

**COUNTY COMMISSIONERS' WORK SESSION AGENDA**

**TUESDAY, SEPTEMBER 24, 2019**

**10:00 a.m. – Conference Room #701, 7<sup>th</sup> Floor**

**10:00 a.m.**

**EXECUTIVE SESSION ANNOUNCEMENT**

**PUBLIC SESSION:**

Approval of the September 3, 2019 Work Session Minutes and September 10, 2019 Work Session Minutes. Postpone approval of the August 13, 2019 Work Session Minutes and September 17, 2019 Work Session Minutes.

**Re-announcement:**

The Board of Commissioners will hold a public hearing on September 30, 2019 at 7:00 p.m. at the East Earl Township Municipal Building, 4610 Division Highway, East Earl, Pennsylvania. The purpose of this hearing is the proposed closure and possible elimination of the Big Conestoga 4A Bridge on Linden Road in East Earl Township. Public participation is invited.

**10:00 a.m.**

Lon Wible, Executive Director, Office of Aging – Contract Extension for In-Home Services (please refer to motion on tomorrow's agenda)

**Other Discussion Items:**

1. Appointments/Reappointments
  - Lancaster County Airport Authority – Re-appointment
2. September 25, 2019 Commissioners' Meeting Agenda

**Adjourn**

**Note:** *The Work Session is being audio recorded. We ask that attendees speak into the microphone for audio recording purpose.*

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of the Office of Aging, to approve the following contract extension for the second option year, July 1, 2019 through June 30, 2020, in compliance with the Pennsylvania Department of Aging Program Directive implemented in 2015 requiring all agreements be limited to a total of five years - one three-year base period plus two one-year options:

<u>Contract Extension With:</u>	<u>Service:</u>	<u>Amount:</u>
Berks County CIL dba Abilities in Motion Reading, PA	In-Home Services: Personal Assistance Service/Consumer Model	\$17.10/hour

9/25/19

**This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.**

**COVER SHEET FOR**

**CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.**

**Submitted by:** Name and Title: Lon Wible, Executive Director  
 Department: Office of Aging  
 Date: September 3, 2019

**Board Action Requested:** Agreement Extension (PAS)  
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

**Provider Information: (Name, Address):** Berks County CIL dba Abilities In Motion  
 210 North Fifth Street  
 Reading, PA 19601

**Proposed Program Budget Information:**

Service	2019-20 Amount to be Approved	2018-2019 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Personal Assistance Service (PAS) Consumer Model Hour	\$17.10	\$17.10	\$0	0%	100% State Funds

**Term of Contract:** July 1, 2019 – June 30, 2020

**Budget Comments:** Average cost to sustain 15 consumers currently = approximately \$11,000 month

**Program Information/Description of Service:**

As per PA Department of Aging (PDA) program and policy directives and upon their phasing-out/discontinuing this option or model of care, we are required to maintain service to the consumers remaining until further attrition occurs. No new referrals for this service are to be accepted. Under these conditions, PDA has allowed for the extension of this

agreement for several consecutive fiscal years as long as no rate increase occurs. PAS includes help with various activities of daily living such as meal preparation, assistance with personal care (dressing, bathing, etc.) which the consumer directs and supervises.

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**Complete sections pertaining to bid awards and Request for Proposals:**

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
na				

**Complete Sections Pertaining to Construction Projects:**

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
na			

**Date you would like the County Commissioners?**

September <sup>25</sup> 21, 2019

**To take official action on this item?:**

**Who will be in attendance at the County Commissioners' Work Session? Please include name and title:**

Lon Wible

**Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:**

Lon Wible

**This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.**

**Exceptions to this deadline must be approved by the County Administrator.**

Work Session 9/24/2019

**Lancaster County Airport Authority**

**Re-appointment - 5 year term through December 31, 2024**

Valerie A. Moul  
2565 Saddle Drive  
Lancaster, PA 17601

Candidate is a resident of the county.



**Lancaster Airport Authority**  
500 Airport Road • Suite G  
Lititz, PA 17543-9340  
Phone: (717) 569-1221  
Fax: (717) 569-1952

September 9, 2019

Chairman  
James J. Cunningham

Vice Chairman  
Valerie Moul

Secretary  
G. Matthew Brown

Treasurer  
Amanda B. Lehman

Asst. Secretary &  
Asst. Treasurer  
Richard G. Stauffer

Airport Director  
David F. Eberly, Jr.

Finance Administrator  
Cheryl L. Martin

Facilities Administrator  
Austin J. Beiler

Alliance Aviation  
Manager  
Mary G. Stauffer

The Honorable Joshua Parsons, Chairman  
The Honorable Dennis P. Stuckey, Vice-Chairman  
The Honorable Craig Lehman  
The Office of the County Commissioners  
150 North Duke Street, Suite 715  
Lancaster, PA 17603

Dear Commissioners:

On behalf of the Lancaster Airport Authority, I extend appreciation for your continued support of the Airport. As you know the Airport Authority Board consists of five members each having their own areas of expertise. Members serve on the various committees utilizing their talents and gifts.

Valerie Moul has served on the Airport Authority Board for the past fifteen years and her current appointment will end on December 31, 2019. Ms. Moul has been very engaged with the Board and has served as the Treasurer for 5 year and now serves as Vice-Chair for 2 years, serves on the Marketing and Finance Committees and Chair of the Personnel Committee.

The Airport Authority has benefited greatly from her business perspective especially with regard to public relations/marketing and personnel. Her insights and involvement with regards to finances and continuing to work to stay on top of current personnel issues has proven her commitment to the success of the Lancaster Airport.

I strongly feel Ms. Moul has made a positive impact on the administration and health of the Airport and I respectfully request your reappointment of Valerie Moul to the Lancaster Airport Authority Board.

Sincerely,

David F. Eberly, Jr.  
Airport Director

DFE/clm

C: Bernard Harris, City Clerk, City of Lancaster  
Mayor Danene Sorace, City of Lancaster

**"Take the EASY way out!"**

**FLY LANCASTER AIRPORT**



**Valerie A. Moul**

2565 Saddle Drive, Lancaster, PA 17601  
717-569-8137

**President, Partner, Godfrey Advertising Inc. Retired**

Spent the majority of my professional career here starting as Art Director in 1981. Led a management buyout of the company in 1999 and served as President/CEO for 10 years. After retirement, continued to serve on the board of directors as treasurer until an ownership succession plan was completed in early 2019.

**The Lancaster County Conservancy**

During the mid 1990s, I served the maximum two consecutive terms totaling 6 years on the board of directors. I was membership chairman during my second term and selected as Volunteer of the Year during my final year of service.

**The Lancaster Chamber of Commerce and Industry**

Served on their board of directors from 2000-2005. Participated in their marketing advisory committee.

**Young Presidents Organization**

Served on the executive committee of the Keystone Chapter of YPO in the capacity of Forum Officer and served as forum moderator until becoming ineligible at age 49.

**Central Market Master Plan Committee**

Assigned by The Chamber of Commerce and Industry to represent the organization on this committee for the duration of its 2-year assignment.

**Central Market Trust**

Served as Chair on this newly created Trust for its first 12 years. This non-profit, all-volunteer board manages the day-to-day operations of the Lancaster Central Market.

**Lancaster Airport Authority**

Currently serving my third 5-year term in the position of Vice-chair. During the past 15 years, I have served on multiple committees and currently chair the personnel committee and vice-chair of the finance committee.

**Poll Worker**

Since 2017, I have clerked at Precinct 16.

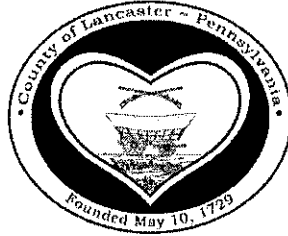
*Education*

B.A. Pennsylvania State University 1979

# LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA

Wednesday, September 25, 2019

9:15 a.m. – Conference Room #701, 7<sup>th</sup> Floor



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua G. Parsons.
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of the September 10, 2019 Evening Commissioners' Meeting Minutes. Postpone approval of the August 14, 2019 Commissioners' Meeting Minutes, September 4, 2019 Commissioners' Meeting Minutes and September 18, 2019 Commissioners' Meeting Minutes.
4. Old Business:
  - a. **Re-announcement:**  
The Board of Commissioners will hold a public hearing on September 30, 2019 at 7:00 p.m. at the East Earl Township Municipal Building, 4610 Division Highway, East Earl, Pennsylvania. The purpose of this hearing is the proposed closure and possible elimination of the Big Conestoga 4A Bridge on Linden Road in East Earl Township. Public participation is invited.
5. New Business:
  - a. **Office of Aging – Contract Extension for In-Home Services**  
Lon Wible, Executive Director, Office of Aging

6. Business from Guests

7. Adjourn

**Note:** *The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website. We ask that attendees speak into the microphone at the podium for audio recording purposes.*