

**COUNTY COMMISSIONERS' MINUTES**  
**WEDNESDAY, JULY 19, 2023**

The Board of County Commissioners met today for a Commissioners' Meeting.

Present at today's meeting were:

**Ray D'Agostino, Chairman**  
**Joshua G. Parsons, Vice-Chairman**  
**John B. Trescot**  
**BOARD OF COUNTY COMMISSIONERS**

**Lawrence M. George**  
**COUNTY ADMINISTRATOR/CHIEF CLERK**

**Amy M. Campbell**  
**DEPUTY CHIEF CLERK**

**Jacquelyn Pfursich, Esquire**  
**COUNTY SOLICITOR**

Also, present were:

**Anne Cooper, Register of Wills**  
**REGISTER OF WILLS OFFICE**

**Robert Devonshire, Director**  
**GENERAL SERVICES**

**Gary Kline, Director**  
**DOMESTIC RELATIONS**

**Mary Moore, Resident**  
**LANCASTER CITY**

**Randall Zook, Administrative Services Captain**  
**LANCASTER CITY BUREAU OF POLICE**

Commissioner D'Agostino called the meeting to order at 9:15 a.m. followed by the Pledge of Allegiance.

Commissioner D'Agostino announced the approval of the June 28, 2023, Commissioners' Meeting Minutes and the July 12, 2023, Commissioners' Meeting Minutes

Commissioner D'Agostino made the following re-announcement:

- There is no Work Session scheduled for Tuesday, July 25, 2023, and no Commissioners' Meeting scheduled for Wednesday, July 26, 2023.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster to approve the following:

**Memorandum of Understanding With:**

City of Lancaster  
Lancaster, Pennsylvania

**Purpose:**

The City will receive Justice Assistance Grant (JAG) funds from the 2023 Byrne Local JAG Program for the purchase of cellphone extraction equipment and training, an updated polygraph system to replace outdated equipment, license plate reader license and individual first aid kits.

The allocation and award are based on population and crime statistics, including the average number of Part I violent crimes reported to the Federal Bureau of Investigation.

**Amount/Term:**

The City will receive the one-time award in the amount of \$52,284.00 from the Fiscal Year 2023 appropriation.

**Note:**

The City will serve as the eligible applicant and fiscal agent for the funds. Increase of 7%.

Motion passed unanimously.

**Lancaster County Commissioners' Meeting  
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On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the Register of Wills, to approve the following:

<b><u>Agreement With:</u></b>	Iron Mountain, Inc. Philadelphia, PA
<b><u>Purpose:</u></b>	To permanently remove approximately 1,750 files from Iron Mountain and deliver them to the County for scanning into PDF form.  This will make them more accessible to the public and save an average annual cost of \$21,300 per year.  The County should recoup the amount for the permanent withdrawal fees in approximately 2 ½ years.
<b><u>Amount:</u></b>	\$50,000.00 for permanent removal costs and approximately \$805.00 for fuel surcharges.
<b><u>Funding:</u></b>	No effect on the current budget. The Records Improvement Committee approved the funding in the amount of \$50,000.

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of the Children and Youth Agency and/or the Office of Juvenile Probation, to approve the following for Fiscal Year 2023-2024:

<b><u>Renewal Agreements With:</u></b>	<b><u>For:</u></b>	<b><u>Amounts</u></b>	<b><u>% Increase/ Decrease</u></b>
Bench Mark Program Lancaster, PA	Strength-Based Skill Building	\$177,203.00	+3.04%
Boys & Girls Club Lancaster, PA	Independent Living Casework Staff	\$560,064.00	+0.98%
Child First Family Services Lancaster, PA	Supervised Visits	\$50.00/Hour	
	Therapeutic Supervised Visits	\$75.00/Hour	
	Intake	\$100.00	
	Home Visits (0-30 miles)	\$30.00/Visit	+50.00%
	Home Visits (31-60 miles)	\$60.00/Visit	+50.00%
	Home Visits (61-90 miles)	\$90.00/Visit	+50.00%
	Home Inspections	\$75.00	
	Report Writing/Agency Contacting	\$75.00/Hour	
	Team Meetings	\$75.00/Hour	
	Court Summary	\$100.00	
	Court Testimony	\$100.00/Hour	
	Co-Parenting Group (8 sessions)	\$350.00	
	Co-Parenting Counseling	\$150.00/Hour	
	Anger Management Group	\$200.00	
Anger Management Assessment	\$150.00		
No Show Fee	\$25.00		
Parking Fees			
Children & Youth Agency Foster Care Homes	Regular Foster Care Age 0-5	\$28.00	
	Regular Foster Care Age 6-11	\$30.00	
	Regular Foster Care Age 12-21	\$35.00	
	Specialized Foster Care Level I	\$40.00	
	Specialized Foster Care Level II	\$47.00	
	Specialized Foster Care Level III	\$62.00	
	Specialized Foster Care Level IV	\$78.00	
COBYS Leola, PA	Incredible Years Program	\$118,650.00	+4.54%
	Kinship Support Program	\$39,288.00	+4.71%
	Parenting Wisely Program	\$47,201.00	+5.10%
	Permanency Program	\$1,453,022.00	+7.33%
	Seeking Safety Program	\$62,604.00	+1.98%
Trust-Based Relational Intervention	\$30,000.00	-44.08%	

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<u>Renewal Agreements With:</u>	<u>For:</u>	<u>Amounts</u>	<u>% Increase/Decrease</u>
Gaudenzia Harrisburg, PA	Family Alternatives Program	\$213,012.00	+4.98%
It Takes A Village, Inc. Harrisburg, PA	Successful FGDM Conference	\$3,000.00	
	Successful FGDM Referral	\$1,000.00	
	Unsuccessful FGDM Referral	\$250.00	
	Family Finding	\$325,435.00	
JusticeWorks Pittsburgh, PA	JustCare	\$84.66/Hour	+4.76%
	STOPP	\$90.30/Hour	+4.76%
	VIP (Violation Initiative Program)	\$84.66/Hour	+4.76%
	WhyTry Truancy Program	\$84.66/Hour	+4.76%
	Successful FGDM Conference	\$3,000.00	
	Successful FGDM Referral	\$1,000.00	
	Unsuccessful FGDM Referral	\$250.00	
KUEHG Corp dba KinderCare Education, LLC Lake Oswego, OR	Infant Full Time	\$56.26	+21.25%
	Infant Part Time	\$48.68	+15.90%
	Young Toddler Full Time	\$51.75	+15.00%
	Young Toddler Part Time	\$43.74	+12.15%
	Older Toddler Full Time	\$48.92	+16.48%
	Older Toddler Part Time	\$41.85	+14.97%
	Pre-School Full Time	\$44.32	+16.63%
	Pre-School Part Time	\$35.39	+10.59%
	Pre-School Blended	\$36.48	+11.46%
	School Age Full Time	\$35.26	+5.57%
	School Age Part Time	\$24.39	+1.63%
	School Age Blended	\$25.72	+2.27%
	PA Counseling Services Lebanon, PA	Check & Connect Truancy Program	\$41.96/unit
Multi-Systemic Therapy		\$105.33/Day	
Outpatient Intake Evaluation		\$120.00	+33.00%
Outpatient 53+ Minute Session		\$105.00	
Outpatient 38-52 Minute Session		\$85.00	+13.00%
Outpatient per Group Hour		\$48.00	+20.00%
Deaf Interpreting Services		\$65.00/Hour	+12.00%
Court Appearance by Counselors		\$120.00/Hour	+33.00%
Court Appearance by Psychiatrist		\$375.00/Hour	+7.00%
Court Appearance by CRNP		\$300.00/Hour	+13.00%
<u>Renewal Agreements With:</u>	<u>For:</u>	<u>Amounts</u>	<u>% Increase/Decrease</u>
PA Counseling Services Lebanon, PA	Psychological Evaluation Medical Only	\$300.00	+9.00%
	Psychological Medication Management	\$90.00/Visit	+6.00%
	CRNP Evaluation	\$225.00	+10.00%
	CRNP Medication Management	\$75.00/Visit	+15.00%
	Psychosexual Intake	\$350.00	
	Psychosexual Evaluation with Narrative	\$550.00	
	Individual/Family Session (53+ Minutes)	\$125.00	
	Individual/Family Session (38-52 Mins)	\$104.00	
	Individual/Family Session (20-37 Mins)	\$75.00	
	Group Rate	\$45.00/Hour	
	Polygraph-Sex Offender	\$425.00	
	Polygraph-Sex Offender No Show	\$150.00	
	Abel Assessment	\$400.00	
	Travel-Sex Offender Program	\$75.00/Hour	
	Court/Legal-Sex Offender Program	\$85.00/Hour	
	Psychiatric Court-Sex Offender Program	\$275.00/Hour	
	CRNP Court-Sex Offender Program	\$200.00/Hour	
	Psychologist Court-Sex Offender Program	\$175.00/Hour	
	Travel Allowance for Interpreter	GSA Rate	

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Hugh S. Smith, PH.D. & Associates, P.C. Lancaster, PA	Forensic Psychological Evaluation	\$400.00	
	Additional Procedures/Testing	\$150.00	
	Comprehensive Psychological Evaluation	\$800.00	+14.00%
	Intellectual Testing - Stand Alone Report	\$500.00	
	Intellectual Testing - Add On	\$300.00	+20.00%
	Comprehensive Psychoeducational/ Neuropsychological Eval	\$1,000.00	+14.00%
	Comprehensive Psychoeducational/ Neuropsychological Eval w/ Personality Measure	\$1,200.00	+17.00%
	Comprehensive Psychological Eval of Parent/Caregiver	\$800.00	+14.00%
	No Show Fee	\$200.00	
	Supplemental Intellectual Screener	\$200.00	
	Supplemental Drug & Alcohol Assessment	\$150.00	
	Supplemental Fire Risk Assessment	\$300.00	+50.00%
	Supplemental Psychosexual Assessment	\$300.00	+50.00%
	Supplemental Violence Risk Assessment	\$300.00	
	Emotional Abuse/Trauma Assessment Consultation	\$800.00 \$150.00/Hour	

**Fiscal Year 2023-2024**

**Renewal Agreements With:**

	<b><u>For:</u></b>	<b><u>Amounts</u></b>	<b><u>% Increase/ Decrease</u></b>
Hugh S. Smith, PH.D. & Associates, P.C. Lancaster, PA	Competency To Stand Trial Evaluation	\$1,500.00	+25.00%
	Addendum	\$50.00	
	Amenability Assessment	\$2,000.00	+33.00%
	Court Testimony	\$250.00/Hour	+11.00%
	Comprehensive Bonding Assessment	\$900.00	+29.00%
	Capacity Assessment	\$800.00	+7.00%
	Comprehensive Biopsychosocial Eval Social Summary	\$1,000.00 \$500.00	
	Comprehensive Diagnostic Team Eva	\$5,750.00	+15.00%
	Updated Psychiatric Eval (Diagnostic)	\$600.00	
	Psychotherapy/Treatment/Evals for Non MA Clients	\$100.00/Hour	+13.00%
	Spanish American Civic Association Lancaster, PA	Spanish-Speaking Casework Services	\$77,792.00
The Academy (RTM) Malvern, PA	Community Based Services Program	\$59.13/Day	+3.99%
	Individual/Family Counseling	\$95.79/Hour	
	Group Counseling	\$35.02/Hour	
	Polygraph	\$395.00	
	Abel Assessment	\$495.00	

**NOTE:** All agreements are 16% County funding, 56% State funding, and 28% Federal funding.

Motion passed unanimously.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the Children and Youth Agency, to approve the following:

**Grant Application With:**

Pennsylvania Department of Human Services  
Harrisburg, Pennsylvania

**Purpose:**

To submit a renewal grant application for county Children and Youth Agencies to enhance their community collaboration and outreach on the initiative of Plans of Safe Care for substance affected infants and their caregivers.

**Amount/Term:**

Not to exceed \$50,000.00 for Fiscal Years 2023-2024 and 2024-2025. (100% Federal funding)

Motion passed unanimously.

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On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of Domestic Relations, through Court Administration, to approve the following:

- Agreement With:** Lobar Associates Construction  
Dillsburg, PA
- Purpose:** To build seven offices within the current Domestic Relations Office space. Five of the offices will be utilized by officers conducting interviews with clients and two will be utilized by staff working primarily with Federal Tax Information (FTI) received through computer interface and subject to IRS safeguarding requirements.
- Amount/Term:** \$107,047.41. The project is expected to take approximately 6-8 weeks.
- Funding:** No effect on the current budget. All costs associated with this project will be covered using existing Title IV-D incentive dollars earned by the department from the State. The use of these funds are restricted by the Federal Government and approval for this project must also be given by state officials.

Motion passed unanimously.

On motion of Commissioner Trescot, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the Office of Aging, to approve the following:

- Agreement With:** Pennsylvania Department of Aging  
Bureau of Finance  
Harrisburg, PA
- Purpose:** To provide Federal funding to the Lancaster County Office of Aging to administer the Senior Community Services Employment Program (SCSEP), as authorized by Title V, which fosters and promotes useful part-time work-based training opportunities in community organizations for unemployed individuals ages 55 and older whose incomes do not exceed 125% of the most recent Federal poverty guidelines.  
  
The purpose of this Aging Program Directive (APD) is to transmit to the Area Agencies on Aging (AAAs) the FY 23-24 Title V allocations and number of employment slots, Title V budget information, and Title V program and financial reporting requirements.
- Amount/Term:** \$141,130.00 from July 1, 2023 through June 30, 2024.
- Funding:** Federal funding.  
Decrease of .000054%.

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, it was agreed for the County of Lancaster, acting on behalf of Behavioral Health/Developmental Services (BH/DS), to approve the following:

1. **Renewal Agreement with:** Bilingual Conexion, Inc.  
York, PA  
  
**Purpose:** To provide interpreter and translations services for individuals being served by Lancaster County Early Intervention.  
  
**Amount/Term:** \$160,100.00 for the period July 1, 2023, through June 30, 2024.  
  
**Funding:** Budgeted 90% State Base Funding and 10% County Funds.  
Increase of 6.31%.
2. **Renewal Agreement With:** Theraplay, Inc.  
dba IvyRehab for Kids  
West Chester, PA  
  
**Purpose:** To provide special instruction and various therapies to children served by Lancaster County Early Intervention.

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**Amount/Term:** \$59,431.72 for period July 1, 2023 through June 30, 2024.  
**Funding:** Budgeted 90% State Base Funding and 10% County.  
Increase of 66.24%.

Motion passed unanimously.

Mr. George, County Administrator/Chief Clerk, addressed questions raised by Ms. Moore, Lancaster city resident, regarding interpreter and translation services.

**RESOLUTION NO. 53 OF 2023**

On motion of Commissioner Trescot, seconded by Commissioner Parsons;

**BE IS RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY**, That the following holiday schedule be observed by the county government of the County of Lancaster for the year 2024:

NEW YEAR'S DAY	Monday, January 1, 2024
MARTIN LUTHER KING, JR. DAY	Monday, January 15, 2024
PRESIDENT'S DAY	Monday, February 19, 2024
GOOD FRIDAY	Friday, March 29, 2024
MEMORIAL DAY	Monday, May 27, 2024
JUNETEENTH	Wednesday, June 19, 2024
INDEPENDENCE DAY	Thursday, July 4, 2024
LABOR DAY	Monday, September 2, 2024
COLUMBUS DAY	Monday, October 14, 2024
VETERANS' DAY	Monday, November 11, 2024
THANKSGIVING	Thursday, November 28, 2024 Friday, November 29, 2024
CHRISTMAS	Wednesday, December 25, 2024

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner Trescot, the meeting adjourned at 9:30 a.m.

Motion passed unanimously.

Respectfully submitted,

Lydia Kovalchuk, Executive Assistant  
Commissioners' Office