

COUNTY COMMISSIONERS' MINUTES  
WEDNESDAY, JANUARY 2, 2019

The Board of County Commissioners met today for a Commissioners' Meeting.

Present at today's meeting were:

**Joshua G. Parsons, Chairman**  
**Dennis P. Stuckey, Vice Chairman**  
**Craig E. Lehman**  
**BOARD OF COUNTY COMMISSIONERS**

**Lawrence M. George**  
**CHIEF CLERK**

**Lisa Johnson**  
**ASSISTANT CHIEF CLERK**

**Christina Hausner, Esquire**  
**COUNTY SOLICITOR**

Also present were:

**Bob Bini, Director for Transportation**  
**PLANNING COMMISSION**

**Terry Kauffman, Chairman**  
**TRANSPORTATION AUTHORITY**

**Misty Witmer, Chief Deputy Director IT Systems and Support**  
**INFORMATION TECHNOLOGY**

Commissioner Parsons called the meeting to order at 9:15 a.m. followed by the Pledge of Allegiance.

Commissioner Parsons announced the approval of the October 3, 2018 Commissioners' Meeting Minutes and the November 14, 2018 Commissioners' Meeting Minutes, along with postponing approval of the September 18, 2018 Evening Commissioners' Meeting Minutes, October 24, 2018 Commissioners' Meeting Minutes, November 21, 2018 Commissioners' Meeting Minutes, November 27, 2018 Special Commissioners' Meeting Minutes, December 5, 2019 Commissioners' Meeting Minutes, December 12, 2019 Commissioners' Meeting Minutes, December 19, 2018 Commissioners' Meeting Minutes and December 26, 2018 Commissioners' Meeting Minutes.

Commissioner Parsons announced the Board met in Executive Session on December 26, 2018 at 10:50 a.m. to discuss Litigation regarding the Brown case, in the Eastern District Pennsylvania Federal Court, docket number 1229 of 2018 and Personnel Matters. The Board also met in on December 31, 2018 at 9:30 a.m. to discuss Personnel Matters.

**Pennsylvania Department of Transportation (PennDOT) Master Reimbursement Agreement and Lancaster County Transportation Authority Proposal - Discussion**

Commissioner Stuckey appreciated everyone's patience, noting it took three years to craft the Master Reimbursement Agreement which will allow Lancaster County to do small projects up to five million dollars in funding. He thanked Mr. Gaylord from the Solicitor's Office and Mr. Bini who worked with PennDOT for their efforts on this contract.

Mr. Bini said he thinks Commissioner Stuckey captured the intent, which is to provide a more efficient and effective way to deliver some of the smaller local projects that are on our Transportation Improvement Program (TIP). The County of Lancaster can serve as the local project manager, so projects can be kept on schedule and issues dealt with as they come up, sub-agreements can also be developed in case a municipality wants to have a stronger role. It provides a means whereby the County can be reimbursed for staff time involved in overseeing these projects. The County Engineer, RETTEW Associates, would supply the engineering services to us directly and we can be reimbursed for their services as well. Mr. Bini said KCI is the engineering firm PennDOT has retained and PennDOT is responsible for the work KCI produces under that contract, but we participated in the consultant selection process. Mr. Bini also explained that PennDOT has an electronic construction management system to oversee all their contracts.

In response to Commissioner Lehman's question, Mr. Bini said the Transportation Authority was not referenced directly, noting they added the term Lancaster County or its designees in order to provide the opportunity, if there were a role for the authority to be played, this language covers their ability to utilize them in whatever fashion chosen to do to be part of the process.

Commissioner Parsons expressed his concerns about the lack of activity and asked who is moving the transportation projects. Mr. Bini said the daily movement will be thru RETTEW, handling all the required technical details. There is a requirement in PennDOT's regulation for a county official to be the local project manager and Mr. Bini is listed on their system, but he has not sorted out staff responsibilities with Mr. Cowhey. Commissioner Parsons said he is willing to approve this if we have a level of accountability from Mr. Bini or another person in his department. Commissioner Lehman agreed that the Board should have a firm answer as a practical matter before voting next week.

Commissioner Parsons asked Mr. Bini and Mr. Kauffman to explain what value the Transportation Authority provides that cannot be provided internally. Mr. Bini said the authority can assist in project selection, provide another voice in terms of the local priorities for which projects would get done with this agreement, monitor the status and be liaisons to the municipalities thru the members if problems develop. Mr. Kauffman confirmed the Authority has not done anything because they were waiting for PennDOT, but thinks they have a good history of delivering projects, noting the completed train station was very complex. He explained the Authority membership's skillset value is their expertise and communication skills - they work closely with municipalities, partnering with the local government, business community and PennDOT, which takes the burden off the County and does not cost any money. Mr. Kauffman also said they do not take on projects that the County does not feel are appropriate, are not in the TIP or do not follow the County's comprehensive plan.

Commissioner Lehman said with the master agreement the County can move forward with these projects and he thinks the authority for its members is a nice to have thing but not a critical piece. He previously said that part of the reason the Transportation Authority was created was to

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move these projects forward in a quicker fashion than PennDOT; however, there is not any evidence that that is the case and no evidence that it is not the case either. The Authority does not have staff or revenue so everything they do has to go through the County. He has concluded that the Authority has served a purpose and now it is time for it to sunset.

Commissioner Parsons asked if the Authority was able to show them what they could do in 2019 and Mr. Kauffman noted although there are four or five potential projects, he did not think that is adequate time given the pace of many of these agreements with PennDOT. Mr. Bini agreed, saying it may take two or three months just to get the agreements in place and everyone to a meeting, so it would be hard to imagine they would be done with any of those projects at the end of this year. Commissioner Parsons appreciated the feedback, noting it is rare there is a project that he has mixed feelings about.

The Board agreed to postpone the reimbursement agreement and the authority proposal to next week.

On motion of Commissioner Stuckey, seconded by Commissioner Lehman, it was agreed for the County of Lancaster, acting on behalf of the Information Technology and Budget Services Department, to approve the following:

1. **Change Order No. 5 With:**

Windstream  
Ephrata, Pennsylvania

**Purpose:**

To adjust the Unified Communications as a Service (UCaaS) Equipment Rental and User Licenses agreement as follows:

- Add six Cloud Entry licenses at Government Center and six Cloud Entry licenses at Adult Probation and Parole Services.
- Delete six Cloud Agent – all shifts and one Cloud Agent Concurrent license at Government Center and six Cloud Agent – all shifts at Adult Probation and Parole Services. Includes reprogramming labor.

**Total Change Order:**

**Increase of \$309.65 per month.**

**Total Project Cost:**

**\$29,084.86 per month.**

Motion passed unanimously.

On motion of Commissioner Lehman, seconded by Commissioner Stuckey, it was agreed to appoint Judith Erb as Executive Director of Behavioral Health/Developmental Services for the County of Lancaster effective January 7, 2019 subject to Salary Board approval.

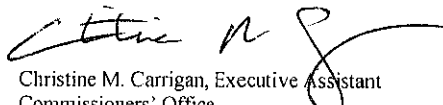
Motion passed unanimously.

Commissioner Stuckey noted there are Election Board and Registration Commission meetings with new members since his colleagues have resigned due to being up for re-election this year. Commissioner Parsons and Commissioner Lehman appreciated the willingness of both members to serve.

On motion of Commissioner Stuckey, seconded by Commissioner Lehman, the meeting adjourned at 9:53 a.m.

Motion passed unanimously.

Respectfully submitted,



Christine M. Carrigan, Executive Assistant  
Commissioners' Office