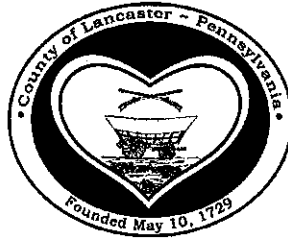


LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA

Wednesday, January 15, 2020

9:15 a.m. – Conference Room #701, 7th Floor



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua G. Parsons.
2. Pledge of Allegiance
3. Minutes as Distributed: Postpone approval of the November 13, 2019 Commissioners' Meeting Minutes, November 26, 2019 Evening Commissioners' Meeting Minutes, December 11, 2019 Commissioners' Meeting Minutes, December 18, 2019 Commissioners' Meeting Minutes and January 8, 2020 Commissioners' Meeting Minutes.
4. Old Business:
 - a. **Resolution No. 12 of 2020 – Property Assessment Office - Exoneration Request of County Taxes**
Craig Haertter, Operations Manager, Property Assessment Office
Matthew Acker, Chief Deputy Treasurer/Director of Tax Claim Bureau, Treasurer's Office
5. New Business:
 - a. **Resolution No. 13 of 2020 – Budget Adjustments for Mosquito Borne Disease Control Program**
Charles Douts, Director, Facilities Management
 - b. **Excess Workers' Compensation Third Party Administration Agreement**
Clarence Kegel, Vice President Commercial Solutions, Murray
Melanie Gunzenhauser, Account Manager, Murray
Jill Root, Assistant Vice President and TPA Claims Manager, Murray
 - c. **Professional Liability Third Party Administration Agreement**
Clarence Kegel, Vice President Commercial Solutions, Murray
Melanie Gunzenhauser, Account Manager, Murray
Jill Root, Assistant Vice President and TPA Claims Manager, Murray
 - d. **Court Reporters – Per Diem Court Reporter Agreements**
Lisa Miller, Director, Court Reporters, and/or
Melissa Anderson, Supervisor, Court Reporters

"continued"

County Commissioners' Meeting Agenda

Wednesday, January 15, 2020

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6. Business from Guests

7. Adjourn

Note: The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website. We ask that attendees speak into the microphone at the podium for audio recording purposes.

RESOLUTION NO. 12 OF 2020

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, The Lancaster County Tax Claim Bureau is requesting exoneration of County real estate taxes for years 2009, 2010, 2011 and 2012 on a .10 acre parcel of land owned by Paulino Trevino located on Lime Street, Rheems, West Donegal Township; and

WHEREAS, The outstanding taxes owed for these years cannot be recovered through a judicial tax lien sale as reflected by a prior judicial tax lien sale with no bidders; and

WHEREAS, On March 19, 2013, the Lancaster County Board of Assessment Appeals had reduced the assessment value on this property to zero effective January 1, 2013 but did not exempt the property.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA to exonerate the Lancaster County Tax Claim Bureau from collecting the following outstanding County real estate taxes on the Paulino Trevino property located on Lime Street in Rheems, West Donegal Township, Tax Account No. 160-23500-0-0000:

2009 - \$ 3.00
2010 - \$ 3.00
2011 - \$ 3.00
2012 - \$ 3.00
Total - \$12.00

Adopted this 15th day of January, 2020 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

I, Lawrence M. George, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 15th day of January, 2020.

ATTEST: _____
Lawrence M. George, Chief Clerk
County of Lancaster, Pennsylvania
Date: January 15, 2020

RESOLUTION NO. 13 OF 2020

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster to approve the following budget adjustments:

REVENUE ACCOUNT:

Facilities Management - State Grant – Mosquito Borne Disease Control Program A3100 43030 A-6321	<u>\$89,520.00 (+)</u>
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EXPENDITURE ACCOUNTS:

Facilities Management - Personnel Services A3100 43030 A-7100	<u>\$37,985.00 (+)</u>
Facilities Management - Supplies A3100 43030 A-7200	<u>\$12,405.00 (+)</u>
Facilities Management - Purchased Services A3100 43030 A7300	<u>\$12,480.00 (+)</u>
Facilities Management - Capital Expenditures A3100 43030 A-7500	<u>\$26,650.00 (+)</u>
	<u>\$89,520.00 (+)</u>

I, Lawrence M. George, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 15th day of January, 2020.

ATTEST: _____

Lawrence M. George, Chief Clerk
County of Lancaster, Pennsylvania
Date: January 15, 2020

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster to approve the following:

Agreement With:

Murray
Lancaster, Pennsylvania

Purpose:

Murray will act as claims administrator and service agent in matters pertaining to Pennsylvania Workers' Compensation claims.

Amount/Term:

Excess Workers' Compensation Third Party
Administration Fee as follows:

- \$14,437.50 for the term February 1, 2020 through December 31, 2020.
- \$15,750.00 for the term January 1, 2021 through December 31, 2021.
- \$15,750.00 for the term January 1, 2022 through December 31, 2022.

1/15/20

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster to approve the following:

Agreement With:

Murray
Lancaster, Pennsylvania

Purpose:

Murray will act as claims administrator and service agent in matters pertaining to Public Entity Employment-related Practices Liability, Public Entity Management Liability and Law Enforcement Liability Protection claims.

Amount/Term:

Professional Liability Third Party Administration Fee as follows:

- \$19,906.25 for the term February 1, 2020 through March 31, 2021.
- \$18,375.00 for the term April 1, 2021 through March 31, 2022.
- \$18,375.00 for the term April 1, 2022 through March 31, 2023.

1/15/20

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Court Reporters, to approve the following:

1. **Per Diem Court Reporter Agreement With:** Allen Blank
Paradise, Pennsylvania

Purpose: To provide computerized reporting services and transcription services to the Lancaster County Court of Common Pleas as needed.

Amount: \$150.00 for the morning session and \$175.00 for the afternoon session, with compensation not to exceed \$325.00 per day. Page rate for transcripts shall be commensurate with the rate established by Lancaster County Rule of Judicial Administration 4008 as amended.

Term: The contract period shall commence January 1, 2020 and shall renew annually on January 1, unless sooner terminated by a party providing 60-days' written advance notice of its intention to terminate the agreement.

2. **Per Diem Court Reporter Agreement With:** Michelle Parke
Millersville, Pennsylvania

Purpose: To provide computerized reporting services and transcription services to the Lancaster County Court of Common Pleas as needed.

Amount: \$150.00 for the morning session and \$175.00 for the afternoon session, with compensation not to exceed \$325.00 per day. Page rate for transcripts shall be commensurate with the rate established by Lancaster County Rule of Judicial Administration 4008 as amended.

Term: The contract period shall commence January 1, 2020 and shall renew annually on January 1, unless sooner terminated by a party providing 60-days' written advance notice of its intention to terminate the agreement.

3. **Per Diem Court Reporter Agreement With:** Brenda Pardun
Maytown, Pennsylvania

Purpose: To provide computerized reporting services and transcription services to the Lancaster County Court of Common Pleas as needed.

Amount: \$150.00 for the morning session and \$175.00 for the afternoon session, with compensation not to exceed \$325.00 per day. Page rate for transcripts shall be commensurate with the rate established by Lancaster County Rule of Judicial Administration 4008 as amended.

"continued"

Term:

The contract period shall commence January 1, 2020 and shall renew annually on January 1, unless sooner terminated by a party providing 60-days' written advance notice of its intention to terminate the agreement.

4. **Per Diem Court Reporter Agreement With:**

Angela Kilby
Columbia, Pennsylvania

Purpose:

To provide computerized reporting services and transcription services to the Lancaster County Court of Common Pleas as needed.

Amount:

\$150.00 for the morning session and \$175.00 for the afternoon session, with compensation not to exceed \$325.00 per day. Page rate for transcripts shall be commensurate with the rate established by Lancaster County Rule of Judicial Administration 4008 as amended.

Term:

The contract period shall commence January 1, 2020 and shall renew annually on January 1, unless sooner terminated by a party providing 60-days' written advance notice of its intention to terminate the agreement.