

**Salary Board
Meeting Agenda
August 9, 2021**

1. Call to Order
2. Minutes of the July 13, 2021 meeting
3. **Clerk of Courts Office – Lawrence George** **1:30 p.m.**
 - a. Request approval of a temporary salary increase for employee (22765) during her tenure as Acting Clerk of Courts to \$86,527, effective August 3, 2021 until such time that a Clerk of Courts is appointed or elected.
4. **Clerk of Courts Office – Rhonda Allen** **1:35 p.m.**
 - a. Request approval to reclassify a temporary part-time Clerical Specialist I position (500951), LIU Grade 41, to a permanent part-time, under 1,000 hours, Clerical Specialist I position, effective August 9, 2021.
5. **BHDS – Judy Erb** **1:40 p.m.**
 - a. Request approval to post and fill one (1) Caseworker position (503341) which has been vacant for more than one-year, effective July 9, 2021.
6. **Information Technology – Lawrence George** **1:45 p.m.**
 - a. Request approval of a temporary 10% increase for employee (13389) for assuming the role of Acting Director of Information Technology, effective August 2, 2021 until such time that the Director position is filled.
7. **Prison – Cheryl Steberger** **1:50 p.m.**
 - a. Request approval to hire employee applicant (21300) for the Corrections Hearing Officer position (504336), Grade N19, at an annual salary of \$56,116.08, effective August 16, 2021. (The minimum/maximum is \$35,460/\$59,134.)
8. **Public Defender – Chris Tallarico** **1:55 p.m.**
 - a. Request approval to reclassify a vacant part-time Assistant Public Defender position (500435), TM2 Grade 51, from part-time to full-time, effective August 9, 2021.

9. **Human Resources – Michelle Gallo**

2:00 p.m.

- a. Request approval of three items for inclusion in the 2022 Salary Administration Plan:
 - 1) Increase the salary table by 4% beginning the first pay period in 2022.
 - 2) Establish the Performance Merit Percentages for 2022 as:
 - ME – 4.5%
 - EE – 5.0%
 - GEE – 5.5%
 - 3) Establish the Department Exceptional Review Allocation for 2022 as:
 - ME – 60%
 - EE – 30%
 - GEE – 10%
 - b. Discuss additional proposed changes to the 2022 Salary Administration Plan.
10. Good of the Order
11. Adjourn
12. Next Meeting: Monday, September 13, 2021