

COUNTY COMMISSIONERS' WORK SESSION AGENDA

TUESDAY, AUGUST 20, 2019

10:00 a.m. – Conference Room #701, 7th Floor

10:00 a.m.

EXECUTIVE SESSION ANNOUNCEMENT

PUBLIC SESSION:

Approval of the July 23, 2019 Work Session Minutes and postpone approval of the August 13, 2019 Work Session Minutes.

Re-announcement:

An evening Commissioners' Meeting is scheduled for Tuesday, September 10, 2019 at 7:00 p.m. at Earl Township Municipal Building, 517 North Railroad Avenue, New Holland, Pennsylvania. There is no Commissioners' Meeting scheduled for Wednesday morning, September 11, 2019.

Announcement:

The Commissioners' Work Session scheduled for Tuesday, August 27, 2019 at 10:00 a.m. has been canceled.

10:00 a.m.

Matthew Sternberg, Executive Director, and Aimee Tyson, Community Services Program Manager, Lancaster County Redevelopment Authority – Amendment to Definition of Blighted Property as set forth in Section 3B of Ordinance No 56 which created the Lancaster County Vacant Property Reinvestment Board (please refer to Ordinance No. 141 on tomorrow's agenda)

10:10 a.m.

Philip Colvin, Director, Emergency Management Agency - Grant Agreement for Homeland Security Grant Program Funding (please refer to motion on tomorrow's agenda) and Authorization to Sign Homeland Security Grant Program Agreement (please refer to Resolution No. 58 of 2019 on tomorrow's agenda)

10:15 a.m.

Russell Glass, Deputy Court Administrator, Court Administration – Addendum to Lease Agreement for Magisterial District Court Office (please refer to motion on tomorrow's agenda)

10:20 a.m.

Judith Erb, Executive Director, or John Stygler, Deputy Director of Administration, Behavioral Health/Developmental Services – Amended Agreements and Agreements (please refer to motion on tomorrow's agenda)

10:25 a.m.

Daniel Foltz, Senior Buyer, Purchasing; Marci Walls, Account Manager, Enterprise Fleet Management; and Scott Hilton, Director, Enterprise Fleet Management – Year Review Presentation of Enterprise Fleet Management Contract of Leased Vehicles

"continued"

Other Discussion Items:

1. Appointments/Reappointments
 - Lancaster County Workforce Development Board – Appointments
2. August 21, 2019 Commissioners' Meeting Agenda

Adjourn

Note: The Work Session is being audio recorded. We ask that attendees speak into the microphone for audio recording purpose.

ORDINANCE NO. 141

AMENDING THE DEFINITION OF BLIGHTED PROPERTY AS SET FORTH IN SECTION 3B OF ORDINANCE NO. 56 of 2001 [WHICH CREATED THE LANCASTER COUNTY VACANT PROPERTY REINVESTMENT BOARD ALLOWING FOR THE ACQUISITION AND DISPOSITION OF REAL PROPERTY UNDER CERTAIN CONDITIONS]

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, the Board of Commissioners of Lancaster County on October 17, 2001, enacted Ordinance No. 56, which created the Lancaster County Vacant Property Reinvestment Board, and provided for the acquisition and disposition of properties pursuant to the Urban Redevelopment Law (35 P.S. Section 1701 et seq.); and

WHEREAS, the Board of Commissioners of Lancaster County on June 15, 2011, enacted Ordinance No. 100 amending Ordinance No. 56 to include properties for commercial and industrial reuse in addition to those for residential and related reuse within the scope of Ordinance No. 56 and the Lancaster County Vacant Property Reinvestment Board; and

WHEREAS, the definition of "Blighted Property" as set forth in Ordinance No. 56 was based on statutory provisions existing at the time it was enacted in 2001, which have been amended to include additional classes of property within the definition of "blighted property"; and

WHEREAS, it is desirable to eliminate any inconsistency between the state law's definition of blighted property and that set forth in Lancaster County Ordinance No. 56.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA as follows:

Section 1. Section 3 B. of County Ordinance No. 56 titled "Blighted Property" shall be deleted in its entirety.

Section 2. The following language shall be inserted into Section 3B of County Ordinance No. 56 titled "Blighted Property."

B. "Blighted Property." Blighted property shall include:

1. Any premises which because of physical condition or use is regarded as a public nuisance at common law or has been declared a public nuisance in accordance with the local housing, building, plumbing, fire and related codes.

2. Any premises which because of physical condition, use or occupancy is considered an attractive nuisance to children, including but not limited to abandoned wells, shafts, basements, excavations, and unsafe fences or structures.
3. Any dwelling which because it is dilapidated, unsanitary, unsafe, vermin-infested or lacking in the facilities and equipment required by any applicable housing or building code, has been designated by the department responsible for enforcement of the code as unfit for human habitation or condemned by the municipality.
4. Any structure which is a fire hazard, or is otherwise dangerous to the safety of persons or property.
5. Any structure from which the utilities, plumbing, heating, sewerage or other facilities have been disconnected, destroyed, removed, or rendered ineffective so that the property is unfit for its intended use.
6. Any vacant or unimproved lot or parcel of ground in a predominantly built-up-neighborhood, which by reason of neglect or lack of maintenance has become a place for accumulation of trash and debris, or a haven for rodents or other vermin.
7. Any unoccupied property which has been tax delinquent for a period of two years.
8. Any property which is vacant but not tax delinquent, and which has not been rehabilitated within one year of the receipt of notice to rehabilitate from the appropriate code enforcement agency.
9. Any abandoned property. A property shall be considered abandoned if:
 - (a) it is a vacant or unimproved lot or parcel of ground on which a municipal lien for the cost of demolition of any structure located on the property remains unpaid for a period of six months;
 - (b) it is a vacant property or vacant or unimproved lot or parcel of ground on which the total of municipal liens on the property for tax or any other type of claim of the municipality are in excess of 150% of the fair market value of the property as established by the Board of Revisions of Taxes or other body with legal authority to determine the taxable value of the property; or
 - (c) the property has been declared abandoned by the owner, including an estate that is in possession of the property.
10. A property which has defective or unusual conditions of title or no known owners, rendering title unmarketable.
11. A property which has environmentally hazardous conditions, solid waste pollution or contamination in a building or on the land which poses a direct and immediate threat to the health, safety and welfare of the community.
12. A property having three or more of the following characteristics:
 - (a) has unsafe or hazardous conditions that do not meet current use, occupancy or fire codes;
 - (b) has unsafe external and internal accessways;
 - (c) is being served by an unsafe public street or right-of-way;

- (d) violates the applicable property maintenance code adopted by a municipality and is an immediate threat to public health and safety;
- (e) is vacant;
- (f) is located in a redevelopment area with a density of at least 1,000 people per square mile or a redevelopment area with more than 90% of the units of property being nonresidential or a municipality with a density of at least 2,500 people per square mile.

Section 3. REPEALER

All ordinances, resolution, or parts thereof, insofar as inconsistent herewith are repealed.

Section 4. INVALIDITY

If any part, section, or subsection of this Ordinance is declared to be illegal, unconstitutional, invalid by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

Section 5. EFFECTIVE DATE

This Ordinance shall take effect immediately upon enactment by the Board of Commissioners of Lancaster County.

DULY ORDAINED AND ENACTED this ___ day of _____, 2019, by the Board of Commissioners of Lancaster County, Pennsylvania, in lawful session duly assembled.

ATTEST:

Lawrence M. George, Chief Clerk
County of Lancaster, PA
Date: August 21, 2019

Joshua G. Parsons, Chairman

Dennis P. Stuckey, Vice Chairman

Craig E. Lehman, Commissioner

**Board of Commissioners of
Lancaster County, Pennsylvania**

8/21/19

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Emergency Management Agency, to approve the following:

Grant Agreement Between:

Pennsylvania Emergency Management Agency
Harrisburg, Pennsylvania
and
South Central Counter Terrorism Task Force

Purpose:

To receive U.S. Department of Homeland Security Grant Program funding, on behalf of the South Central Counter Terrorism Task Force comprised of Adams, Cumberland, Dauphin, Franklin, Lancaster, Lebanon, Perry and York counties, for the purpose of supporting the planning, training, preparedness and response needs to address acts of terrorism and other catastrophic events.

Amount/Term:

Not to exceed \$1,569,753.00 for the period September 1, 2019 through August 31, 2022 (100% State funding pass-through grant from Department of Homeland Security).

Note:

Dauphin County will serve as the fiduciary agent for this grant.

8/21/19

RESOLUTION NO. 58 OF 2019

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, Philip A. Colvin, Director of the Lancaster County Emergency Management Agency, proposes that the Lancaster County Emergency Management Agency apply for State Homeland Security Grant Program funding; and

WHEREAS, the County of Lancaster, having reviewed said grant, desires to apply for State Homeland Security Grant Program funding.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA that Philip A. Colvin, Director of the Lancaster County Emergency Management Agency, is authorized to exercise his authority under Resolution No. 81 of 2018 to sign for State Homeland Security Grant Program funding on behalf of the Board of Commissioners of Lancaster County.

ADOPTED this 21st day of August, 2019 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

ATTEST:

Lawrence M. George, Chief Clerk
County of Lancaster, PA
Date: August 21, 2019

Joshua G. Parsons, Chairman

Dennis P. Stuckey, Vice Chairman

Craig E. Lehman

**Board of Commissioners of
Lancaster County, Pennsylvania**

8/21/19

**This completed document must be submitted to the Chief Clerk by 9:00 am the
Wednesday prior to the County Commissioners' Work Session and Commissioners'
Meeting. Please don't wait until the deadline to submit the request.**

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Philip Colvin
 Department: Emergency Management
 Date: 08/02/2019

Board Action Requested: Approve grant agreement for the State Homeland Security Grant Program
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Provider Information: (Name, Address): Pennsylvania Emergency Management Agency
 and South Central Task Force
 Commonwealth of PA

Proposed Program Budget Information:

Service	2019/2022 Amount to be Approved	2019/2022 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Radiation Emergency Response Fund Grant		\$1,569,753			100%

Term of Contract: September 1, 2019 to August 31, 2022

Budget Comments: Dauphin County will serve as the fiduciary agent for this grant.

Program Information/Description of Service:

To receive U.S. Department of Homeland Security Grant Program funding, on behalf of the South Central Counter Terrorism Task Force comprised of Adams, Cumberland, Dauphin, Franklin, Lancaster, Lebanon, Perry and York counties, for the purpose of supporting the planning, training, preparedness and response needs to address acts of terrorism and other catastrophic events.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source

Date you would like the County Commissioners' To take official action on this item?:

August 21, 2019

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Philip Colvin, Director

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Philip Colvin, Director

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings.

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of Court Administration, to approve the following:

Addendum No. 2 to Lease Agreement Jeffrey Kreider
With: Lancaster, Pennsylvania

Purpose: To amend the existing lease for 2,100 square feet of office space utilized by Magisterial District Court 02-1-01 located at 641 Union Street, Lancaster, Pennsylvania as follows:

- Increase in annual rental fee.
- Extension of Term.

Amount: The annual rental fee shall be increased from \$24,750.00 per year to \$28,710.00 per year (\$15.85 per square foot).

Term: Extend the current lease for an additional five-year term commencing September 1, 2019 through August 31, 2024.

Note: All other terms and conditions of the original lease and any subsequent addendums shall remain in full force and effect.

8/21/19

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR

CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Russell A. Glass, Deputy Court Administrator

Department: Court Administration

Date: August 21, 2019

Board Action Requested: Amended Lease Agreement
(Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.)

Provider Information: (Name, Address): Jeffrey Kreider
13 Newswanger Road
Lancaster, PA 17603

Proposed Program Budget Information:

Service	2019-2020 Amount to be Approved	2018-20193 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)
Lease of Office Space for MDC 02-1-01	\$28,710.00	\$24,750.00	\$3960	+16.0%	County

Term of Contract: 5 years

Budget Comments: Total cost over the 5 year term would be \$143,550.

Program Information/Description of Service:

This is a proposed addendum to a lease that was originally executed in 1991 with J. Wesley Kreider for a 2100 square foot building located at 641 Union Street, Lancaster, PA to be used exclusively by the County of Lancaster as Magisterial District Court 02-1-01. This is the 2nd addendum to the original lease agreement since the lease was executed in 1991 (the first addendum occurred in 2014). An RFP for new space was completed earlier this year with no competitive Bids being received. This proposed agreement would raise the total cost per square from \$13.67 to \$15.85 placing it in

the mid range of the cost per square foot of similar facilities elsewhere in the County.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
2	Y			

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A			

Date you would like the County Commissioners'

August 21, 2019

To take official action on this item?:

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Russell A. Glass, Deputy Court Administrator

Who will be in attendance at the County Commissioners Meeting to comment on this item? Please include name and title:

Russell A. Glass, Deputy Court Administrator

This completed document must be submitted to the Chief Clerk by 9:00 am the Wednesday prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request. When there is a holiday, the request must be submitted no later than 12:00 noon on the Tuesday prior to the Meetings. Exceptions to this deadline must be approved by the County Administrator.

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of Behavioral Health/Developmental Services (BH/DS), to approve the following:

1. **Amended Agreement No. 1 With:** A New Direction – What’s Next
Macungie, Pennsylvania

Purpose: To change community support and respite services from “24-hour in-home respite” to “respite out-of-home.”

Amount/Term: The contract cap remains the same at \$25,540.46 for the period May 31, 2019 through June 30, 2019.
2. **Amended Agreement No. 1 With:** Theraplay, Inc.
West Chester, Pennsylvania

Purpose: Increase in State’s rates for special instruction and various therapy services.

Amount/Term: Increase the amount of the existing contract by \$1,069.70, for a total contract amount not to exceed \$36,931.46 for Fiscal Year 2019-2020.
3. **Amended Agreement No. 1 With:** A New Direction – What’s Next
Macungie, Pennsylvania

Purpose: To change community support and respite services from “24-hour in-home respite” to “respite out-of-home.”

Amount/Term: The contract cap remains the same at \$25,540.46 for the period July 1, 2019 through July 31, 2019.
4. **Amended Agreement No. 2 With:** Faithful Homes, LLC
Manheim, Pennsylvania

Purpose: Reduction in contract cap due to an individual receiving consolidated waiver for residential community homes services effective August 1, 2019.

Amount/Term: Decrease the amount of the existing contract by \$224,253.82, for a total contract amount not to exceed \$20,698.08 for Fiscal Year 2019-2020.
5. **Agreement With:** Bilingual Conexion
York, Pennsylvania

“continued”

- Purpose:** To provide interpreter and translations services to individuals being served by Lancaster County Early Intervention.
- Amount/Term:** Not to exceed \$89,025.00 for Fiscal Year 2019-2020.
6. **Agreement With:** Community Action Partnership of Lancaster County
Lancaster, Pennsylvania
- Purpose:** To provide support and training to families being served by Lancaster County Early Intervention.
- Amount/Term:** Not to exceed \$23,800.00 for Fiscal Year 2019-2020.
7. **Agreement With:** The PAI Corporation d.b.a. Excentia
Lancaster, Pennsylvania
- Purpose:** To provide in-home and community habilitation and residential services to individuals being served by Lancaster County Intellectual and Developmental Disabilities.
- Amount/Term:** Not to exceed \$697,085.03 for Fiscal Year 2019-2020.

REQUEST SUMMARY
ITEMS FOR COMMISSIONERS' AGENDA ON AUGUST 21, 2019

LANCASTER COUNTY BEHAVIORAL HEALTH/DEVELOPMENTAL SERVICES

from

Item #	Unit	Name of Contract Provider	Term	Budget Amount Being Requested	Percent of Increase/Decrease	Goals (Define goals by percentages when applicable)	Trends
1	IDD	A New Direction – What's Next	05/31/19 – 06/30/19	\$ 25,540.46	-0-	Provides Community Support and Respite Services to individuals being served by Lancaster County IDD.	Amendment #1: Changed service from "24-hour in-home respite" to "respite out-of-home". No change in cap. Amendment #1: The contract increased by \$1,069.70 due to the state rates increasing.
2	EI	Theraplay, Inc.	07/01/19 – 06/30/20	\$ 36,931.46	2.99% Increase	Provides special instruction and various therapies to children served by Lancaster County EI.	Amendment #1: Changed service from "24-hour in-home respite" to "respite out-of-home". No change in cap.
3	IDD	A New Direction – What's Next	07/01/19 – 07/31/19	\$ 25,540.46	-0-	Provides Community Support and Respite Services to individuals being served by Lancaster County IDD.	Amendment #1: Changed service from "24-hour in-home respite" to "respite out-of-home". No change in cap.
4	IDD	Faithful Homes, LLC	07/01/19 – 07/31/19	\$ 20,698.08	91.55% Decrease	Provides Residential Community Homes Services to individuals being served by Lancaster County IDD.	Amendment #2: Reduction of (\$224,253.82) in the contract due to an individual receiving consolidated waiver with a start date of 08/01/19.
5	EI	Bilingual Conexion	07/01/19 – 06/30/20	\$ 89,025.00	1.38% Increase	Provides interpreter and translations services for individuals being served by Lancaster County EI.	N/A
6	EI	Community Action Partnership of Lancaster County	07/01/19 – 06/30/20	\$ 23,800.00	50.00 % Decrease	Provides support and training for families being served by Lancaster County EI.	N/A
7	IDD	PAI Corporation d/b/a Excentia, The	07/01/19 – 06/30/20	\$697,085.03	6.46% Increase	Provides In-Home and Community Habilitation and Residential Services for individuals being served by Lancaster County IDD.	Payment is based upon the availability of funding. The contracted amount may need to be adjusted based upon the final allocation received by Lancaster County IDD.

This completed document must be submitted to the Chief Clerk by **9:00 AM** the **WEDNESDAY** prior to the County Commissioners' Work Session and Commissioners' Meeting. Please don't wait until the deadline to submit the request.

COVER SHEET FOR
CONTRACTS/AGREEMENTS/GRANT APPLICATIONS/ CHANGE ORDERS, ETC.

Submitted by: Name and Title: Daniel Foltz, Senior Buyer
 Department: Purchasing
 Date: 8-12-19

Board Action Requested:
 (Specify Agreement, Amended Agreement, Grant App., Change Order, Bid Award etc.) Year review of Enterprise Fleet Management contract of leased vehicles.

Provider Information: (Name, Address):
 Enterprise Fleet Management
 2625 Market Place
 Harrisburg, PA 17110

Proposed Program Budget Information:

Service	2019 - 2023 Amount to be Approved	2009-2011 Amount	Amount Increase/ Decrease	Percent Increase/ Decrease	Percent Funding Source (Co., State, Fed)

Term of Contract: _____

Budget Comments: _____

Program Information: _____

Description of Service:

Enterprise manages the leased vehicle fleet for the County. Enterprise will be presenting a yearly review of the fleet and County savings.

Complete sections pertaining to bid awards and Request for Proposals:

# of Bids Received	Is Proposed Contract to the Lowest Bidder (Y/N)	If No, Please Explain	Performance Bond Required?	Define Funding Source
N/A				

Complete Sections Pertaining to Construction Projects:

Amount of Change Order	Amount of Original Budget	Revised Total Budget Reflecting Change	Define Funding Source
N/A			

Date you would like the County Commissioners'

To take official action on this item:

Who will be in attendance at the County Commissioners' Work Session? Please include name and title:

Who will be in attendance at the County Commissioners' Meeting to comment on this item? Please include name and title:

No action need, information presentation, yearly review.

Daniel Foltz, Senior Buyer; Harry Klinger, Director
 Marci Walls, Account Manager, Enterprise
 Scott Hilton, Director, Enterprise

Work Session 8/20/2019

Lancaster County Workforce Development Board

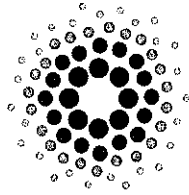
Appointment - 3 year term through June 30, 2022

Renee Sills
44 Breeze Way
Lancaster PA 17602

Brian Paterniti
100 East Gay Street
Dallastown PA 17313

John McGrann
636 West Chestnut Street
Lancaster PA 17603

The candidates Renee Sills and John McGrann are Lancaster County residents.
Brian Paterniti is a York County resident who is heavily involved in Lancaster County.



Lancaster Chamber

People | **Business** | Community

July 31, 2019

Commissioner Joshua Parsons
150 North Queen Street
Seventh Floor, Suite 715
Lancaster, PA 17603

Dear Commissioner Parsons:

Please accept this nomination of Renee Sills to the Lancaster County Workforce Development Board, representing business. Ms. Sills' optimum policy-making authority at Conestoga View Nursing and Rehabilitation, experience in human resources and commitment to a strong workforce in the Lancaster community make her an exceptional candidate for the Board. Ms. Sills has been an active member of the Workforce Investment Board and remains engaged in the Workforce System. Her term will extend on your appointment until June 30, 2022.

If you have any further questions, please do not hesitate to contact me.

Sincerely,

Thomas T. Baldrige, CCE
President
The Lancaster Chamber of Commerce & Industry

Enclosures

cc: Commissioner Dennis Stuckey
Commissioner Craig Lehman
Cathy Rychalsky

Senior Human Resources Professional

**Trusted Advisor, Transforming Cultures,
Building Teams & Corporate Infrastructure,
Engaging Employees Across Business Lines,
Strong Business Acumen Skills**

Senior Human Resources Professional with a proven track record of building and developing strong human resources relationships. Employs various human capital initiatives to attract, recruit and retain high potential talent to your organization. Develops and monitors budgets to meet company goals.

- Employee Relations, Diversity Management
- Performance & Compensation Management
- Employee Engagement
- Strategic Human Resources Planner
- Human Resources Department Trainer
- Succession Planning
- Networker and Community Development
- Benefit Administration and Design

Professional Achievements & Expertise

Conestoga View Nursing and Rehabilitation (Senior Living Community 600 Employees, 446 Beds)
Talent Acquisition Manager 2015-current
Employee Relations Manager 2012-2015
HR Coordinator 1998-2012

Responsible for overseeing the recruitment function of the human resources department and the beauty shop. Supervision responsibilities include: two human resources coordinators, and four beauticians.

Some key accomplishments include:

- Revised the company human resources operations manual and educated all staff on revised and updated employee handbook.
- Lowered the utilization of outsourced agency labor and reduced costs through negotiation of labor contracts.
- Created a "random act of kindness program" to improve employee retention and morale.
- Provided training for department leaders on workers compensation incident reporting and preparing for unemployment hearings.
- Improved the nursing staffing PPD management through the creation of new recruiting programs.
- Developed a cross training program to improve the development of the HR department staff.

Additional responsibilities include:

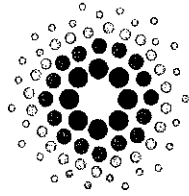
- Development and execution of recruiting and retention plans
- Networking through industry contacts, association memberships, trade groups and employees
- Collaborate with department leaders on recruitment budgetary planning
- Conduct regular follow-up with department leaders to determine the effectiveness of recruiting plans and implementation
- Attends career fairs for recruiting and company recognition. Keynote speaker at several high schools, trade schools and colleges

Education Credentials

Consolidated School of Business, Lancaster, PA
Graduated 1990

Villanova University, Philadelphia, PA
Certificate, Human Resource Management 2008

J.P. McCaskey Graduate and Alumni 1989



Lancaster Chamber

People | **Business** | Community

July 31, 2019

Commissioner Joshua Parsons
150 North Queen Street
Seventh Floor, Suite 715
Lancaster, PA 17603

Dear Commissioner Parsons:

Please accept this nomination of Brian Paterniti to the Lancaster County Workforce Development Board, representing business. Mr. Paterniti's optimum policy-making authority at The Manufacturer's Association, experience in the manufacturing industry and commitment to a strong workforce in the Lancaster community make him an exceptional candidate for the Board. Mr. Paterniti has been an active member of the Workforce Investment Board and remains engaged in the Workforce System. His term will extend on your appointment until June 30, 2022.

If you have any further questions, please do not hesitate to contact me.

Sincerely,

Thomas T. Baldrige, CCE
President

The Lancaster Chamber of Commerce & Industry

Enclosures

cc: Commissioner Dennis Stuckey
Commissioner Craig Lehman
Cathy Rychalsky

BRIAN PATERNITI

100 East Gay St. Dallastown, PA, 17313

Phone: 717-855-6364

Email bpaterniti@mascpa.org

Objective: To join the Lancaster County Workforce Board of Directors

EXPERIENCE

2017-2019

TRAINING MANAGER, THE MANUFACTURERS' ASSOCIATION

As the Training Manager at the Manufacturers' Association, I am responsible for directly overseeing the Association's Training Program, Apprenticeship Program and Pre-Apprenticeship Program. In 2018, The Association's training program trained well over two thousand people from across the South-Central PA region. Employees from companies such as Tyson Foods, Savencia Cheese, AFP, LSC Communications, MXL Industries, Tate Towers and many more throughout Lancaster attended trainings ranging from Industrial Electricity to Supervisor courses. The Association trained more workers than ever in its 113-year history and had one of its best training years on record.

I also directly oversee the industry partnership sustainability committee's and six of the seven consortia's that lead the grant programs. The seventh IP program is run in collaboration between The Association and the Lancaster County Workforce Development Board and led by local Lancaster manufacturing employers. Over the past year, I helped the Association receive the Pennsylvania NextGen Manufacturing Industry Partnership grant, OSHA Susan Harwood grant, three apprenticeship grants and two Keystone Development Partnership grants.

Overseeing the Apprenticeship Program requires me to oversee the largest manufacturing apprenticeship program in the Region. The program includes twenty-nine employers across South-Central Pennsylvania. This portion of my job consists of recruiting apprentices and companies, overseeing the Apprenticeship Steering Committee and Consortia, overseeing the financial aspects of the program including but not limited to all the Association grants and billing duties. Over the past year, the Apprentice Program has seen its single largest recruiting class grown by over twenty apprentices and has added twelve new companies to its consortia. This coming year has 5 new companies committed to date and recently added an online LMS system. The Association has also increased its number of state approved sponsorships by adding four new sponsorships to the program.

Lastly, I oversee and helped build the Association's newly created Pre-Apprenticeship program. Over the past year, we applied for and received a state grant to help start the program. The grant called for twenty pre-apprentices to begin the inaugural pre-apprenticeship. Going school to school throughout the area, my team and I were able to help bring on twenty-five pre-apprentices. The program was a huge success according to the schools and students that attended. This coming year, we are adding a second level for those that were in the program last year and were able to receive a second grant that will certify the program to make it become a pathway to an apprenticeship.

1999-2017

DIRECT SUPPORT PROFESSIONAL, VOCATIONAL SUPERVISOR, VOCATIONAL MANAGER, TRAINER & TRAINING COORDINATOR, PENN-MAR HUMAN SERVICES

At Penn-Mar Human Services, I began in a direct support role working with individuals with disabilities and human service needs. After four years of working in the workshop, I was promoted to Vocational Supervisor then Vocational Manager. I oversaw 150 individuals with disabilities and 50 staff members in a workshop setting. This included hiring, disciplinary actions, budgeting and all other managerial duties as assigned. I won employee of the year in 2003 and 3 Penn-Mar Pride Awards during that time (Professionalism, Respect, Integrity, Dedication and Excellence).

In 2011 I decided it was time for a change and applied for a position in the Human Resources Training Department. I was hired as Penn-Mar's Training Coordinator. I oversaw the training of 500 employees including their onboarding, LMS system, paperwork and all day to day training activities. During that time, I won another PRIDE award, a Safety Century Award and updated all of Penn-Mar's training systems and classes.

EDUCATION

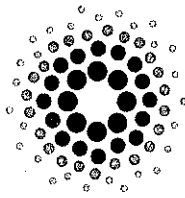
ORGANIZATIONAL LEADERSHIP AND DEVELOPMENT

MINOR-EMPLOYEE LABOR RELATIONS, THE PENNSYLVANIA STATE UNIVERSITY

At Penn State I maintained a 3.70 GPA and earned two semesters on the Dean's List

ACTIVITIES

- Member: York Society for Human Resources Board of Directors
- Member: York County Alliance for Learning Educational Advisory Committee
- Chair/Co-Chair: 7 South-Central Manufacturing Sustainability Industry Partnerships
- Partner: NextGen Industry Partnership
- Recently nominated for the Central Penn Business Journal's "Top forty under 40" award
- Winner of the York Society for Human Resources Community HR Partner of the Year award (2017)



Lancaster Chamber

People | **Business** | Community

July 31, 2019

Commissioner Joshua Parsons
150 North Queen Street
Seventh Floor, Suite 715
Lancaster, PA 17603

Dear Commissioner Parsons:

Please accept this nomination of John McGrann to the Lancaster County Workforce Development Board, representing business. As owner of Penn Stone in Lancaster City, Mr. McGrann has demonstrated extensive commitment to and experience in the business community and a desire to see the Lancaster community excel and thrive. These qualities make him an exceptional candidate for the Board. His term will extend from your appointment until June 30, 2022.

If you have any further questions, please do not hesitate to contact me.

Sincerely,

Thomas T. Baldrige, CCE
President
The Lancaster Chamber of Commerce & Industry

Enclosures

cc: Commissioner Dennis Stuckey
Commissioner Craig Lehman
Cathy Rychalsky

John McGrann
Biographical Sketch
June 28, 2019

John McGrann is a native of Lancaster County, Pennsylvania. He graduated from Lancaster Catholic High School, and earned a Bachelor's degree in Economics from the College of William and Mary in Williamsburg, VA. He is President of Penn Stone, a supplier of brick, masonry and hardscaping materials and a retailer of outdoor furniture and accessories for outdoor living.

John has been extensively involved in the Lancaster community. He is a graduate of Leadership Lancaster. He has been a Trustee of the Fulton Theatre where he served as Treasurer in the final year of his term. He has also been very active in the Building Industry Association of Lancaster County, serving as Director, Associate Vice President, Governmental Affairs Committee Chair, Public Relations Committee Chair and Presidential Advisor. His involvement with the BIA led to an interest in local land-use issues and subsequently to his participation in the Coalition for Smart Growth in Lancaster County where he served as President during the startup phase of the organization. He is also former chair of the Young Leaders Society of the United Way of Lancaster County, former School Director for the School District of Lancaster, and served on the Board of Directors for the James Street Improvement District and the Board of Trustees for the Lancaster Public Library, where he served for one year as board president.

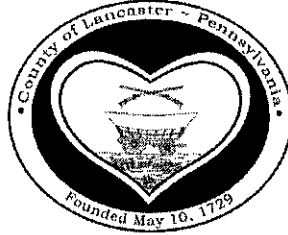
John currently sits on the Board of Directors for the Lancaster County Conservancy where he recently concluded a term as board chair, is a member of the City of Lancaster's Public Art Advisory Board, and is a member of the Rotary Club of Lancaster.

John is married to Mara Creswell McGrann. They are the proud parents of three young children, Maddie (18), Ethan (17), and Sophie (14). They reside on West Chestnut Street in Downtown Lancaster.

LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA

Wednesday, August 14, 2019

9:15 a.m. – Conference Room #701, 7th Floor



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Dennis P. Stuckey
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of the July 24, 2019 Commissioners' Meeting Minutes and postpone approval of the August 14, 2019 Commissioners' Meeting Minutes.
4. Old Business:
 - a. **Re-announcement:**
An evening Commissioners' Meeting is scheduled for Tuesday, September 10, 2019 at 7:00 p.m. at Earl Township Municipal Building, 517 North Railroad Avenue, New Holland, Pennsylvania. There is no Commissioners' Meeting scheduled for Wednesday morning, September 11, 2019.
5. New Business:
 - a. **Announcement:**
The Commissioners' Work Session scheduled for Tuesday, August 27, 2019 at 10:00 a.m. has been canceled.
 - b. **Ordinance No. 141 – Amendment to Definition of Blighted Property as set forth in Section 3B of Ordinance No. 56 which Created the Lancaster County Vacant Property Reinvestment Board**
Matthew Sternberg, Executive Director, Lancaster County Redevelopment Authority
Aimee Tyson, Community Services Program Manager, Lancaster County Redevelopment Authority
 - c. **Emergency Management Agency – Grant Agreement for Homeland Security Grant Program Funding**
Philip Colvin, Director, Emergency Management Agency

"continued"

County Commissioners Meeting Agenda

Wednesday, August 21, 2019

Page 2

- d. **Resolution No. 58 of 2019 – Authorization to Sign Homeland Security Grant Program Agreement**
Philip Colvin, Director, Emergency Management Agency
- e. **Court Administration – Addendum to Lease Agreement for Magisterial District Court Office**
Russell Glass, Deputy Court Administrator, Court Administration
- f. **Behavioral Health/Developmental Services – Amended Agreements and Agreements**
Judith Erb, Executive Director, Behavioral Health/Developmental Services, or
John Stygler, Deputy Director of Administration, Behavioral Health/Developmental Services

6. Business from Guests

7. Adjourn

Note: The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website. We ask that attendees speak into the microphone at the podium for audio recording purposes.