that they voted on this, previously, under the Interim Rules calculations, so this is just adjusting the calculation based on the final rules that just came out; therefore, it is appropriate to vote and approve it under the calculation given by the final rules.

6. Mr. Mulligan, Director, Mr. Devonshire, Director, and Ms. Colon, Controller, presented Resolution No. 11 of 2022: Establishment of a Capital Improvement Policy Plan.
Mr. Mulligan submitted for approval Lancaster County's first formalized Capital Improvement Policy and Plan. This document includes a policy statement which provides some background to why the County is establishing a Capital Improvement Plan. One of the things to note in this document is the importance for the County to have a document in place which adds to the financial presence that the County will have with both outside authorities and when we use it for bonding, so that nature is looked upon favorably. This plan will run for five years and will be updated annually, moving forward.

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If approved, this document, along with some supporting documentation, will be posted on the County's website.

Mr. Devonshire gave a background on some of the projects that they have identified when going over a brief review with each of the departments of what the Capital Improvement Plan was put in place for. They were able to go back then and identify projects anywhere from \$50,000 and above that would be beneficial for the departments – items such as, upgrades to infrastructure, network, security updates for IT, building projects, roof replacements, etc. From Facilities perspective, Mr. Devonshire looks at this as a preventive maintenance. When they do preventive maintenance on a building, it is safer down the road. With this program they will be able to be less reactionary when something fails, and be more prepared and have things taken care of ahead of time.

Commissioners Parsons and D'Agostino appreciated everyone's work on the plan. They are supportive of the policy. Commissioner D'Agostino noted that approving the policy does not necessarily approve all these projects getting done at the amounts and the time; those would still need to come before the Board of Commissioners for a final approval, which is nothing new. Just like in the past, when there are projects that need to be done, they come before the Board for a final approval.

- 7. Mr. Mulligan, Director, presented Resolution No. 12 of 2022: Transfer of Funds for Capital Improvement Plan.
- 8. On motion of Commissioner Parsons, seconded by Commissioner D'Agostino, the following appointments/reappointments were made to the Lancaster County Conservation District Board of Directors:

Appointment for a four-year term through December 31, 2026.

Mr. A. Dale Herr, Jr.

Reappointment for a four-year term through December 31, 2026.

Mr. Jay Snyder – Public Director

Appointment for a one-year term through December 31, 2022.

Commissioner Ray D'Agostino – Commissioner Representative

Lancaster County residents.

Note: The appointments of public and farmer director were nominated by the following organizations: The Farm and Home Foundation, Penn State Extension, Lancaster County Boroughs Association and Lancaster Chamber Ag Advisory Group.

Motion passed unanimously.

- 10. On motion of Commissioner Parsons, seconded by Commissioner D'Agostino, the following reappointments were made to the Lancaster County Redevelopment Authority for a five-year term through December 31, 2026.

Mr. James Eby

and

Mr. Gerald Robinson

Lancaster County residents.

Note: Per Ordinance No. 120 establishing the Land Bank, all members appointed to the Redevelopment Authority shall automatically be members of the Land Bank for a term the same as that on the Redevelopment Authority.

Motion passed unanimously.

- 11. On motion of Commissioner Parsons, seconded by Commissioner D'Agostino, the following appointment was made to the Lancaster County Solid Waste Management Authority Citizens Advisory Committee for a one-year term through December 31, 2022.

Mr. Dan Sahn

This new appointment will replace Michael Devaney who was recently appointed to the Citizens Advisory Committee and has taken a position with the Solid Waste Management Authority.

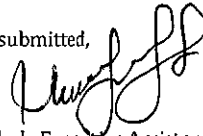
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Lancaster County resident.

Motion passed unanimously.

12. January 26, 2022, Commissioners' Meeting Agenda – Resolution No. 10 of 2022 will be updated.
13. On motion of Commissioner Parsons, seconded by Commissioner D'Agostino, the meeting was adjourned at 10:53 a.m.
Motion passed unanimously.

Respectfully submitted,



Lydia Kovalchuk, Executive Assistant
Commissioners' Office