

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF THE
REDEVELOPMENT AUTHORITY OF THE COUNTY OF LANCASTER
JANUARY 25, 2022
IMMEDIATELY FOLLOWING THE 4:00 P.M. MEETING OF THE
LANCASTER COUNTY HOUSING AUTHORITY
28 PENN SQUARE, SUITE 220
LANCASTER, PA 17603**

The members of the Board of the Redevelopment Authority of the County of Lancaster met Tuesday, January 25, 2022. The Board meeting was held at the offices of the Redevelopment Authority of the County of Lancaster, 28 Penn Square, Suite 200, and via Zoom Videoconference.

Members of the Board in attendance: Ed Fisher, James Williams, Jim Eby, and Gerald Robinson.

Staff members present were: Justin Eby, Executive Director; Terry Danforth, Tenant Services Director; Michaela Allwine, Director Housing and Community Development; Michael Brightbill, Director Finance & Administration; Audrey Steinmetz, Tenant Services Manager; Rachel Valmonte, Compliance Manager; Sean Krumpe, Acquisition and Rehabilitation Program Coordinator; Angela Swisko, Fiscal Assistant; and Marian Joyce, Secretary.

Also in attendance: Deb Jones, Director of Human Services, *Lancaster County Homeless Coalition*.

Mr. Fisher called the meeting to order at 4:22 p.m. He then turned the gavel over to Mr. James Williams as Temporary Chair. Mr. Williams opened the floor for nominations for Board Chair. Mr. Gerry Robinson nominated Mr. James Williams. Mr. Williams declined to accept the position. Mr. Jim Eby moved to nominate all current officers to continue in their positions and asked the Secretary to read the list of officers for the Redevelopment Authority of the County of Lancaster. Mr. Robinson seconded the motion, and it was unanimously accepted.

Mr. Williams requested a roll call and the Board unanimously re-elected Mr. Edward Fisher, Chair; Mr. James Williams, Vice-Chair; Mr. Gerald Robinson, Esq., Treasurer; Mr. James Eby, Assistant Treasurer; and reappointed Ms. Marian Joyce as Secretary.

Mr. Williams relinquished the gavel to Mr. Fisher as the elected Chair for 2022.

The motion was made by Mr. Williams, second by Mr. Robinson and passed unanimously to appoint the firm of Stevens & Lee as Solicitor for the Redevelopment Authority of the County of Lancaster.

Public Comments - None

Minutes of the December 21, 2021 meeting were approved. The motion was made by Mr. Robinson, second by Mr. Williams, and unanimously accepted.

Communications – None

The Treasurer's Report was tabled until the following month.

Report of the Executive Director: Mr. Justin Eby introduced Ms. Deb Jones, Director of Human Services, Lancaster County Homeless Coalition, and invited her to share some of her background with the Board. Ms. Jones also stated that she was delighted to have three of the former Coalition staff members on staff bringing their historical knowledge and skills with them. Both Mr. Fisher and Mr. Williams welcomed Ms. Jones and Mr. Fisher noted that he especially appreciated her ability to hit the ground running.

Mr. Justin Eby then introduced Mr. Sean Krumpe, Acquisition and Rehabilitation Program Coordinator, who will be assisting Ms. Allwine with the Lancaster County Land Bank and more.

Committee Reports – None

Unfinished Business – None

New Business:

1) The Board approved a contract with Lancaster EMS for a Mobile Hygiene Unit through the use of Community Development Block Grant Coronavirus Funds. Mr. Justin Eby provided background. The truck is designed to provide showers and medical services to people experiencing homelessness. This agreement will legally shift the contract to Lancaster EMS who have been providing services since December 2021. He answered questions from Mr. Fisher regarding oversight and auditing of the unit. The motion to approve was made by Mr. Robinson, second by Mr. Jim Eby and unanimously carried. (A copy of said Resolution [Jan 22 #1] is attached hereto, and made a part hereof).

NOW, THEREFORE, BE IT RESOLVED by the Board of the Redevelopment Authority of the County of Lancaster to authorize the Executive Director to execute a contract with Lancaster EMS for a period beginning on November 1, 2021 and terminating October 31, 2022 using Fiscal Year 2019 Community Development Block Grant-CV2 Funds in the amount of \$132,378.00.

Other Business: Mr. Fisher announced that the next meeting of the Board of the Redevelopment Authority of the County of Lancaster is expected to be held Tuesday, **February 22, 2022** at the offices of the Lancaster County Housing and Redevelopment Authorities, 28 Penn Square, Suite 220, immediately **following the 4:30 p.m. meeting** of the Lancaster County Housing Authority.

The meeting was adjourned at 4:40 p.m.

Marian C. Joyce, Secretary