

COUNTY COMMISSIONERS' MINUTES
WEDNESDAY, JANUARY 11, 2023

The Board of County Commissioners met today for a Commissioners' Meeting.

Present at today's meeting were:

Ray D'Agostino, Chairman
Joshua G. Parsons, Vice-Chairman
John B. Trescot
BOARD OF COUNTY COMMISSIONERS

Lawrence M. George
CHIEF CLERK/COUNTY ADMINISTRATOR

Jacquelyn Pfursich, Esquire
COUNTY SOLICITOR

Also present were:

Heather Adams
DISTRICT ATTORNEY

Steven Clements, Chief Information Officer
INFORMATION TECHNOLOGY

Lisa Colon
Controller

Matt Knepper, Director
AGRICULTURAL PRESERVE BOARD

Dena Maounis, Grant Coordinator
DISTRICT ATTORNEY'S OFFICE

Christa Miller, Chief Clerk/Chief Registrar
VOTER REGISTRATION

Patrick Mulligan, Director
BUDGET SERVICES

Linda Schreiner, Director
PURCHASING

Joel Saint, Pastor
LANCASTER COUNTY CHURCH

Commissioner D'Agostino called the meeting to order at 9:15 a.m. followed by the Pledge of Allegiance.

Commissioner D'Agostino announced approval of the January 4, 2023, Commissioners' Meeting Minutes.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of the Coroner's Office, to approve the 2023 Coroner's Office Fee Schedule as listed below:

Reports & Photographs

- | | |
|--|--------------|
| • Autopsy Report | \$500.00 |
| • Toxicology Report | \$100.00 |
| • Coroner's Report (Investigator's final report) | \$100.00 |
| • Photographs | \$15.00 each |

Cremation

- | | |
|--------------------|---------|
| • Cremation Permit | \$60.00 |
|--------------------|---------|

Indigent Cremains

- | | |
|---|------------|
| • Cremains returned after no next-of-kin initially found | \$550.00 |
| • Cremains returned after next-of-kin waived responsibility | \$1,095.00 |

Creation/Duplication of Tissue Slides

- | | |
|--|----------|
| • Creation of Tissue Slides (base fee) | \$550.00 |
| o Cost per slide | \$15.00 |

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Body Transportation & Storage

- Removal/Transportation/Storage (non-jurisdictional case) Base Fee \$350.00
 - Storage Fee (non-jurisdictional case) Under 72 Hours \$60.00
 - Storage Fee (all cases) After 72 Hours \$25.00/day
 - Fees for coroner cases will begin 3 days after:
 - Autopsy
 - Identification is confirmed
 - Notification to next-of-kin is completed
- *Fees are waived for approved indigent cases.

Professional Fees

- Investigator Deposition Fee (civil) \$500.00/day

Administrative

- Administrative/Shipping Fees \$50.00
- Non-Sufficient Funds Check Return \$50.00

Motion passed unanimously.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the District Attorney's Office, to approve the following:

Sixth Addendum to Lease Agreement With:

City of Lancaster
Lancaster, PA

Purpose:

To extend the current lease agreement for office space at the Lancaster City Police Station.

Amount:

\$99,999.00 total for 5,685 square feet at \$17.59/square feet, payable in monthly installments of \$8,333.26.
\$12,600.00 total for parking at \$70.00/space, payable in monthly installments of \$1,050.00.

Term:

January 1, 2023 through December 31, 2023.

Funding:

Paid from Drug Task Force accounts.
64% increase.

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of the District Attorney's Office, to approve the following:

Amended Agreement with:

Cody Systems
Pottstown, PA

Purpose:

To transition to new and updated Pathfinder record management software and professional services for Lancaster County Detectives.

Amount/Term:

One-time fee of \$7,025.00 due January 31, 2023.
Pro-rated Pathfinder adjustment of \$228.00/month and installments of \$15,250.00 year one due December 1, 2024.
\$16,013.00 year two due December 1 2025.
\$16,813.00 year three due December 1, 2026.

Funding:

No impact on 2023 budget, savings will begin in 2024.
Sole Source.
This current contract for an upgraded version is slightly more than current contract with the same vendor, however, this implementation obviates the need for payment of cloud storage.
Net savings of \$9,000.00-\$10,000.00 per year.

Motion passed unanimously.

RESOLUTION NO. 2 of 2023

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster to recognize a reduction of \$62,268.00 in appropriations attributable to the STOP Violence Against Women Act Grant in the District Attorney's Office for FY 23.

This is technical change to the amount approved in the FY 23 Budget and reflects the elimination of a reimbursable cost erroneously budgeted in two accounts within the District Attorney's Office. This technical change has the support of both Budget and the Controller's Offices. There is no impact on the revenue associated with this grant.

EXPENDITURE ACCOUNT:

District Attorney's Office -
2021 STOP Violence Against Women Act
Contractual Services
7345-A-B1300-19017

(\$62,268.00)

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of the Election and Voter Registration Office, to approve the following:

**Assignment of Lease
Agreement With:**

Arcadia Road Holdings, LLC
Lakewood, NJ

Purpose:

To transfer the current lease to the new owners due to the property at 1397 Arcadia Road, Lancaster, Pennsylvania, being sold.

All terms of the existing lease, including rate and length of the agreement, are the same.

Amount:

Rent is currently payable at the rate of \$3,520.00 per month and has been paid through January 31, 2023.
Tenant's proportionate share of Common Area Maintenance expenses is currently payable at the rate of \$1,222.00 per month and has been paid through January 31, 2023.

Term:

February 1, 2015 through January 31, 2024 with an option to extend for up to three years.

Funding:

Approved in the 2023 budget.

Motion passed unanimously.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the Agricultural Preserve Board, to approve the following:

Renewal Agreement With:

George T. Cook, Esquire
Blakinger Thomas, P.C.
Lancaster, PA

Purpose:

To serve as the Solicitor to the Agricultural Preserve Board and provide a variety of legal services.

Amount:

Enforcement issues -	\$200.00/hour
Acquisition issues -	\$200.00/hour
Services for settlements outside of Lancaster City -	\$200.00
Corrective deeds -	\$150.00
Deed plots -	\$50.00
Associate -	\$180.00-\$200.00/hour
Paralegal -	\$155.00/hour

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Term: January 1, 2023 and shall continue in effect until terminated by either party by giving sixty days prior written notice to the other party.

Funding: Will not affect current budget. Services subject to increase are paid with non-general funds (bond funds and Clean and Green rollback interest). 5% Increase.

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of Information Technology, to approve the following:

Contract Renewal With: Oracle America, Inc.
Los Angeles, CA

Purpose: To provide program technical support services including software update license and support.

Amount/Term: \$434,818.63 for the period January 1, 2023 through December 31, 2023.

Funding: Approved in the 2023 budget.

Motion passed unanimously.

RESOLUTION NO. 3 OF 2023

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster to re-appropriate the following amounts in the accounts listed for availability in FY 23 from County American Rescue Plan Act (ARPA) funds already received in the General Fund.

This resolution is required to provide the necessary spending authority in the FY 23 Budget cycle that began on 01/01/23 and ends on 12/31/23. Since the revenue for these items has already been realized there is no corresponding revenue adjustment required.

Appropriations:

Fiscal Year: 2022 ARPA Balances for Reappropriation					
Org	Prg.	Fund	Acct.	Amount	Description
A111	45040	A	7300	\$ 1,719,892.98	Emergency Rental Assist Fund
A111	45041	A	7300	\$ 228,740.63	Emerg Rent Assist Prog-ERAP II
A111	45042	A	7300	\$13,776,247.49	State ERAP II Program Funds
A111	45051	A	7100	\$ 25,625.00	ARPA County Operation Costs
A111	45051	A	7200	\$ 4,412.18	ARPA County Operation Costs
A111	45051	A	7300	\$ 1,599,016.11	ARPA County Operation Costs
A111	45051	A	7500	\$ 534,210.54	ARPA County Operation Costs
A111	45056	A	7300	\$ 1,523,636.00	Lancaster FarmLand Trust
A111	45059	A	7300	\$ 600,000.00	Welsh Mountain Personal Care
A111	45060	A	7300	\$ 673.00	NICE Justice Digital Evidence
A111	45061	A	7300	\$ 100,000.00	VisionCorps
A111	45062	A	7300	\$ 29,028.31	Library Systems of Lanc Co
A111	45063	A	7300	\$ 287,500.00	Clinic for Special Children
A111	45064	A	7300	\$ 200,000.00	Lancaster Safety Coalition
A111	45066	A	7300	\$ 150,000.00	Quarryville Borough
A111	45067	A	7300	\$ 150,000.00	Faith Friendship Ministries
A111	45068	A	7300	\$ 7,420,505.00	ARPA Water, Sewer & Stormwater
Grand Total:				\$28,349,487.24	

Motion passed unanimously.

Mr. Saint, a pastor in Lancaster County, addressed the board.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, the meeting adjourned at 9:33 a.m.

Motion passed unanimously.

Respectfully submitted,

Lynn Commero, Executive Secretary
Commissioners' Office