

**COUNTY COMMISSIONERS' WORK SESSION AGENDA**

**TUESDAY, JANUARY 28, 2020**

**10:00 a.m. – Conference Room #701, 7<sup>th</sup> Floor**

**10:00 a.m.                    EXECUTIVE SESSION ANNOUNCEMENT**

**PUBLIC SESSION:**

Approval of the December 31, 2019 Work Session Minutes and January 14, 2020 Work Session Minutes. Postpone approval of the October 15, 2019 Work Session Minutes, December 3, 2019 Work Session Minutes, December 24, 2019 Work Session Minutes, January 7, 2020 Work Session Minutes and January 21, 2020 Work Session Minutes.

**10:00 a.m.**                    Jay Wenger, Managing Director, Susquehanna Group Advisors, and Lou Verdelli, Director, RBC Capital Markets - Discussion re. Bonding Refunding Opportunities

**10:15 a.m.**                    Jim Fasnacht, Senior Buyer, and Denise Hoffman, Assistant Buyer, Purchasing – Bid Award for Road/Traffic Line Painting Services (please refer to Resolution No. 16 of 2020 on tomorrow's agenda)

**10:20 a.m.**                    Judith Erb, Executive Director, or John Stygler, Deputy Director of Administration, Behavioral Health/Developmental Services – 2019/2020 Amended Agreements (please refer to motion on tomorrow's agenda)

**10:25 a.m.**                    Charles Douts, Director, Facilities Management, and Mark Lauriello, County Engineer, RETTEW – Authorization to Proceed with Acquisition of Temporary Right-of-Way for the Pequea No. 6 Bridge Replacement Project (please refer to motion on tomorrow's agenda)

**Other Discussion Items:**

1. Appointments/Reappointments:
2. January 29, 2020 Commissioners' Meeting Agenda

**Adjourn**

***Note:** The Work Session is being audio recorded. We ask that attendees speak into the microphone for audio recording purpose.*

## RESOLUTION NO. 16 OF 2020

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_;

**WHEREAS**, Sealed proposals were received by the County of Lancaster and publicly opened and read on Wednesday, January 15, 2020 at 11:00 a.m. for road/traffic line painting services for the County of Lancaster and participating members of the Lancaster County Cooperative Purchasing Board for a period of one year commencing March 1, 2020 through February 28, 2021, with a one-year extension option.

**NOW, THEREFORE, BE IT RESOLVED BY THE LANCASTER COUNTY BOARD OF COMMISSIONERS,** That a contract be awarded to the following company, for the item and amounts specified, which is the lowest and/or best bid received, and is in accordance with the advertisements, specifications and bids received therefore, and a contract therefore directed to be drawn.

<b><u>Contract Awarded To:</u></b>	<b><u>For:</u></b>	<b><u>Amount:</u></b>
Alpha Space Control Chambersburg, Pennsylvania	Road/Traffic Line Painting Services for the County of Lancaster and Participating Members of the Lancaster County Cooperative Purchasing Board for a period of one year commencing March 1, 2020 through February 28, 2021, with a one-year extension option	\$865,627.50
	Lancaster County's Portion	\$ 2,129.56

1/29/20

This completed document must be submitted to the Chief Clerk by **9:00 AM** the **WEDNESDAY** prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

**COVER SHEET FOR**  
**CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.**

**Submitted by:** Name and Title: Jim Fasnacht, Senior Buyer  
 Department: Purchasing  
 Date: 1/22/2020

**Board Action Requested:**

(Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Award – Road/Traffic Line Painting Services

**Provider Information: (Name, Address):**

IFB # 19-017  
 Alpha Space Control  
 1580 Gabler Road  
 Chambersburg PA 17201

**Proposed Program Budget Information:**

Service	2020-2021 Amount to be Approved	2018-2019 Amount	Amount Increase/ Decrease *	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Road/Traffic Line Painting Services	\$865,627.50	\$682,305.39	\$183,322.11	26.9%	Co-Op
Estimated County Amount	\$2,129.56	\$2,277.00	(\$147.44)	(6.5%)	

\* Percentage increase was determined by applying this year's quantities listed on the IFB Bid Pricing Form to the winning prices bid from the previous IFB.

**Term of Contract:** March 1, 2020 – February 28, 2021 (Optional one (1) year extension.)

**Budget Comments:**

**Program Information:**

**Description of Service:**

Sealed bids were opened on January 15, 2020. IFB #19-017 was issued on behalf of the Lancaster County Purchasing Cooperative. This year 40 municipalities submitted estimates for this service over the next twelve months which is 6 more responses than last year. The overall price increase was due in part to cost of paint, fuels, labor, and 6 additional municipalities responding to the survey this year. There are 3 items that account for the largest increases: 4" Double Yellow Line w. Reflective Beads, 12" White Stop Bar, and 24" White Crosswalk which total \$160,716.70. The County expense is a lower cost for this bid.

**Complete sections pertaining to bid awards and Request for Proposals:**

<b># of Bids Received</b> <p style="text-align: center;">1</p>	<b>Is Proposed Contract to the Lowest Bidder (Y/N)</b> <p style="text-align: center;">Y</p>	<b>If No, Please Explain</b>	<b>Performance Bond Required?</b> <p style="text-align: center;">N</p>	<b>Define Funding Source</b>
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**Complete Sections Pertaining to Construction Projects:**

<b>Amount of Change Order</b>	<b>Amount of Original Budget</b>	<b>Revised Total Budget Reflecting Change</b>	<b>Define Funding Source</b>

**Date you would like the County Commissioners'**

**To take official action on this item?:**

January 29, 2020

**Who will be in attendance at the County Commissioners' Work Session? Please include name and title:**

Jim Fasnacht, Senior Buyer  
Denise Hoffman, Assistant Buyer

**Who will be in attendance at the County Commissioners' Meeting to comment on this item? Please include name and title:**

Jim Fasnacht, Senior Buyer  
Denise Hoffman, Assistant Buyer

updated January, 2018

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of Behavioral Health/Developmental Services (BH/DS), to approve the following:

1.     **Amended Agreement No. 1 With:**     The Arc of Lancaster County  
Lititz, Pennsylvania

**Purpose:**                                     To add a new service W7210 to the contract for education and outreach programs.

**Amount/Term:**                         Increase the amount of the existing contract by \$37,303.00, for a total contract amount not to exceed \$111,303.00 for Fiscal Year 2019-2020.
  
2.     **Amended Agreement No. 1 With:**     Community Services Group  
Mountville, Pennsylvania

**Purpose:**                                     To change a recipient's status from claims to program funding for home and community supports and residential services.

**Amount/Term:**                         There is no change in the total contract amount which remains at \$662,564.44 for Fiscal Year 2019-2020.
  
3.     **Amended Agreement No. 1 With:**     Ephrata Area Rehabilitation Services, Inc.  
Ephrata, Pennsylvania

**Purpose:**                                     To add a new service W7224 to the contract and reduce service W7226 for community participation supports services.

**Amount/Term:**                         Increase the amount of the existing contract by \$4,146.60, for a total contract amount not to exceed \$29,934.80 for Fiscal Year 2019-2020.

# REQUEST SUMMARY

ITEMS FOR COMMISSIONERS' AGENDA ON JANUARY 29, 2020

from

## LANCASTER COUNTY BEHAVIORAL HEALTH/DEVELOPMENTAL SERVICES

Item #	Unit	Name of Contract Provider	Term	Budget Amount Being Requested	Percent of Increase/Decrease	Goals (Define goals by percentages when applicable)	Trends
1	IDD	Arc of Lancaster County, The	07/01/19 - 06/30/20	\$111,303.00	50.41% Increase	Provides family education services, as well as program quality monitoring for individuals being served by Lancaster County IDD.	Amendment #1: Contract is increasing by \$37,303.00 due to adding a new service W7210.
2	IDD	Community Services Group	07/01/19 - 06/30/20	\$662,564.44	-0-	Provides residential habilitation services and home and community habilitation services for individuals being served by Lancaster County IDD.	Amendment #1: Change in recipient's status moving \$8,332.34 from claims to program funding with no dollar change to the contract.
3	IDD	Ephrata Area Rehabilitation Services, Inc. (EARS)	07/01/19 - 06/30/20	\$ 29,934.80	16.08% Increase	Provides community participation support services for individuals being served by Lancaster County IDD.	Amendment #1: Adding service W7224 to the contract for \$6,312.00 and reducing service W7226 for (\$2,165.40), resulting in an increase of \$4,146.60.

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster to authorize the Facilities Management Department to proceed with the acquisition of a temporary right-of-way for the Pequea No. 6 Bridge replacement project. This is a Transportation Improvement Program (TIP) funded project, and the County is responsible for five percent (5%) of the funding utilizing Liquid Fuels funds.

1/29/20

This completed document must be submitted to the Chief Clerk by **9:00 am** the **Wednesday** prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

**COVER SHEET FOR**

**CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.**

**Submitted by:** Name and Title: Charles Douts  
 Department: Facilities Management  
 Date: January 23, 2020

**Board Action Requested:**

(Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Authorization for the acquisition of right of way for the Pequea # 6 Bridge Replacement

**Provider Information: (Name, Address):**

**Proposed Program Budget Information:**

Service	2029 Amount to be Approved	2020 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)

**Term of Contract:**

**Budget Comments:**

**Program Information:**

Authorization is requested to proceed with the acquisition of temporary right of way for the Pequea # 6 bridge replacement project. This is a TIP funded project and the County is responsible for 5% of the funding. The County is utilizing Liquid Fuel funds for this project.

**Complete sections pertaining to bid awards and Request for Proposals**



# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

**Complete Sections Pertaining to Construction Projects:**

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

January 29, 2020

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**Who will be in attendance at the County Commissioners' Work Session? Please include name and title:**

Charlie Douts, Director, Facilities Management  
Mark Lauriello, County Engineer, RETTEW

# LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA

Wednesday, January 29, 2020

9:15 a.m. – Conference Room #701, 7<sup>th</sup> Floor



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua G. Parsons.
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of the November 13, 2019 Commissioners' Meeting Minutes. Postpone approval of the November 26, 2019 Evening Commissioners' Meeting Minutes, January 6, 2020 Commissioners' Organizational Meeting Minutes, January 8, 2020 Commissioners' Meeting Minutes, January 15, 2020 Commissioners' Meeting Minutes and January 22, 2020 Commissioners' Meeting Minutes.
4. Old Business:
5. New Business:
  - a. **Resolution No. 16 of 2020 – Bid Award for Road/Traffic Line Painting Services**  
Jim Fasnacht, Senior Buyer, Purchasing  
Denise Hoffman, Assistant Buyer, Purchasing
  - b. **Behavioral Health/Development Services – 2019/2020 Amended Agreements**  
Judith Erb, Executive Director, Behavioral Health/Developmental Services, or  
John Stygler, Deputy Director of Administration, Behavioral Health/Developmental Services
  - c. **Facilities Management – Authorization to Proceed with Acquisition of Temporary Right-of-Way for the Peguea No. 6 Bridge Replacement Project**  
Charles Douts, Director, Facilities Management  
Mark Lauriello, County Engineer, RETTEW
6. Business from Guests
7. Adjourn

**Note:** *The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website. We ask that attendees speak into the microphone at the podium for audio recording purposes.*