

**LANCASTER COUNTY YOUTH INTERVENTION CENTER**  
**BOARD OF MANAGERS MEETING MINUTES**  
**FRIDAY, MAY 6, 2022**

The Board of Managers met today for a Meeting.

Board Members present at today's meeting were:

**Ray D'Agostino, Chairman**  
**Joshua G. Parsons, Vice-Chairman**  
**John B. Trescot**  
**BOARD OF COUNTY COMMISSIONERS**

**Mark Korman, Resident**  
**LANCASTER COUNTY**

**Donald Geiter, Resident**  
**EAST HEMPFIELD TOWNSHIP**

**Mary Glazier, Resident**  
**LANCASTER COUNTY**

**Christina Hausner, Resident**  
**EAST HEMPFIELD TOWNSHIP**

**Kathy Kunkel, Deputy Controller**  
**CONTROLLER'S OFFICE**

**Theresa Stauffer, Detective**  
**NORTHERN LANCASTER COUNTY REGIONAL POLICE DEPARTMENT**

Also, present were:

**Robert Devonshire, Director**  
**FACILITIES MANAGEMENT**

**Drew Fredericks, Director**  
**YOUTH INTERVENTION CENTER**

**Bryan Hubbard, Program Coordinator**  
**YOUTH INTERVENTION CENTER**

Commissioner D'Agostino called the meeting to order at 10:00 a.m. followed by the Pledge of Allegiance.

Commissioner D'Agostino welcomed everyone to the new Youth Intervention Center Board of Managers meeting. It is new because Lancaster County went from a Class 3 county to a Class 2A county. Under the Class 2A county, it does call for a Youth Intervention Center Board of Managers.

Commissioner D'Agostino stated because he is the Chairman of the Board of Commissioners and a few other boards, he defers to be the Chairman of the Youth Intervention Center Board of Managers to someone else. He nominated Commissioner Parsons to be the Chairman of the Youth Intervention Center Board of Managers, stating that this would be a good fit given that he is the Chairman of the Prison Board, a Liaison to the Youth Intervention Center (YIC), and has been involved in the criminal justice system.

A motion was made and seconded to nominate Commissioner Parsons as Chairman of the Youth Intervention Center Board of Managers.

Motion passed unanimously.

Commissioner Parsons thanked all the appointees for their willingness to serve. He nominated Commissioner D'Agostino as the Vice-Chairman of the Youth Intervention Center Board of Managers, and to be the Chair in Commissioner Parsons' absence.

A motion was made and seconded to nominate Commissioner D'Agostino as Vice-Chairman of the Youth Intervention Center Board of Managers.

Motion passed unanimously

A motion was made and seconded to nominate Controller Lisa Colon the Secretary of the Youth Intervention Center Board of Managers.

Motion passed unanimously

Commissioner Parsons stated this is a new process for the board. Previously, they had a more internalized process Board of Managers. They want the board to have full capabilities to ask any questions and be as involved as they want.

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**Operations Report**

Drew Fredericks, Director, Youth Intervention Center

Mr. Fredericks said that, from an operational standpoint with COVID, they have been very successful in keeping COVID out of their building. They faced challenges with staffing and having to find coverage, but they did a really good job in harnessing the organization at every level. They are back to in-person visitation in detention and shelter, and resumed volunteer programming, as well.

The detention population has steadily increased over the last couple of months, which could possibly be attributed to loosening of the restrictions from the pandemic, but also because of some initiatives in the state. Currently, YIC is at 13 juveniles in the detention. They have experienced lengthy stays and issues with other providers not having the staff to accept their residents. This workforce issue is across the board on every level of the organization.

Mr. Fredericks reported that their annual Department of Human Services inspection is coming up on May 31, 2022 for their three programs, and they will also have their triennial pre-audit on October 18 and 19, 2022.

Commissioner Parsons noted that the increased number of juveniles in detention, which is 13 right now, is a very low number for a County of 550,000 people. It is more than they had recently in YIC, but is a small number as the whole youth justice system has focused more towards keeping children out of congregant settings.

**Juvenile Services Report**

Bryan Hubbard, Program Coordinator, Youth Intervention Center

Mr. Hubbard stated their Juvenile Services Report consists of Counseling Team Report, Educational Report, Recreational and Religious Programs Report, and Medical Services Report.

**Counseling Team Report:**

Their Counseling Team consists of Amy Bitner, Case Manager; Brandee Jason, Adolescent Therapist, and they also contract with Hugh Smith and Associates. Olivia Dalton from Hugh Smith and Associates is there one day a week.

There is a large number of kids with mental health issues that they are dealing with. Some of them are severe cases. The numbers from the Prime Care report show that 70% of their average daily population, they are dealing with psychotropic medications.

**Educational Report:**

YIC has four full-time teachers and three paraeducators from the School District of Lancaster on-site, and there are students in their shelter who go to off-site schools. In January, they updated their smart board technology in the classrooms to touchscreen smartboards. They are also doing PSA testing – four kids testing in shelter and three kids testing in detention. Mr. Hubbard is hoping to have five teachers teaching summer school.

**Recreational and Religious Programs Report:**

YIC welcomed all their volunteers back to in-person in mid-March. They are also planning summer shelter outings at the end of school year, to get out to adventure sports in Hershey, trips to Sight and Sound, etc.

**Medical Services Report:**

Mr. Hubbard presented the Prime Care report with the number of physicals, dentals, and psychological visits that took place throughout the months of January, February, and March, as well as the out-of-facility medical treatment.

**Administrative Report**

Drew Fredericks, Director, Youth Intervention Center

Mr. Fredericks said there is a big push here locally, as well as on the state level, through the Department of Human Services for Trauma Informed Care Training, to the point where they are going to make it a part of the annual inspection. YIC has already gone through their assessments. All their supervisors and staff took the Trauma Informed Care Training.

YIC is also focusing on Self Care and how important that is in this day and age. They are doing two Self Care trainings in house for the staff, as well as some wellness training. Mr. Fredericks stated they are very fortunate and are looking forward to the remaining of the training.

**Facilities Management Report**

Robert Devonshire, Director, Facilities Management

Mr. Devonshire gave an update on where Facilities Management is. He said that, currently, they do not have staff at the YIC. Facilities Management is actively backfilling it with supervisors from other sites, and are actively working on filling those positions.

So far, in 2022, Facilities closed out 37 work orders. That number might seem a little bit low. They switched to a new work order system partnering with IT Department. As they ramp-up into the new system, those numbers should come back up to a more normal level.

Currently, Facilities is prepping for summer. HVAC systems are up and running, and their Parks employees are working on maintaining the grounds around the building.

**Financial Report**

Drew Fredericks, Director, Youth Intervention Center

Mr. Fredericks presented their Expenditure Report. Historically, they are under budget for the year. Their overtime costs are, generally, related to their complex cases. Prior to the pandemic, it would, typically, be based on residents or vacancies. Right now, it is driven by vacancies and complex cases. Historically, it is a matter of being mindful and knowing what the needs are, and not what the wants are.

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Commissioner Parsons thanked the Board, once again, for their willingness to serve and be involved.

Meeting adjourned at 10:50 a.m.

Respectfully submitted,

Lydia Kovalchuk, Executive Assistant  
Commissioners' Office