

LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA

Wednesday, April 8, 2020

9:15 a.m. - Conference Room #701, 7th Floor



NOTE: The Commissioners' Meetings will be held remotely and broadcast live on the County's website and a link to the meeting on the County Facebook page beginning today, April 8th. An interactive feature will allow the public to ask moderated questions during the proceedings. Please visit the County's webpage at www.co.lancaster.pa.us. During the COVID-19 pandemic State of Emergency declaration, and to reduce the risk to the public, meetings will be held remotely whenever possible.

1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua G. Parsons.
2. Pledge of Allegiance
3. Minutes as Distributed: Postpone approval of the January 15, 2020 Commissioners' Meeting Minutes, March 11, 2020 Commissioners' Meeting Minutes, March 25, 2020 Commissioners' Meeting Minutes and April 1, 2020 Commissioners' Meeting Minutes.
4. Old Business:
 - a. Re-announcements:
 - The Commissioners' Work Sessions scheduled for Tuesday, April 14, 2020 and Tuesday, April 21, 2020 have been cancelled.
 - There is no Work Session scheduled for Tuesday, April 28, 2020, and there is no Commissioners' Meeting scheduled for Wednesday, April 29, 2020.
5. New Business:
 - a. Resolution No. 27 of 2020 - Designation of Agent for EM-3441- COVID-19
Lawrence George, Chief Clerk
 - b. Lancaster County-Wide Communications - First Amendment to Co-Location License Agreement with T-Mobile
Matt Shenk, Communications Supervisor, Lancaster County-Wide Communications

"continued"

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6. Business from Guests

7. **Adjourn**

***Note:** The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website. We ask that attendees speak into the microphone at the podium for audio recording purposes.*

RESOLUTION NO. 27 OF 2020

DESIGNATION OF AGENT FOR EM-3441- COVID-19

On motion of Commissioner ____ , seconded by Commissioner ____ ;

BE IT RESOLVED BY the Board of Commissioners of the County of Lancaster, Pennsylvania that Pat Mulligan, Director of Budget Services, is hereby authorized to execute for and on behalf of the County of Lancaster, a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

ADOPTED this 8th day of April, 2020 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

ATTEST:

Joshua G. Parsons, Chairman

Lawrence M. George, Chief Clerk
County of Lancaster, PA
Date: April 8, 2020

Ray D'Agostino, Vice Chairman

Craig E. Lehman

**Board of Commissioners of
Lancaster County, Pennsylvania**

4/08/20

On motion of Commissioner--- seconded by Commissioner--- it was agreed for the County of Lancaster, acting on behalf of Lancaster County-Wide Communications (LCWC), to approve the following:

First Amendment to Co-Location License Agreement With:

T-Mobile Northeast LLC (Licensee)
Bellevue, Washington

Purpose:

To renew the license agreement to operate communication facilities on and adjacent to the Christiana communications tower owned by the County and located in West Sadsbury Township, Chester County, Pennsylvania.

The County shall increase the premises to accommodate Licensee's needs which include the installation of a 4' x 8' concrete pad for a generator and up to six future additional antennas. Licensee agrees to provide the County with a Structural Analysis at Licensee's expense prior to any additional installation on the monopole.

Term:

Upon the expiration of the current license term which expires April 6, 2020, the license shall automatically renew for four additional and successive periods of five years each (each an additional renewal term) upon the same terms and conditions in effect during the term of the license.

Amount:

The rent shall increase from \$2,100.00 per month to \$2,500.00 per month, for a total of \$30,000.00 per year for the first additional renewal term. At the beginning of each five year additional renewal term, the rent shall increase by three percent (3%) above the rent amount of the immediately preceding term or additional renewal term.

Note:

With the exception of the specific amendments, all other terms and conditions set forth in the license shall remain in full force and effect.

This completed document must be submitted to the Chief Clerk by **9:00 am** the **Wednesday** prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Matt Shenk
 Department: LCWC
 Date: March 31, 2020

Board Action Requested:

(Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Approve 5 year extension to current co-location agreement
 MetroPCS (T-Mobile)

Provider Information: {Name, Address}:

475 Virginia Drive
 Ft. Washington PA 19034

Pronosed Program Budget Information:

Service	<u>12020/2 21</u> Amount to be Approved	<u>019/2 20</u> Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Co-location lease extension					

Term of Contract: 5 year

Budget Comments:

Program Information/Description of Service:

MetroPCS (T-Mobile) leases space on our Christiana tower site. The lease is due for a 5-year renewal.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (YIN)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

Date you would like the County Commissioners'

To take official action on this item?:

April 8, 2020

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Matt Shenk, Communications Supervisor

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Matt Shenk, Communications Supervisor

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.