

COUNTY COMMISSIONERS' WORK SESSION AGENDA

TUESDAY, OCTOBER 8, 2019

10:00 a.m. – Conference Room #701, 7th Floor

10:00 a.m.

EXECUTIVE SESSION ANNOUNCEMENT

PUBLIC SESSION:

Approval of the September 17, 2019 Work Session Minutes. Postpone approval of the September 24, 2019 Work Session Minutes and October 1, 2019 Work Session Minutes.

Announcement:

There is no Work Session scheduled for Tuesday, November 5, 2019 and there is no Commissioners' Meeting scheduled for Wednesday, November 6, 2019.

10:00 a.m.

David Mueller, Director, and Cheri Modene, Deputy Director, Office of Juvenile Probation – Grant-In-Aid Application/Agreement for Improvement and Costs of Juvenile Probation Services (please refer to motion on tomorrow's agenda)

10:05 a.m.

Charlette Stout, Director, Human Resources – Labor Agreement with Teamsters Local Union No. 771 representing Court-Appointed Professional Employees (please refer to motion on tomorrow's agenda)

10:10 a.m.

Sheriff Christopher Leppler and Russell Glass, Deputy Court Administrator - Sheriff's Office Warrant Program Update and Discussion re. Budgetary Issues

Other Discussion Items:

1. Appointments/Reappointments
2. October 9, 2019 Commissioners' Meeting Agenda
3. October 9, 2019 Election Board Agenda

Adjourn

Note: *The Work Session is being audio recorded. We ask that attendees speak into the microphone for audio recording purpose.*

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Office of Juvenile Probation, to approve the following:

**Grant-In-Aid Application/
Agreement With:**

Juvenile Court Judges' Commission
Harrisburg, Pennsylvania

Purpose:

To apply for grant funding to support costs of maintaining and improvement of Juvenile Probation services with the funding being applied to probation officers' salaries and some operational expenses for the implementation of evidenced-based practices and models.

Amount/Term:

Not to exceed \$659,433.00 for the period July 1, 2019 through June 30, 2020 (100% State funding).

REQUEST SUMMARY

ITEMS FOR COMMISSIONERS' AGENDA ON October 9, 2019

from

David H. Mueller, Director-Juvenile Probation (include department)
updated March 2019

Item #	Name of Contract Provider	Term	Amount being Requested	Percent of Increase/Decrease	Goals (Define goals by percentages when applicable)	Trends
	Juvenile Court Judges Commission	July 1, 2019 to June 30, 2020	\$659,433	0	<p><u>At case closing:</u></p> <ol style="list-style-type: none"> 1. Community Protection (Recidivism under 15%) 2. Accountability to the victim- (89% full restitution collection, 90% community service completion) 3. Competency Development- 99% engaged in educational or vocational activity. 	<p>Outcomes in 2016</p> <p><u>At case closing</u></p> <ol style="list-style-type: none"> 1. Community Protection recidivism is at 8.8% while under supervision 2. Accountability to the victim 85 full restitution; 97% community service completion 3. Competency Development B 90% engaged in educational or vocational activity at case close

**This completed document must be submitted to the Chief Clerk by 9:00 am the
Wednesday prior to the County Commissioners' Work Session and Commissioners'
Meeting. Please don't wait until the deadline to submit the request.**

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: David H Mueller, Director
 Department: Office of Juvenile Probation
 Date: 9/10/19

Board Action Requested: Grant application
 (Specify Agreement, Amended Agreement, Grant App.,
 Change Order, Bid Award etc.)

Provider Information: (Name, Address): Juvenile Court Judges' Commission
 PO Box 62425
 Harrisburg, PA 17106-2425

Proposed Program Budget Information:

Service	2019/2020 Amount to be Approved	2018/2019 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
	\$659,433	\$659,433	0	0	100%State

Term of Contract: 7/1/2019 to 6/30/2020

Budget Comments:

Program Information/Description of Service:

This is a Juvenile Court Judges' Commission (JCJC) Grant In Aid application with funds totaling \$659,433. These Grant In Aid funds are for the improvement and costs of Juvenile Probation services with the funding being applied to probation officers' salaries and some operations expenses for the implementation of evidence-based practices and models. These funds are now applied toward the maintaining or improvement of general juvenile probation services is with a maximum of 10% which can be used for operations and special programming. This is 100% state funding. There no County match required.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

Date you would like the County Commissioners'

To take official action on this item?:

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

David H. Mueller, Director
Cheri L. Modene, Deputy Director

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Cheri Modene, Deputy Director
David H. Mueller, Director

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Human Resources Department, to approve a Labor Agreement between the County of Lancaster and the Teamsters Local Union No. 771 representing the Court-Appointed Professional Employees Bargaining Unit effective January 1, 2020 through December 31, 2023.

I, Lawrence M. George , Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 9th day of October, 2019.

ATTEST: _____

Lawrence M. George, Chief Clerk
County of Lancaster, Pennsylvania
Date: October 9, 2019

10/09/19

**This completed document must be submitted to the Chief Clerk by 9:00 am the
Wednesday prior to the County Commissioners' Work Session and Commissioners'
Meeting. Please don't wait until the deadline to submit the request.**

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Charlette Stout/Director of Human Resources
 Department: Human Resources
 Date: October 2, 2019

Board Action Requested:
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)
 Board of Commissioner approval of the successor labor agreement between the County of Lancaster and the Teamsters Local Union #771 representing the Court-Appointed Professional Employees effective January 1, 2020 through December 31, 2023 (see attached).

Provider Information: (Name, Address):
 N/A

Proposed Program Budget Information:

Service	2018-19 Amount to be Approved	2017-2018 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
N/A					

Term of Contract: January 1, 2020 through December 31, 2023

Budget Comments:

Program Information/Description of Service:

The County of Lancaster and the Teamsters Local Union #771 have reached an agreement for a successor collective bargaining agreement for January 1, 2020 through December 31, 2023. The agreement was ratified by the Union on October 1, 2019. The following outlines key elements of the new agreement:

- Start rate for newly hired Court-Appointed Professional employees will remain the same as the previous agreement for the life of the contract.
- Annual wage adjustment for employees in the unit will be as follows: 2020 through 2022--2.95% increase to the employee's base wage rate; 2023--3% increase to the employee's base wage rate.

- Health Care – same plan as other non-bargaining County employees.
- Longevity Pay increase \$0.10/per hour (from \$0.75/hr to \$0.85/hr) for full-time employees who have worked ninety-six or more months of continuous service for the life of the contract.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
N/A				

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A			

Date you would like the County Commissioners'

October 9, 2019

To take official action on this item?:

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Charlette Stout/Director, Human Resources

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Charlette Stout/Director, Human Resources

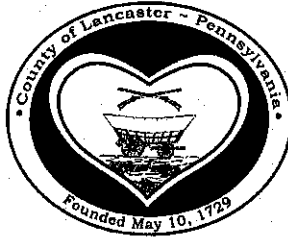
This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.

Exceptions to this deadline must be approved by the County Administrator.

LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA

Wednesday, October 9, 2019

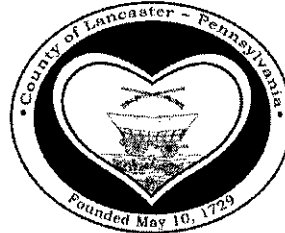
9:15 a.m. – Conference Room #701, 7th Floor



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua G. Parsons.
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of the September 30, 2019 Commissioners' Public Hearing Minutes. Postpone approval of the September 4, 2019 Commissioners' Meeting Minutes, September 18, 2019 Commissioners' Meeting Minutes, September 25, 2019 Commissioners' Meeting Minutes and October 2, 2019 Commissioners' Meeting Minutes.
4. Old Business:
5. New Business:
 - a. **Announcement:**
There is no Work Session scheduled for Tuesday, November 5, 2019 and there is no Commissioners' Meeting scheduled for Wednesday, November 6, 2019.
 - b. **Office of Juvenile Probation – Grant-In-Aid Application/Agreement for Improvement and Costs of Juvenile Probation Services**
David Mueller, Director, Office of Juvenile Probation
Cheri Modene, Deputy Director, Office of Juvenile Probation
 - c. **Human Resources – Labor Agreement with Teamsters Local Union No. 771 representing Court-Appointed Professional Employees**
Charlette Stout, Director, Human Resources
6. Business from Guests
7. Adjourn

Note: The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website. We ask that attendees speak into the microphone at the podium for audio recording purposes.

LANCASTER COUNTY ELECTION BOARD
AGENDA
OCTOBER 9, 2019
Conference Room #701, 7th Floor



1. Meeting Called to Order:
2. Minutes as Distributed: Postpone approval of the June 19, 2019 Election Board Minutes and October 2, 2019 Election Board Minutes.
3. Old Business:
 - a. **Re-announcement:**
An Election Board Meeting is scheduled for Monday, November 4, 2019 at 11:30 a.m.
4. New Business:
 - a. **Public Hearing re. Proposed Polling Place Changes**
Randall Wenger, Chief Clerk/Registrar, Board of Elections
 - b. **Resolution No. 10 of 2019 – Approval of Polling Place Changes**
Randall Wenger, Chief Clerk/Registrar, Board of Elections
5. Business from Guests
6. Adjourn

ELECTION BOARD RESOLUTION NO. 10 OF 2019

On motion of _____, seconded by _____;

WHEREAS, A public hearing was held on Wednesday, October 9, 2019 following the Commissioners' Meeting which starts at 9:15 a.m. for the designation of polling places for Akron Borough – East District, Columbia Borough – Seventh Ward, East Hempfield Township – Scotland District, Warwick Township – Millport District, and West Lampeter Township – Lampeter District; and

WHEREAS, Proper notices of said hearing were posted by the Chief Clerk.

NOW, THEREFORE, BE IT RESOLVED BY THE LANCASTER COUNTY BOARD OF ELECTIONS, That the Board hereby designates the following polling places effective with the 2019 Municipal Election.

FROM:

TO:

Akron Borough – East District

Akron Volunteer Fire Company
1229 Main Street
Akron, Pennsylvania

Akron Mennonite Church
1311 Diamond Street
Akron, Pennsylvania

Columbia Borough – Seventh Ward

St. John's Lutheran Church
616 Locust Street
Columbia, Pennsylvania

Columbia Animal Shelter
265 South 10th Street
Columbia, Pennsylvania

East Hempfield Township – Scotland District

Hempfield Fire Department
19 Main Street
Landisville, Pennsylvania

East Hempfield Township Municipal Building
1700 Nissley Road
Landisville, Pennsylvania

Warwick Township – Millport District

Millport Conservancy
737 East Millport Road
Lititz, Pennsylvania

Jerusalem Lutheran Church
36 Church Street
Lititz, Pennsylvania

West Lampeter Township – Lampeter District

Lampeter Fire Company #1
851 Village Road
Lampeter, Pennsylvania

West Lampeter Township Municipal Building
852 Village Road
Lampeter, Pennsylvania

10/09/19