

MINUTES OF
LANCASTER AIRPORT AUTHORITY

January 16, 2019

A special meeting of the Lancaster Airport Authority was held in the Lancaster Airport Authority offices on Wednesday, January 16, 2019 at 8:30 am. Ms. Valerie Moul, Vice-Chairman, presided at the meetings and the following persons attended:

Lancaster Airport Authority

Chairman	James Cunningham – Excused Absence
Vice-Chairman	Valerie Moul
Secretary	Matthew Brown
Treasurer	Amanda Lehman
Asst. Secretary/Asst. Treasurer	Richard Stauffer

Counsel – Aaron Zeamer, Esquire of Russell, Krafft & Gruber, LLP

Lancaster Airport Authority Staff

David Eberly – Airport Director
Cheryl Martin – Finance Administrator
Austin Beiler – Facilities Administrator
Mary Stauffer – Manager, Alliance Aviation

PUBLIC COMMENT

Ms. Moul began the meeting and thanked everyone for attending. She introduced members of the Authority and staff and recognized a quorum present, of who Richard Stauffer joined by conference. Ms. Moul then requested any public comments from the meeting attendees.

No additional comments were offered. Ms. Moul encouraged anyone, however, to get her attention throughout the meeting if desired.

18 WEST MILLPORT ROAD PROPERTY ACQUISITION

Mr. Eberly provided information regarding a property up for auction on Thursday, January 17, 2019 at 4:00 pm. The property is located adjacent to Airport property to the south and to the east of the property and has a right of first refusal for the property to the west. The parcel is 0.4 acres and is road frontage to Millport Road. Mr. Eberly recommends purchasing this parcel as it will help to maintain tree growth that may impact Part 77 of Runway 13 (obstructions) as well as ensure compatible land use.

Currently there is a residence with a detached garage which if the Airport Authority purchases the property, Mr. Eberly intends to rent out the house until such time as it may be used for aviation purposes if that occurs. The property has only had 2 owners and needs some cosmetic updates before being able to be rented. There is no public water or sewer on the property and is to be purchased as is. An airspace approval has been received from the FAA for the property.

After discussion, the following resolution permits Mr. Eberly to pursue the property with a purchase price not to exceed \$225,000.

Resolution No. 1 of 2019
Authorizing Offer To Acquire 18 West Millport Road at Public Auction

WHEREAS, certain real property located at 18 West Millport Road, Lititz, Pennsylvania 17543 (the “Property”) is scheduled to be offered for sale at public auction on January 17, 2019; and

WHEREAS, the Lancaster Airport Authority (the “Authority”) has deemed it to be desirable to attempt to purchase this Property at the auction for noise mitigation purposes and to address concerns regarding tree height in neighboring properties; and

WHEREAS, although it has been deemed desirable to acquire the Property, the Authority does not intend to take further action to acquire the Property via eminent domain in the event the Authority is not the successful bidder at the public auction;

WHEREAS, the Authority hereby desires to appoint an agent to act on its behalf at the auction.

NOW, THEREFORE, BE IT RESOLVED that the Authority does hereby authorize David F. Eberly, Jr., Airport Director, to act as its agent to place a bid or bids to acquire the Property at the public auction for the sale of the Property; and

BE IT FURTHER RESOLVED that the Authority does hereby extend authority to David F. Eberly Jr. to bid up to a maximum of Two Hundred Twenty Five Thousand Dollars (\$225,000) to acquire the Property; and

BE IT FURTHER RESOLVED that if the Authority is the high bidder and the Property is struck off at auction to the Authority, the Authority does hereby authorize David F. Eberly, Jr., to act as its agent and to execute the Conditions of Sale and any and all necessary documents relating to the aforementioned auction of the Property.

Upon motion duly made by Ms. Moul, seconded by Mr. Stauffer by teleconference, and approved by all, the resolution was adopted and Mr. Eberly may attend the auction representing the Airport Authority.

ESSENTIAL AIR SERVICE SELECTION

Mr. Eberly reported that he is still working on the local share option for the upcoming EAS submission due on Monday, January 21, 2019. The submission is to submit the requested bidder as well as the requested option for the bidder. Mr. Eberly reviewed the submission and recommended to the Board to continue with Southern Airways Express along with Plan A which is what is provided today. Once it has been submitted, then the Airport Authority is permitted to negotiate with the US Department of Transportation regarding the required local share.

Mr. Eberly and Counsel are working to secure the local share. Mr. Eberly has met with the City of Lancaster who have provided a letter that they are unable to provide any funding. He has also met with Commissioner Stuckey who felt they would be unable to provide any funding this year but would potentially consider in a future year. He also met with the Lancaster Chamber who, although sympathetic, would not be able to provide any funding. The local FAA office is aware of the requirement, however, the manager was not aware of any alternate funding sources at this time. If the Airport Authority and the DOT are unable to come to an agreement by March 31, then the funding will cease as of April 1 and Mr. Eberly feels that Southern Airways will quickly cease operations at the Airport.

The following resolution approves Southern Airways Express with Plan A as the best option to present to the DOT.

Resolution No. 2 of 2019 Authorizing Approval of Option A of Southern Air EAS Proposal

WHEREAS, through the Essential Air Service program, the United States Department of Transportation (“Department”) subsidizes air transportation to eligible communities to enable private air carrier recipients of the subsidies to provide service to certain communities that otherwise would have none because they are unable to generate a sufficient demand for the service to meet its costs; and

WHEREAS, on November 2, 2018, the Department issued an order requesting proposals from air carriers interested in providing Essential Air Service (“EAS”) in Lancaster, Pennsylvania through the Lancaster Airport Authority (the “Authority”); and

WHEREAS, timely EAS proposals were submitted from two carriers, Southern Airways and Boutique Air to the Department for service in Lancaster, Pennsylvania; and

WHEREAS, each proposal contains multiple options for consideration with respect to round trip destinations, number of flights per week, and subsidy amount; and

WHEREAS, the Department, in determining which proposal to accept, solicits the opinion and views from the Authority before determining which carrier and service patterns are desirable to the Authority;

NOW, THEREFORE, BE IT RESOLVED that after careful review and consideration of the EAS proposals, the Authority has determined that Option A of Southern Air's proposal is the most desirable to the Authority and its constituents. Option A provides 17 weekly round trips to Pittsburgh (PIT), 13 weekly round trips to Baltimore (BWI), and a subsidy amount of \$2,773,126.00; and

BE IT FURTHER RESOLVED that the Airport Director and counsel for the Authority are authorized and directed to prepare, execute and/or file all documentation advisable and necessary for carrying out this Resolution.

Upon motion duly approved by Mr. Brown, seconded by Ms. Lehman, and unanimously approved, the resolution was adopted and approval provided to Mr. Eberly and Counsel to submit a bid response. Mr. Eberly and Counsel will continue to work towards securing the local share.

LANCASTER AIRPORT LOGO UPDATE

Mr. Eberly presented an updated draft logo and requested input from the Airport Authority Board. After reviewing the final selections, the Board provided approvals to move forward with the final design. Mr. Eberly and staff have been directed to incorporate the new logo for the Airport Authority as soon as possible.

PUBLIC COMMENT

Ms. Moul asked if any attendees had any additional comments or questions. No additional comments were received at this time.

DATE FOR NEXT MEETING

The date for the next regularly scheduled meeting is Monday, January 28, 2019 at 3:30 p.m. in the Administrative Office conference room. There being no further business to discuss, motion was duly made by Mr. Brown, seconded by Ms. Lehman, unanimously approved, and the meeting was adjourned.

Respectfully submitted,

Cheryl Martin
Recording Secretary