

**Salary Board
Meeting Agenda
September 9, 2019**

1. Call to Order
2. Minutes of the August 12, 2019 Meeting
3. **Court Administration - President Judge Dennis E. Reinaker, Mark Dalton 1:30 p.m.**
 - a. Request approval to provide bilingual differential pay to those employees who have been identified, through testing, to have the necessary bilingual skills to effectively communicate with individuals who have business with the Court of Common Pleas and its departments at a rate of \$0.50 per hour for employees identified as Preferred Frequent and \$0.25 per hour for employees identified as Preferred Occasional with implementation to occur through 2020.
4. **Prothonotary – Katherine Wood-Jacobs 1:40 p.m.**
 - a. Request approval to reclassify, post, and fill vacant position 502944 in the LIU collective bargaining unit from part-time clerical specialist to full-time clerical specialist, effective September 9, 2019.
5. **Voter Registration – Charlette Stout 1:45 p.m.**
 - a. As part of Voter Registration’s original February 2019 Salary Board request, approval is requested to eliminate one (1) full-time clerical specialist position (500101), effective March 1, 2019.
6. **Children and Youth Agency – Crystal Natan 1:50 p.m.**
 - a. Request approval to create, post, and fill two (2) Caseworker positions, grade 73 in the SEIU collective bargaining unit, effective October 1, 2019.
7. **BH/DS – Judith Erb 1:55 p.m.**
 - a. Request approval to applicant (ID 70665) above the start rate for Caseworker position (502987), grade N18, at an annual salary of \$33,232, effective September 16, 2019.
8. **Public Defenders Office – Todd Brown 2:00 p.m.**

The following requests are concurrent:

- a. Request approval to reclassify and downgrade, post, and fill vacant position 500445 from Deputy Public Defender, grade E24, to Assistant Public Defender I, grade E21, effective September 16, 2019.

- b. Request approval to reclassify and upgrade position 500441 from Assistant Public Defender I, grade E21 to Assistant Public Defender Manager, grade E23, effective September 16, 2019. This will result in the incumbent receiving a 5% increase in accordance with the 2019 Salary Administration Plan.
- c. Request approval to reclassify and upgrade position 503514 from Assistant Public Defender I, grade E21 to Senior Assistant Public Defender, grade E22, effective September 16, 2019. This will result in the incumbent receiving a 5% increase in accordance with the 2019 Salary Administration Plan.
- d. Request approval to reclassify and upgrade position 502841 from Assistant Public Defender I, grade E21 to Senior Assistant Public Defender, grade E22, effective September 16, 2019. This will result in the incumbent receiving a 5% increase in accordance with the 2019 Salary Administration Plan.

9. Public Defenders Office – Larry George and Todd Brown **2:10 p.m.**

- a. Request approval to reclassify the vacant Social Service Case Manager position (504624) from a grade N22 to a grade N20, effective September 9, 2019.

10. Planning Commission – Larry George **2:15 p.m.**

- a. Request approval of a temporary 10% pay increase for employee (ID 10582), equivalent to a bi-weekly Over-the-Max Bonus payment of \$356.15, for assuming the role of Acting Executive Director, effective September 2, 2019 until such time that the Executive Director position is filled.

11. Prison – Warden Cheryl Steberger **2:20 p.m.**

- a. Request to clarify and identify the funding source of the Prison Reentry Program Manager position (504626) as the Inmate Store Escrow account from the time of the position's inception, effective August 13, 2018.
- b. Request approval to increase the non-bargaining, first-line supervisor shift differential pay from \$0.60 per hour to \$0.90 per hour, effective September 16, 2019.
- c. Request approval for non-bargaining, first-line supervisors at Lancaster County Prison to receive a laundry allowance of \$250.00 for the daily maintenance and upkeep of their prescribed uniforms in the form of a single payment to occur annually during the pay period that includes October 1, effective October 18, 2019.

12. Good of the Order

13. Adjourn

Next Meeting: Monday, October 7, 2019