

COUNTY COMMISSIONERS' MINUTES
WEDNESDAY, JUNE 19, 2019

The Board of County Commissioners met today in their weekly Work Session.

Present at today's meeting were:

Joshua G. Parsons, Chairman
Dennis Stuckey, Vice-Chair
Craig E. Lehman
BOARD OF COUNTY COMMISSIONERS

Lawrence George
CHIEF CLERK

Lisa Johnson
ASSISTANT CHIEF CLERK

Also present were:

James Cowhey, Executive Director
PLANNING COMMISSION

Michael Domin, Principal Planner
PLANNING COMMISSION

Charles Douts, Director
FACILITIES MANAGEMENT

Eleanor Gerlott, Law Librarian

Russell Glass, Deputy Court Administrator
COURT ADMINISTRATION

Matt Knepper, Director
AGRICULTURAL PRESERVE BOARD

Mark Lauriello, County Engineer
RETTEW

Deric Lilly, Division Director
ADULT PROBATION AND PAROLE SERVICES

Carter Walker, Reporter
LANCASTER NEWS

Commissioner Parsons called the meeting to order at 9:15 a.m. followed by the Pledge of Allegiance.

Commissioner Parsons announced the approval of the June 5, 2019 Commissioners' Meeting Minutes and the postponement approval of the May 29, 2019 Commissioners' Meeting Minutes and June 12, 2019 Commissioners' Meeting Minutes.

RESOLUTION NO. 38 OF 2019

**A RESOLUTION CLOSING OUT COMMUNITY CONSERVATION PARTNERSHIPS
GRANT PROJECT (BRC-TAG-20-71)**

On motion of Commissioner Stuckey, seconded by Commissioner Lehman;

WHEREAS, the County of Lancaster, Pennsylvania has prepared a County Bike and Pedestrian Plan Update titled "The Lancaster Active Transportation Plan" for Lancaster County, Pennsylvania; and

WHEREAS, the purpose of the Plan is to create an interconnected network of pedestrian, bicycle and transit facilities throughout Lancaster County, Pennsylvania; and

WHEREAS, the Plan was financed in part by a Community Conservation Partnerships Program grant under the administration of the Pennsylvania Department of Conservation and Natural Resources, Bureau of Recreation and Conservation, under contract number BRC-TAG-20-71.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA that:

- a. The project was completed in accordance with the Grant Agreement.
- b. All project expenditures have been made and were in accordance with the Grant Agreement.

-Continued-

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- c. The Plan and related materials are acceptable to the County of Lancaster.
- d. The Plan and related materials will be used to guide future transportation, recreation and conservation decisions.

Motion passed unanimously.

On motion of Commissioner Lehman, seconded by Commissioner Stuckey, it was agreed for the County of Lancaster, acting on behalf of Adult Probation and Parole Services, to approve the following:

Memorandum of Understanding

With:

Administrative Office of Pennsylvania Courts (AOPC)
Harrisburg, Pennsylvania

Purpose:

To accept a grant award to support Lancaster County's Adult Drug Court and Mental Health Court as follows:

Drug Court:

- \$1,650.00 for a Team Retreat.
- \$500.00 for Moral Reconciliation Therapy Facilitator Training.
- \$2,500.00 to purchase program incentives.
- \$2,850.00 to purchase bus passes which will provide a reliable source of transportation for participating individuals.

Mental Health Court:

- \$1,650.00 for a Team Retreat.
- \$500.00 for Moral Reconciliation Therapy Facilitator Training.
- \$3,150.00 to purchase bus passes which will provide a reliable source of transportation for participating individuals.

Amount/Term:

\$7,500.00 for the Drug Court and \$5,300.00 for the Mental Health Court, for a total amount not to exceed \$12,800.00 for the period April 1, 2019 through March 31, 2020 (100% AOPC funding).

Motion passed unanimously.

RESOLUTION NO. 39 OF 2019

On motion of Commissioner Stuckey, seconded by Commissioner Lehman, it was agreed for the County of Lancaster to approve the following budget adjustments:

REVENUE ACCOUNT:

Adult Probation and Parole -- Administrative Services - State Grant Funding -- Drug Court 6321-A B1148 41032	<u>\$7,500.00 (+)</u>
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EXPENDITURE ACCOUNTS:

Adult Probation and Parole Services - Professional Services 7318-A B1148 41032	\$1,700.00 (+)
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Adult Probation and Parole Services - Other Operating Expenses 7227-A B1148 41032	\$5,350.00 (+)
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Adult Probation and Parole Services - Staff Development 7328-A B1148 41032	\$ 450.00 (+)
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\$7,500.00 (+)

REVENUE ACCOUNT:

Adult Probation and Parole -- Administrative Services - State Grant Funding -- Mental Health Court 6321-A B1149 41033	<u>\$5,300.00 (+)</u>
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EXPENDITURE ACCOUNTS:

Adult Probation and Parole Services - Professional Services 7318-A B1149 41033	\$1,700.00 (+)
Adult Probation and Parole Services - Other Operating Expenses 7227-A B1149 41033	\$3,150.00 (+)
Adult Probation and Parole Services - Staff Development 7328-A B1149 41033	<u>\$ 450.00 (+)</u>
	<u>\$5,300.00 (+)</u>

Motion passed unanimously.

On motion of Commissioner Lehman, seconded by Commissioner Stuckey, it was agreed for the County of Lancaster, acting on behalf of Court Administration, to approve the following:

Third Addendum to Lease Agreement Dated December 28, 1994 With:

Doug Graybill
Stevens, Pennsylvania

Purpose:

To amend the existing lease for 1,764 square feet of office space utilized by Magisterial District Court 02-3-07 located at 2 Cardinal Drive, Stevens, Pennsylvania as follows:

- Increase in annual rental fee.
- Extension of Term

Amount:

The annual rental fee shall be increased from \$1,958.67 per month to \$2,190.00 per month, for a total amount of \$26,280.00 per year.

Term:

Extend the current lease for an additional five-year term commencing June 1, 2019 through May 31, 2024.

Note:

All other terms and conditions of the original lease and any subsequent Addendums shall remain in full force and effect.

Motion passed unanimously.

On motion of Commissioner Stuckey, seconded by Commissioner Lehman, it was agreed for the County of Lancaster, acting on behalf of the Law Library, to approve the following:

Library Maintenance Agreement With:

West Publishing Corp.
St. Paul, Minnesota

For:

Subscription to West print products for the Law Library and the Judges of the Court of Common Pleas, including such items as Purdon's Pennsylvania Statutes, Pennsylvania cases, state and federal formbooks and practice materials, and legal encyclopedias and treatises.

Amount:

\$178,920.00 for the first year with a five percent (5%) increase per year for years two and three.

Term:

Three-year term effective August 1, 2019 through July 31, 2022.

Motion passed unanimously.

On motion of Commissioner Lehman, seconded by Commissioner Stuckey, it was agreed for the County of Lancaster to approve an Agreement of Sale of an Agricultural Conservation Easement with the following property owners:

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<u>Name/Township</u>	<u>Type of Easement</u>	<u>County Share</u>	<u>State Share</u>	<u>Township Share</u>
David B. and Christine M. Stull Pequea Township	Perpetual	\$33,557.00	\$0.00	\$0.00

The Commissioners certify that the David B. and Christine M. Stull farm, consisting of 21.65 acres, is located in the Agricultural Security Area of Pequea Township.

Motion passed unanimously.

On motion of Commissioner Stuckey, seconded by Commissioner Lehman, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

Addendum No. 1 to Agreement

With:

RETTEW
Lancaster, Pennsylvania

Purpose:

To provide the following services for the Reynolds No. 1 Bridge superstructure replacement project:

- Design a bank stabilization plan for the northwestern corner of the bridge and streambank.
- Design a temporary road crossing to gain access to the bank stabilization location.
- Incorporate the bank stabilization and temporary road crossing design into the overall plan set for the bridge superstructure replacement.
- Incorporate the GP-3 and GP-8 registrations into the previously proposed GP-11 registration package.

Amount:

Increase the amount of the existing contract by \$5,800.00, for a total contract amount not to exceed \$161,800.00 through completion of project (Act 13 funds).

Motion passed unanimously.

On a motion of Commissioner Stuckey, seconded by Commissioner Lehman, the meeting adjourned at 9:31 a.m.

Motion passed unanimously.

Respectfully submitted,



Latoya Westbrook-Thomas, Executive Assistant
Commissioners' Office