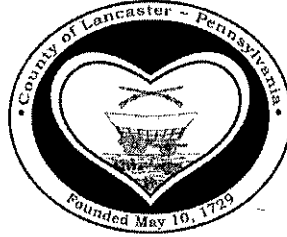


# LANCASTER COUNTY COMMISSIONERS' MEETING AGENDA

Wednesday, June 26, 2019

9:15 a.m. – Conference Room #701, 7<sup>th</sup> Floor



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Joshua G. Parsons.
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of the June 4, 2019 Commissioners' Public Hearing Minutes. Postpone approval of the May 29, 2019 Commissioners' Meeting Minutes, June 12, 2019 Evening Commissioners' Meeting Minutes and June 19, 2019 Commissioners' Meeting Minutes.
4. Old Business:
5. New Business:
  - a. **Announcement:**  
There is no Work Session scheduled for Tuesday, July 16, 2019 and there is no Commissioners' Meeting scheduled for Wednesday, July 17, 2019.
  - b. **Resolution No. 40 of 2019 – Agreement to Purchase or Lease Voting Equipment System**  
Randall Wenger, Chief Clerk, Board of Elections
  - c. **Disposition of the County's Current Voting Equipment and Election Management Equipment**  
Randall Wenger, Chief Clerk, Board of Elections
  - d. **Resolution No. 41 of 2019 – Bid Awards for Road Signs, Sign Posts and Traffic Control Items**  
Jim Fasnacht, Senior Buyer, Purchasing
  - e. **Resolution No. 42 of 2019 – Lancaster County Workforce Development Board Operating Budget for Fiscal Year 2019-2020**  
Cathy Rychalsky, Executive Director, Workforce Development Board  
Anibal Aponte, Fiscal Manager, Workforce Development Board

"continued"

- f. **Lancaster County Workforce Development Board – Separation of Duties for Program Year 2018-2019**  
Cathy Rychalsky, Executive Director, Workforce Development Board  
Anibal Aponte, Fiscal Manager, Workforce Development Board
- g. **Planning Commission – Subcontract of PennDOT Agreement**  
James Cowhey, Executive Director, Planning Commission  
Robert Bini, Director of Transportation, Planning Commission
- h. **Resolution No. 43 of 2019 – Planning Commission Budget Adjustments**  
James Cowhey, Executive Director, Planning Commission  
Robert Bini, Director of Transportation, Planning Commission
- i. **Lancaster County-Wide Communications – Agreement to Upgrade P25 Radio System**  
Mike Weaver, Director, County-Wide Communications
- j. **Children and Youth Agency and/or Office of Juvenile Probation – Agreements and Amended Agreement**  
Crystal Natan, Executive Director, Children and Youth Agency  
David Mueller, Director, Office of Juvenile Probation
- k. **Community Action Partnership – Grant Extension Agreement for Family Center Services**  
Beth Eberly, Program Coordinator of Parents as Teachers Program, Community Action Partnership  
Brooke Smith, Prenatal to Third Grade Coordinator, Community Action Partnership  
Amanda Burns, Education Impact Team Leader, Community Action Partnership  
Vanessa Philbert, Chief Impact Officer, Community Action Partnership
- l. **Prison – Intergovernmental Agreement for K-9 Searches**  
Warden Cheryl Steberger, Prison  
Major William Aberts, Prison  
K-9 Officer Kenneth Geib, Prison
- m. **Agricultural Preserve Board – Amendment to Agreement of Sale of Agricultural Conservation Easement**  
Matt Knepper, Director, Agricultural Preserve Board
- n. **Office of Aging – Contract Extensions for Home Delivered Meals**  
Linda Schreiner, Senior Buyer, Purchasing  
Lon Wible, Executive Director, Office of Aging

“continued”

**County Commissioners' Meeting**

**Wednesday, June 26, 2019**

**Page 3**

- o. **Drug and Alcohol Commission – Agreement, Amended Agreements and Rate Increases for Outpatient Services for Fiscal Year 2019-2020**

Rick Kastner, Executive Director, Drug and Alcohol Commission

6. Business from Guests

7. Adjourn

***Note: The Commissioners' Meeting is being video recorded for public viewing and is available on the County's website. We ask that attendees speak into the microphone at the podium for audio recording purposes.***

## RESOLUTION NO. 40 OF 2019

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_;

**WHEREAS** the County of Lancaster must replace its current voting system prior to the 2020 Primary Election to be in compliance with the Pennsylvania Department of State's (PA DOS) mandate issued April 12, 2018 and the administration's settlement of *Stein v. Cortes*, No. 2:16-CV-6287-PD signed on November 28, 2018; and

**WHEREAS** on October 10, 2018, the Lancaster County Board of Elections adopted Resolution No. 8 of 2018 establishing five criteria and features for the voting system to be acquired by the County pursuant to the directive of the PA DOS; and

**WHEREAS**, The Hart Verity 2.3.4 system is the first system to be certified by the PA DOS that meets those five criteria and would allow the County to remain on schedule with PA DOS's suggested timeline published for counties in August of 2018; and

**WHEREAS**, on June 19, 2019, the Lancaster County Board of Elections adopted Resolution No. 8 of 2019 selecting the Hart Intercivic Verity 2.3.4 voting equipment system and authorizing the acquisition of voting equipment sufficient to accommodate the needs of all election districts within Lancaster County.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA** to authorize the approval of a Master Agreement with Hart InterCivic, Inc., Austin, Texas, to purchase the Hart Verity 2.3.4 voting equipment system, including hardware, software licenses and support services, warranty services and professional services, in the amount of \$2,710,994.00.

OR

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF LANCASTER, PENNSYLVANIA**, to authorize the approval of a Master Agreement with Hart InterCivic, Inc., Austin, Texas, to lease the Hart Verity 2.3.4 voting equipment system, including hardware, software licenses and support services, warranty services and professional services, for a period of five years as follows:

<u>Estimated Lease Payment Dates:</u>	<u>Amounts:</u>
1 <sup>st</sup> Payment – June 30, 2020	\$ 595,257.73
2 <sup>nd</sup> Payment – June 30, 2021	\$ 595,257.73
3 <sup>rd</sup> Payment – June 30, 2022	\$ 595,257.73
4 <sup>th</sup> Payment – June 30, 2023	\$ 595,257.73
5 <sup>th</sup> Payment – June 30, 2024	\$ 595,257.73
	\$2,976,288.65

ADOPTED this 26<sup>th</sup> day of June, 2019 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

ATTEST:

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Joshua G. Parsons, Chairman

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Lawrence M. George, Chief Clerk  
County of Lancaster, PA  
Date: June 26, 2019

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Dennis P. Stuckey, Vice Chairman

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Craig E. Lehman

**Board of Commissioners of  
Lancaster County, Pennsylvania**

6/26/19

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster to submit a letter signed by the Board of Commissioners to Kathy Boockvar, Acting Secretary of the Commonwealth of Pennsylvania, requesting permission for disposition of the County's Hart InterCivic HVS voting equipment and election management equipment purchased in 2006, in part, with HAVA funds. The current value of this voting equipment, based upon a buyback offer from Hart InterCivic, is \$144,701.00 which will be used to offset the acquisition of a new Hart InterCivic Verity Voting 2.3.4 System.

The Board of Commissioners authorizes Lawrence M. George, Chief Clerk, to sign the "Report of Disposition of Equipment Purchased With HAVA Funds" on behalf of the County of Lancaster.

6/26/19

## RESOLUTION NO. 41 OF 2019

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_;

**WHEREAS**, Sealed proposals were received by the County of Lancaster and publicly opened and read on Wednesday, May 29, 2019 at 11:00 a.m. for road signs, sign posts and traffic control items for the County of Lancaster and members of the Lancaster County Cooperative Purchasing Board for the period July 1, 2019 through June 30, 2021, with 30, 60 and 90 day extension options.

**NOW, THEREFORE, BE IT RESOLVED BY THE LANCASTER COUNTY BOARD OF COMMISSIONERS**, That contracts be awarded to the following companies, for the items and amounts specified, which are the lowest and/or best bids received, and are in accordance with the advertisements, specifications and bids received therefore, and contracts therefore directed to be drawn.

<u>Contracts Awarded To:</u>	<u>For:</u>	<u>Amounts:</u>
	<b><u>Road Signs, Sign Posts and Traffic Control Items for the County of Lancaster and Members of the Lancaster County Cooperative Purchasing Board for the period July 1, 2019 through June 30, 2021, with 30, 60 and 90 day extension options:</u></b>	
Chemung Supply Corp. Elmira, New York	Group II – Line Items 213, 215 and 216	<b>\$16,390.00</b>
Garden State Highway Products, Inc. Millville, New Jersey	Groups I-D, I-E, I-F, I-G, I-H, I-K and Line Items 193 and 194  Group II – Line Items 210, 219, 220, 221, 223, 226, 227, 228, 229, 230 and 232  Group III – All Line Items	
	<b>TOTAL</b>	<b>\$22,473.96</b>
Osburn Associates, Inc. Logan, Ohio	Groups I-A, I-B, I-C and Line Item 192	<b>\$22,323.64</b>
U. S. Municipal Supply, Inc. Huntingdon, Pennsylvania	Group II – Line Items 217, 222, 224 and 225	<b>\$ 4,742.80</b>
<b>Lancaster County's Portion</b> <b>(There were no estimated County requirements submitted.)</b>		<b>- 0 -</b>

6/26/19

ADOPTED this 26<sup>th</sup> day of June, 2019 by the Board of Commissioners of the County of Lancaster, Pennsylvania in lawful session duly assembled.

ATTEST:

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Joshua G. Parsons, Chairman

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Lawrence M. George, Chief Clerk  
County of Lancaster, PA  
Date: June 26, 2019

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Dennis P. Stuckey, Vice Chairman

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Craig E. Lehman

**Board of Commissioners of  
Lancaster County, Pennsylvania**

6/26/19



## **RESOLUTION NO. 42 OF 2019**

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_;

**WHEREAS**, on January 11, 2017, the County of Lancaster (County) and the Lancaster County Workforce Development Board (LCWDB) entered into a "Chief Elected Official and Local Workforce Development Board Partnership and Fiscal Agreement" (Agreement) which defines the roles and responsibilities of each party with regard to the local governance structure and fiscal responsibilities as defined in the Workforce Innovation and Opportunity Act of 2014 and any amendments thereto; and

**WHEREAS**, in accordance with the terms set forth in the Agreement, the LCWDB is responsible for developing an annual operating budget based on fiscal year allocations of funds available for concurrence and approval by the County following adoption by the LCWDB; and

**WHEREAS**, on June 20, 2019, the LCWDB approved the LCWDB annual operating budget for Fiscal Year 2019-2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA** to authorize the approval of the LCWDB annual budget for Fiscal Year 2019-2020 as follows:

**Workforce Development Board (WDB) Operations:**

**Personnel Expenditures:**

Salaries	\$435,422.00
Employee Benefits	<u>\$143,600.00</u>
<b>Sub-Total Personnel Expenditures</b>	<b>\$579,022.00</b>

**Operating Expenditures:**

Travel/Training	\$ 43,036.00
Communications	\$ 8,889.00
Materials and Supplies	\$ 18,531.00
Contracted Services	\$ 85,000.00
Building/Rent	<u>\$ 45,160.00</u>
<b>Sub-Total Operating Expenditures</b>	<b>\$200,616.00</b>

<b>TOTAL WDB Operations Expenditures</b>	<b>\$779,638.00</b>
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On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster to approve the Separation of Duties of the Lancaster County Workforce Development Board for Program Year 2018-2019, as submitted, which is required by State and Federal mandates.

6/26/19

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of the Planning Commission, to approve the following:

**Subcontract of PennDOT  
Agreement 521160 -  
Work Order No. 2 With:**

Envision Sustainability Tools, Inc.  
Vancouver, BC Canada

**Purpose:**

To provide unlimited MetroQuest Subscription for digital engagement software to enhance community engagement for the 2040 Metropolitan Transportation Plan.

**Amount/Term:**

Not to exceed \$27,000.00 for the period June 28, 2019 through June 27, 2020 (100% Federal funding through the 2018-2020 Unified Planning Work Program).

6/26/19

**RESOLUTION NO. 43 OF 2019**

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster to approve the following budget adjustments:

**REVENUE ACCOUNT:**

Planning Commission - **\$27,000.00 (+)**  
Pennsylvania Department of Transportation  
Work Order #2-A - Master Reimbursement Agreement 521160  
Unified Planning Work Program SPR Federal Funds  
A2600 14500 6311

**EXPENDITURE ACCOUNT:**

Planning Commission - **\$27,000.00 (+)**  
Envision Sustainability Tools, Inc.  
Work Order #2-A - Master Reimbursement Agreement 521160  
A2600 14500 7318

I, Lawrence M. George, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 26<sup>th</sup> day of June, 2019.

ATTEST: \_\_\_\_\_

Lawrence M. George, Chief Clerk  
County of Lancaster, Pennsylvania  
Date: June 26, 2019

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of Lancaster County-Wide Communications, to approve the following:

**Agreement With:**

ARINC, Inc., a part of Collins Aerospace  
Annapolis, Maryland

**Purpose:**

To provide a Vesta Kontron server upgrade to Lancaster County-Wide Communications P25 Radio System.

**Amount:**

\$347,988.37

**Term:**

June 26, 2019 through December 31, 2019.

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of the Children and Youth Agency and/or the Office of Juvenile Probation, to approve the following:

<u>Agreements With:</u>	<u>For:</u>	<u>Amounts</u> <u>Fiscal Year</u> <u>2019/2020</u>
Avanco International, Inc. Clifton, VA	Child Accounting and Profile System (CAPS) Consulting Services	Not to exceed \$30,000.00 – billed per hour worked
Avanco International, Inc. Clifton, VA	Child Accounting and Profile System (CAPS) Provider Services	\$73,452.38/year
Avanco International, Inc. Clifton, VA	Child Accounting and Profile System (CAPS) Version 15 Mandatory Upgrades	\$31,612.12/year

<u>Agreements With:</u>	<u>For:</u>	<u>Amounts</u> <u>Fiscal Year</u> <u>2018/2019</u>
Bethanna Southampton, PA	Foster Care – Level I	\$44.68/day
	Foster Care – Level II	\$54.26/day
	Foster Care – Level III	\$56.16/day
	Kinship Care – Level I	\$45.61/day
	Kinship Care – Level II	\$54.26/day
	Medical Foster Care – Level I	\$40.51/day

<u>Amended Agreement With:</u>	<u>For:</u>	<u>Amount</u> <u>Fiscal Year</u> <u>2018/2019</u>
Cornell Abraxas Group, Inc. Pittsburgh, PA	To add one additional service to the contract:	
	Transitional Living	\$208.32/day

6/26/19

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of the Community Action Partnership of Lancaster County, to approve the following:

**Extension to Grant Agreement**  
**No. 4100067012 - Amendment**  
**No. 2 With:**

Pennsylvania Department of Human Services  
Office of Child Development and Early Learning (OCDEL)  
Harrisburg, Pennsylvania

**Purpose:**

To extend the term of the grant for Family Center services to at-risk families, including "Parents As Teachers" Program, which offers personal home visits, child screenings, group connections, parent workshops and referrals to community resources, and "Promoting Responsible Fatherhood" Program.

**Amount:**

\$414,039.00 for Parents as Teachers services (100% State-OCDEL funding).

\$30,600.00 for Promoting Responsible Fatherhood services (100% State-OCDEL funding)

**Term:**

Extend the term of the existing grant agreement for an additional two years for the period July 1, 2019 through June 30, 2021.

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of the Prison, to approve the following:

**Intergovernmental Agreement**

**With:**

Commonwealth of Pennsylvania  
Department of Corrections  
DIU/K-9 Academy  
Bellefonte, Pennsylvania

**Purpose:**

The State Department of Corrections shall make available qualified persons to conduct K-9 searches for the presence of illegal drugs, drug paraphernalia and cell phones in the Prison.

**Payment:**

No monies or any other form of financial benefit shall be exchanged between the parties for services rendered or received.

**Term:**

This Agreement shall commence upon the day and date last signed and executed by authorized representatives of the parties and shall remain in full force and effect until terminated by either party.

6/26/19



On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster to approve an Amendment to an Agreement of Sale for an Agricultural Conservation Easement with the following property owner:

<u>Name/Township</u>	<u>Type of Easement</u>	<u>County Share</u>	<u>State Share</u>	<u>Township Share</u>
Paul Hartz Caernarvon Township	Perpetual	\$555,600.00	\$0.00	\$50,000.00

The Commissioners certify that the Paul Hartz property, consisting of 151.4 acres, is located in the Agricultural Security Area of Caernarvon Township and was preserved on April 19, 2017.

The Landowner has requested to receive a second installment payment of \$50,000 in 2019, shortening the term of the installment payments by one year. The installment schedule included in the Agreement of Sale has been modified to reflect the change, and an Amendment to the Agreement of Sale is required to document the change.

I, Lawrence M. George, Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 26<sup>th</sup> day of June, 2019.

ATTEST: \_\_\_\_\_  
Lawrence M. George, Chief Clerk  
County of Lancaster, Pennsylvania  
Date: \_\_\_\_\_

6/26/19

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of the Office of Aging, to approve the following contract extensions for the second option year, July 1, 2019 through June 30, 2020, in compliance with the Pennsylvania Department of Aging Program Directive implemented in 2015 requiring all agreements be limited to a total of five years - one three-year base period plus two one-year options:

<u>Contract Extensions With:</u>	<u>Services:</u>	<u>Amounts:</u>
Ephrata Area Social Services Ephrata, PA	Home Delivered Meals in the Ephrata Area:	
	Regular Diet – Maximum Per Day	\$6.89
	Actual Rate Charged Per Day - Regular Diet	\$6.89
	Rate Charged Per Day General Public - Regular Diet	\$6.89
	Special Diet – Maximum Per Day	\$7.78
	Actual Rate Charged Per Day – Special Diet	\$7.78
	Rate Charged Per Day General Public - Special Diet	\$8.00
Lititz Meals on Wheels, Inc. Lititz, PA	Home Delivered Meals in the Lititz Area:	
	Regular Diet – Maximum Per Day	\$5.35
	Actual Rate Charged Per Day – Regular Diet	\$5.35
	Rate Charged Per Day General Public - Regular Diet	\$5.35
	Special Diet – Maximum Per Day	\$5.35
	Actual Rate Charged Per Day – Special Diet	\$5.35
	Rate Charged Per Day General Public - Special Diet	\$5.35

6/26/19

On motion of Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_, it was agreed for the County of Lancaster, acting on behalf of the Drug and Alcohol Commission, to approve the following:

1. **Agreement With:** Community Care and Addiction Recovery Services  
Leola, Pennsylvania  
  
**For:** **Outpatient:**  
\$64.00 per hour for individual, family and couples counseling  
\$60.00 per hour for assessments and evaluations  
\$26.00 per hour for group counseling  
\$40.00 per hour for clinical consultation  
  
**Intensive Outpatient:**  
\$64.00 per hour for individual counseling  
\$26.00 per hour for group counseling  
\$74.00 per hour for adolescent – individual  
\$30.00 per hour for adolescent - group  
Maximum of \$100.00 per Narcan Kit  
  
**Term:** April 1, 2019 through June 30, 2019
  
2. **Agreement With:** Community Care and Addiction Services  
Leola, Pennsylvania  
  
**Partial (Lancaster location only):**  
\$60.00 per hour for individual counseling  
\$20.00 per hour for group counseling  
  
**Term:** April 1, 2019 through June 30, 2019.  
  
**Note:** The total contract amount for all outpatient clinics and partial program for this agency is \$5,000.00.
  
3. **Amended Agreement With:** Gaudenzia, Inc.  
Harrisburg, Pennsylvania  
  
**For:** One case management position at \$36.00 hour for 480 hours for the period April 1, 2019 through June 30, 2019.  
  
**Amount/Term:** Increase the amount of the existing contract by \$17,280.00 for a total contract amount not to exceed \$83,800.00 for Fiscal Year 2018-2019.
  
4. **Amended Agreement With:** H.E.A.R., Inc.  
Lititz, Pennsylvania

"continued"

**Drug and Alcohol Commission – Agreement and Amended Agreements**

**Page 2**

- For:** One case management position at \$36.00 hour for 480 hours for the period April 1, 2019 through June 30, 2019.
- Amount/Term:** Increase the amount of the existing contract by \$17,280.00 for a total contract amount not to exceed \$128,800.00 for Fiscal Year 2018-2019.
5. **Amended Agreement With:** Lancaster Clinical Counseling Associates  
Lancaster, Pennsylvania
- For:** Increase in cap for outpatient services and intensive outpatient services.
- Amount/Term:** Increase the amount of the existing contract by \$5,000.00 for a total contract amount not to exceed \$19,000.00 for Fiscal Year 2018-2019.
6. **Amended Agreement With:** Naaman Center  
Elizabethtown, Pennsylvania
- For:** One case management position at \$36.00 hour for 480 hours for the period April 1, 2019 through June 30, 2019.
- Amount/Term:** Increase the amount of the existing contract by \$17,280.00 for a total contract amount not to exceed \$198,800.00 for Fiscal Year 2018-2019.
7. **Amended Agreement With:** PA Counseling Services  
Lancaster, Pennsylvania
- For:** One case management position at \$36.00 hour for 480 hours for the period April 1, 2019 through June 30, 2019.
- Amount/Term:** Increase the amount of the existing contract by \$17,280.00 for a total contract amount not to exceed \$292,280.00 for Fiscal Year 2018-2019.
8. **Amended Agreement With:** Spanish American Civic Association (SACA)  
Lancaster, Pennsylvania
- For:** One case management position at \$36.00 hour for 480 hours for the period April 1, 2019 through June 30, 2019.

**"continued"**

**Drug and Alcohol Commission – Agreement and Amended Agreements**  
**Page 3**

**Amount/Term:**

Increase the amount of the existing contract by \$17,280.00 for a total contract amount not to exceed \$83,800.00 for Fiscal Year 2018-2019.

9. **Authorization to Increase Rates for Outpatient Services with Contracted Agencies for Fiscal Year 2019-2020:**

**Outpatient:**

Increase individual, family and couples counseling from \$64.00 per hour to \$68.00 per hour.

Increase group counseling from \$26.00 per hour to \$28.00 per hour.

Increase clinical evaluations from \$60.00 per hour to \$76.00 per hour.

6/26/19