

**Salary Board
Meeting Agenda
May 2, 2022**

1. Call to Order
2. Minutes of the April 4, 2022, meeting
3. **District Attorney – Heather Adams** **1:30 p.m.**
 - a. Request approval to hire applicant (80605) above the start rate for Deputy Chief County Detective (504555), Grade E19, at an annual salary of \$86,415.42, effective upon hire. (The minimum/maximum rates for the position are \$52,903.50/\$88,179.00)
4. **Sheriff's Office – Christopher Riggs** **1:35 pm**
 - a. Request approval to reclassify one (1) Clerical Specialist I position (501143), LIU Grade 41, to Administrative Assistant, LIU Grade 44, effective May 1, 2022. This will result in the incumbent (22761) receiving an increase to the start rate of \$41,537.60.
 - b. Request approval to reclassify one (1) Clerical Specialist I position (501147), LIU Grade 41, to Administrative Assistant, LIU Grade 44, effective May 1, 2022. This will result in the incumbent (25589) receiving an increase to the start rate of \$41,537.60.
5. **Children and Youth Agency – Crystal Natan** **1:40 pm**
 - a. Request approval to hire applicant (80361) above the start rate for Caseworker (502170), PSS Grade 73, at an annual salary of \$39,862.87, effective May 16, 2022.
6. **Emergency Management Agency- Brian Pasquale** **1:45 pm**
 - a. Request approval for employee (19864) to maintain his current salary of \$51,703.97 as a result of a transfer to EM Training Coordinator (500450), Grade N19, from Tele-communicator Specialist, Grade N22, effective May 23, 2022. (The minimum/maximum rates for the position are \$36,878.40/\$61,505.60)
7. **Planning Department- Scott Standish** **1:50 pm**
 - a. Request approval to post and fill a vacant part-time seasonal Traffic Counter position (500586) that have been vacant for more than one calendar year, effective May 2, 2022. The position is graded N11 with an hourly start rate of \$12.82.
8. **Public Defender- Chris Tallarico** **1:55 pm**
 - a. Request approval to hire applicant (80488) above the start rate for Social Services Case Manager (504624), Grade N20, at an annual salary of \$45,000, effective May 30, 2022. (The minimum/maximum rates for the position are \$36,016.50/\$60,001.50)
9. **Purchasing Department- Linda Schreiner** **2:00 pm**
 - a. Approval to create, post, and hire one (1) temporary Purchasing Intern position at an hourly rate of \$14.00 per hour, effective May 2, 2022.

10. Voter Registration- Michelle Gallo

2:05 pm

- a. Request reconsideration and approval of Voter Registration Department reorganization as corrected, effective April 11, 2022.
- Request to reclassify (1) Clerical Specialist III, Grade N12, to Clerical Supervisor III, Grade N16. As a result, incumbent employee (26065) will receive an **8%** increase.
 - Request to reclassify (1) Clerical Specialist II, Grade N11, to Clerical Supervisor III, Grade N16. As a result, incumbent employee (25253) will receive a **9%** increase.
 - Request to reclassify (1) Clerical Specialist III, Grade N12, to Clerical Supervisor III, Grade N16. As a result, incumbent employee (25999) will receive an **8%** increase.
 - Request to reclassify (1) Clerical Specialist I, Grade N10, to Clerical Specialist III, Grade N12. As a result, incumbent employee (25271) will receive an increase to the 6-month rate of a Grade N12.
 - Request to reclassify (1) Clerical Specialist I, Grade N10, to Clerical Specialist III, Grade N12. As a result, incumbent employee (25631) will receive an increase to the 6-month rate of a Grade N12.
 - Request to reclassify (1) Clerical Specialist I, Grade N10, to Clerical Specialist III, Grade N12. As a result, incumbent employee (24663) will receive a 6% increase.
 - Request to reclassify (1) Clerical Specialist II, Grade N11, to Clerical Specialist III, Grade N12. As a result, incumbent employee (22068) will receive a 5% increase.
 - Request to reclassify (1) Clerical Specialist I, Grade N10, to Clerical Specialist III, Grade N12. As a result, incumbent employee (25984) will receive an increase to the 6-month rate of a Grade N12.
 - Request to reclassify (1) vacant part-time Clerical Specialist I position (502685), Grade N10, to full-time, Clerical Specialist III, Grade N12.
 - Request to eliminate one (1) vacant part-time Clerical Specialist I position (503901), Grade N10.

11. Human Resources- Christie Jolly

2:10 pm

- a. Request to eliminate the following vacant, inactive positions, effective May 2, 2022.
- Clerical Specialist PT (504691), Grade N10, Registration and Elections, unfunded
 - Clerical Specialist PT (504692), Grade N10, Registration and Elections, unfunded
 - PT Maintenance Assistant (503944), Grade N8, Facilities Management, unfunded
 - PT Account Clerk Senior (503121), Grade N13, Domestic Relations, funded
 - PT Account Clerk Senior (503122), Grade N13, Domestic Relations, funded
 - Clerical Specialists 1 (500724), Grade N10, Domestic Relations, funded
 - Secretary Senior (502521), Grade N11, Domestic Relations, funded
 - Secretary (502911), Grade N10, Drugs and Alcohol, unfunded
 - Clerical Specialist (502391), Grade N10, BHDS, unfunded
 - PT Clerical Specialist II (502778), Grade N11, BHDS, funded

12. Compensation Project Status Report- Michelle Gallo

2:15 pm

13. Presentation of Reports (Exceptional Review Allocations, Employee Referral Bonus Report, Quarterly Turnover Report)

14. Good of the Order

15. Adjourn

16. Next Meeting: Monday, June 6, 2022