

LANCASTER COUNTY PRISON BOARD AGENDA
April 16, 2026

1. CALL TO ORDER—PUBLIC MEETING BEGINS AT 9:15AM
2. PLEDGE OF ALLEGIANCE
3. ANNOUNCEMENTS
4. APPROVAL OF MINUTES: Approval of March 19, 2026, minutes submitted independently by the Board Secretary.
5. MONTHLY REPORT
 - a. Warden's Report – Cheryl Steberger
 - b. Operations Report – Miguel Castro
 - c. Inmate Services Report – Joseph Shiffer
 - d. Administrative Report – Brian Secor
 - e. Facilities Management Report – Bob Devonshire
 - f. Financial Report – Scott Wiglesworth
 - g. New Prison Project – Cheryl Steberger
6. OLD BUSINESS
7. NEW BUSINESS
8. BUSINESS FROM GUESTS
9. ADJOURN

April 16, 2026 @ 9:15am
150 North Queen Street
Commissioner Conference Room
7th Floor (701)

WARDEN'S REPORT

**CHERYL STEBERGER
WARDEN**

PRISON BOARD

April 16, 2026

- Population
- Chocolate Cross Day

OPERATIONS REPORT

**MIGUEL CASTRO
DEPUTY WARDEN**

Prison Board
4/16/2026
Security/Operations Report

Security Officers of the Month: March 2026

12am-8am: Correctional Officer Javier Acosta was selected as March's 1st shift Officer of the Month. Officer Acosta has displayed great teamwork with his peers. He is respectful, is always willing to help and is a dependable member of the 12-8 shift. Officer Acosta has been employed at the Lancaster County Prison for over one and a half years.

8am-4pm: Officer Michael Hess was selected as March's 2nd shift Officer of the Month. Officer Hess is always looking for ways to assist other staff throughout the day. He routinely answers auxiliary calls on the first transmission which creates a better working environment that positively affects the entire building. He is respected by staff, peers, and inmates alike. The upbeat attitude that he brings to work daily is admirable and uplifting. Officer Hess has been employed at the Lancaster County Prison for over six years.

4pm-12am: Correctional Officer Jessenia Agosto was selected as March's 3rd shift Officer of the Month. Officer Agosto has volunteered to work 2-5, which is always a difficult block to manage, to provide the unit with structure and consistency. She has demonstrated the ability to manage the unit and coordinate with her fellow officers to ensure the unit operates smoothly. She assists officers with less seniority with operating on the shift. Officer Agosto has been employed at the Lancaster County Prison for over two and a half years.

Operations Officers of the Month: March 2026

Officer Skyler Munoz was selected as March's Operations Officer of the Month. Officer Munoz often fills in and works in the commitment and supply areas. He is a dedicated officer that puts forth a lot of effort into his work. He is very knowledgeable and stays busy completing tasks on his own accord. He is often relied upon when uncooperative inmates/detainees enter our facility and knows how to effectively handle difficult situations. His positive attitude is refreshing and sets a great example of how a professional correctional officer carries himself. Officer Munoz has been employed at the Lancaster County Prison for over seven years.

Security & Operations Supervisors of the Quarter for 1st Quarter 2026

Lieutenant Michael Hersh and Sergeant Samuel Coleman have been selected as the Co-Supervisors of the Quarter for the 1st Quarter of 2026. With a combined 51 years of corrections experience between them, both supervisors have been invaluable assets to this facility through their professionalism, consistency, and dedication to staff development. They have each played a key role in the successful implementation of in-house SIM (strategic inmate management) training, providing high-quality instruction and strengthening the readiness of our staff.

Sgt. Coleman has excelled in managing training logistics, maintaining accurate training and uniform logs, and ensuring that all documentation is thorough and up to date. Lt. Hersh has demonstrated strong

Prison Board
4/16/2026
Security/Operations Report

leadership and guidance throughout the SIM training initiative, bringing his extensive experience to the continued improvement of staff instruction.

Together, their commitment, reliability, and work ethic reflect positively on the Training Department and the facility as a whole. Lt. Hersh has been employed at the Lancaster County Prison for 25 ½ years, and Sgt. Coleman has been employed for 26 years.

Staffing Updates:

- We ended the month of March with two (2) sergeant vacancies. One applicant was selected and will be filling one of those vacancies effective 4/20/26, leaving us with one sergeant vacancy remaining.
- We ended the month of March with (1) lieutenant vacancy.
- We ended March with 14 correctional officers. Tentatively, we are expecting to start our next basic training class for officers on May 4, 2026.

INMATE SERVICES REPORT

**JOSEPH SHIFFER
DEPUTY WARDEN**

Inmate Services Department Prison Board Report March 2026

One Unified Reentry System (OURS) Update

- Union Community Care Memorandum Of Understanding
- ATIMS Update

Justice & Mercy Chocolate Cross Day

See attached program statistical section for further information.

ADMINISTRATIVE SERVICES REPORT

**BRIAN SECOR
DEPUTY WARDEN**

ADMINISTRATIVE REPORT

APRIL 16TH, 2026

The previous vacancy for the part time HR position at the Prison has been filled and is set to start in the very near future with the exact date TBD.

If anyone has any new topics or statistics they are interested in having covered, please reach out and we will give them consideration and consult with the Prison Board with respect to any additions.

FACILITIES MANAGEMENT REPORT

**ROBERT DEVONSHIRE
DIRECTOR**

General Services

Monthly Prison Activities Report

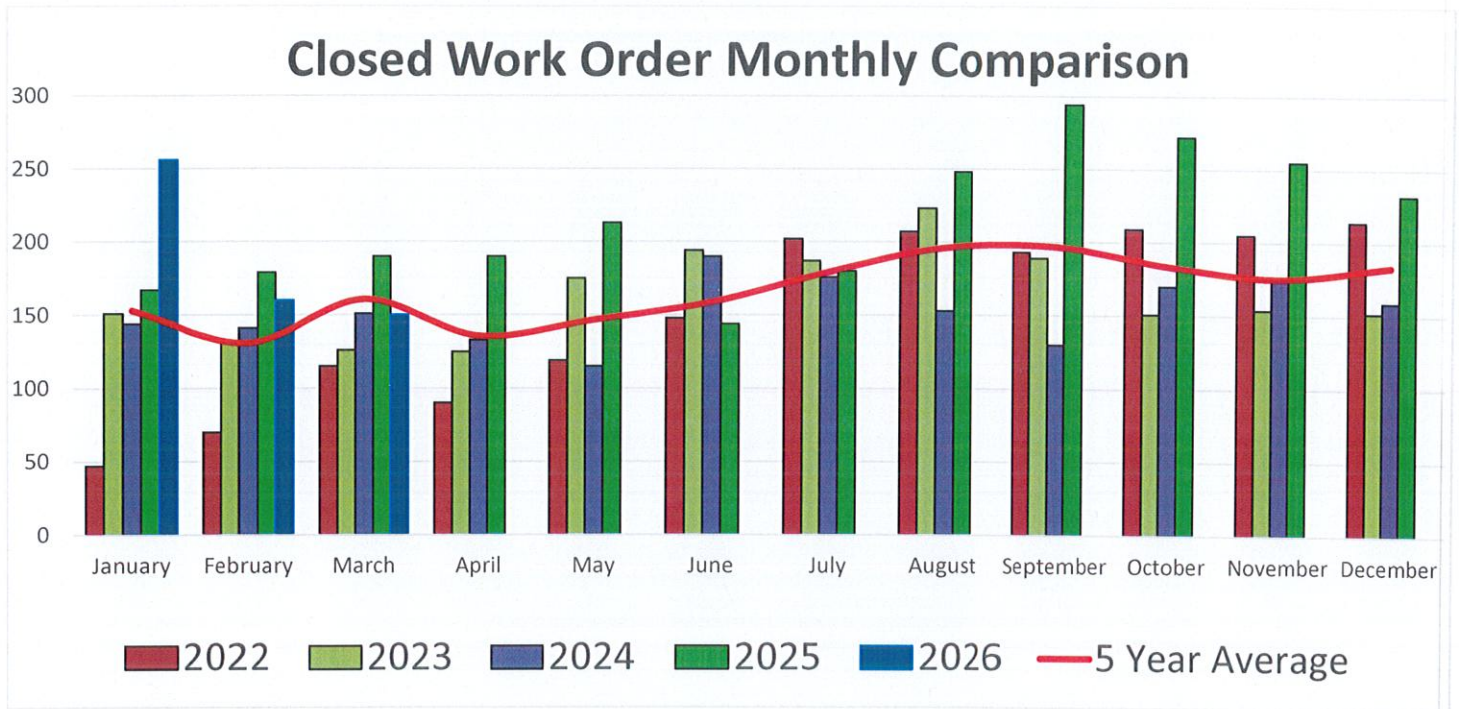
April 2026

Projects

- Working on the new correctional facility project.

Work Orders

- March 2026
 - 150 Work Orders for the month of March 2026.
 - 566 Work Orders for the year to date - 2026.
 - 189 Work Orders monthly average for 2026.
 - 174 Work Orders monthly 5-year average.
 - 436 Work Orders for the year to date - 5-year average



Respectfully Submitted

Robert R Devonshire, Jr.
 Director of General Services
 County of Lancaster
 0/07/2026

FINANCIAL REPORT

**SCOTT WIGLESWORTH
CONTROLLER**



March 31, 2026
Revised: 4/8/2026

2026 Prison Operating Revenues & Expenditures C1200

Revenue:	<i>2026 Summarized YTD Budgeted</i>	2026 Encumbrance	Actual Received to Date	Remaining Balance	% W/o Encumbrance	% W/ Encumbrance	Prior Reported Data	Increases (Decreases)
Total Revenues	\$ (2,200,170.00)	\$ -	\$ 40,285.51	\$ (2,159,884.49)	2%	2%	\$ 30,243.10	\$ 10,042.41
Expenses:	<i>2026 Summarized YTD Budgeted</i>	2026 Encumbrance	Actual Expended to Date	Remaining Balance	% W/o Encumbrance	% W/ Encumbrance	Prior Reported Data	(Increases) Decreases
7100 Personnel Services	\$ 29,119,470.00	\$ -	\$ (7,743,695.04)	\$ 21,375,774.96	27%	27%	\$ (5,626,875.77)	\$ (2,116,819.27)
7200 Supplies	\$ 643,273.00	\$ (43,893.77)	\$ (235,405.12)	\$ 363,974.11	37%	43%	\$ (151,747.49)	\$ (83,657.63)
7300 Purchased Services	\$ 12,349,554.00	\$ (79,797.87)	\$ (4,513,893.91)	\$ 7,755,862.22	37%	37%	\$ (3,003,490.57)	\$ (1,510,403.34)
7500 Capital Expenditures	\$ -	\$ -	\$ -	\$ -	0%	0%	\$ -	\$ -
Total Expenses	\$ 42,112,297.00	\$ (123,691.64)	\$ (12,492,994.07)	\$ 29,495,611.29	30%	30%	\$ (8,782,113.83)	\$ (3,710,880.24)

2026 Prison Maintenance Reporting 43003 / A3100

Expenses:	<i>2026 Summarized YTD Budgeted</i>	2026 Encumbrance	Actual Expended to Date	Remaining Balance	% W/o Encumbrance	% W/ Encumbrance	Prior Reported Data	(Increases) Decreases
7200 Supplies	\$ 121,192.00	\$ (6,032.48)	\$ (14,828.42)	\$ 100,331.10	12%	17%	\$ (357.08)	\$ (8,314.33)
7300 Purchased Services	\$ 91,355.00	\$ -	\$ (27,940.27)	\$ 63,414.73	31%	31%	\$ (8,073.15)	\$ (16,512.15)
7500 Capital Expenditures	\$ 66,500.00	\$ -	\$ -	\$ 66,500.00	0%	0%	\$ -	\$ -
Total Expenses	\$ 279,047.00	\$ (6,032.48)	\$ (42,768.69)	\$ 230,245.83	15%	17%	\$ (8,430.23)	\$ (24,826.48)

Inmate General Welfare Fund Reporting C1200 / 22030

Revenues:	<i>Summarized YTD Budgeted</i>	Encumbrances	Actual Received to Date	Remaining Balance Expected to Collect	2025 Balance Carryover	Total Funds on Hand	Prior Reported Balance	Increase / (Decrease)
Total Revenues	\$ (1,768,170.00)	\$ -	\$ 345,370.89	\$ (1,422,799.11)	\$ 18,338.96	\$ 363,709.85	\$ 254,419.47	\$ 109,290.38
Expenses:	<i>Summarized YTD Budgeted</i>	Encumbrances	Actual Expended to Date	Remaining Balance Expected to Expend	Total Expenses Paid	Prior Reported Balance	(Increase) / Decrease	
Total Expenses	\$ 1,348,255.00	\$ (16,061.34)	\$ (285,661.06)	\$ 1,046,532.60	\$ (285,661.06)	\$ (182,401.82)	\$ (103,259.24)	
Current IGWF Balance						\$ 78,048.79		

STATISTICS

INMATE SERVICES

PRIMECARE

MEDICAL, INC. +

PCM Portal - Generate Stat Summary Report

Stat Summary Report January 2026

Facility Statistics -	26-Jan	Feb 26	Mar 26	Total
Monthly ADP	794	790	770	785
Monthly ADP Male	693	693	670	685
Monthly ADP Female	100	97	100	99
Monthly ADP Identify as Other	0	0	0	0
Total # of Intake Screenings	321	291	355	967
Clearance for Incarceration Refusals	0	0	0	0
# of Intake Refusals	5	7	9	21
Substance Use / MAT	26-Jan	Feb 26	Mar 26	Total
Total # Patients Detox	77	64	83	224
# of Patients Detoxed Opioids	27	28	27	82
# of Patients Detoxed ETOH	30	20	28	78
# of Patients Detoxed Benzodiazepines	12	14	14	40
# of Patients Detoxed Methamphetamines	32	27	35	94
Total # of Patients on MAT	142	149	168	153
# of Intakes on Continuation of MAT	34	15	39	88
# of New Patient MAT Inductions	25	13	30	68
# of Patients on Methadone	19	18	14	17
# of Patients on Suboxone	0	0	0	0
# of Patients on Subutex	153	129	152	145
# of Patients on Sublocade	0	0	0	0
# of Patients on Oral Naltrexone	24	22	33	26
# of Patients on Vivitrol	0	0	0	0
# of Patients on Brixadi	0	0	0	0
# of Patients on Acamprosate	0	0	0	0
Administrative	26-Jan	Feb 26	Mar 26	Total
Total # of Grievances	37	43	44	124
# of Founded Grievances	0	0	0	0
# of Patient Deaths	1	1	0	2
Total # of Adverse Clinical Events	49	36	26	111

Total # of Patients Placed in Restraints	0	3	2	5
# of Patients Placed in Restraints by Medical	4	3	2	9
# of Patients Placed in Restraints by Security	0	0	1	1
Total # of Medical Housing Admissions	0	0	0	0
Medical Transports	26-Jan	Feb 26	Mar 26	Total
Total # of Patients in the Hospital	8	4	6	18
Total # of Patient Hospital Days	49	17	35	101
Total # of ER Transports via Ambulance	21	17	8	46
Total # of Transports	74	76	82	232
Cardiology	6	5	7	18
Dermatology	0	0	1	1
Dialysis	0	2	0	2
ENT	2	3	1	6
Emergency Room	19	33	39	91
Gastroenterology	4	1	2	7
General Surgery	1	0	1	2
Hematology/Oncology	7	7	4	18
Methadone	2	0	2	4
Neurology/Neurosurgery	4	1	2	7
OB/GYN	4	3	2	9
Ophthalmology	0	0	2	2
Oral Surgery	0	0	1	1
Orthopedics	10	9	7	26
Physical Therapy	0	2	4	6
Plastic Surgery	0	0	0	0
Podiatry	0	0	0	0
Urology	1	1	2	4
Wound Clinic	3	1	2	6
Surgery Performed	0	0	1	1
Imaging (CT, MRI, etc.)	4	5	2	11
Diagnostic Test (outside)	6	3	1	10
Other Trips / Outside Consults	1	1	0	2
Total # of Missed Outside Appointments	0	0	0	0
Medical	26-Jan	26-Feb	Mar 26	Total
Total # Nurse Sick Call	399	296	277	972
Total # of Provider Sick Calls	636	588	633	1857
Total # Patients Seen at Provider Sick Calls	446	442	462	1350

# of In-Person Medical Visits	636	588	633	1857
# of Telehealth Medical Visits	1	0	0	1
Total # of Patients in Medical Chronic Care	401	397	444	414
# in CCC - Anticoagulation	8	5	7	7
# in CCC - Asthma (COPD/Pulmonary)	0	0	0	0
# in CCC - Cardiac (Hypertension)	0	0	0	0
# in CCC - Diabetes	42	37	49	43
# in CCC - HCV	41	37	37	38
# in CCC - HIV/AIDS	11	12	15	13
# in CCC - Juvenile/Elderly	68	70	82	73
# in CCC - Neuro	28	28	30	29
# in CCC - Pregnancy	3	3	3	3
# in CCC - Sickle Cell Disease	1	1	1	1
# in CCC - TB	0	0	0	0
# in CCC - Thyroid	12	17	15	15
Total # of Pregnant Females	3	4	5	
# of Miscarriages	0	0	0	0
# of Abortions	0	0	0	0
# of Deliveries	0	0	0	0
Average # of Patients on Medical Meds	496	498	480	491
% ADP on Medical Meds	62	63	62	62
Total # 14-Day Physicals	207	212	272	691
Total # Annual Physicals	20	13	15	48
Total # of In-House EKG's	34	42	30	106
Total # of In-House X-Ray's	65	58	56	179
Infectious Disease	26-Jan	26-Feb	Mar 26	Total
Total # of HIV Tests Performed	9	1	7	17
# of HIV Positive Detected at Facility	0	0	0	0
# Receiving HIV Medication or ART	13	14	13	40
Total # HCV Tests Performed	3	1	6	10
# of HCV Positive Detected at Facility	0	0	0	0
# Receiving HCV Treatment	0	0	0	0
Total # of Other Hepatitis Tests Performed	3	3	5	11
# of Hepatitis A Cases Detected at Facility	0	0	0	0
# of Hepatitis B Cases Detected at Facility	0	0	0	0
Total # of RPR Tests Performed	6	3	5	14
# of Syphilis Cases Detected at Facility	1	0	0	1

Total # of GC/CT Tests Performed	3	8	1	12
# of Gonorrhea Cases Detected at Facility	0	0	0	0
# of Chlamydia Cases Detected at Facility	0	1	1	2
Total # COVID-19 Tests Performed	0	0	0	0
# of COVID-19 Cases Detected at Facility	0	0	0	0
# of COVID-19 Vaccines Administered	0	0	0	0
Total # of Patients Isolated for MRSA	4	1	0	5
# of MRSA Cases Detected at Facility	1	1	0	2
Total # of TB Tests Performed	340	310	379	1029
# of TB Cases Detected at Facility	0	0	0	0
# Receiving TB Treatment	0	0	0	0
Behavioral Health	26-Jan	Feb 26	Mar 26	Total
Total # of Psychiatrist/Psych NP Sick Calls	223	237	257	717
Total # Patients Seen at Psych Sick Calls	190	192	211	593
# of In-Person Psychiatrist/Psych NP Visits	223	237	257	717
# of Telehealth Psychiatrist/Psych NP Visits	0	0	0	0
Total # of Behavioral Health Sick Calls	1,418	1,167	1,511	4096
Total # Patients Seen at Behavioral Health Sick Calls	484	446	491	1421
# of In-Person Behavioral Health Visits	1,418	1,167	1,511	4096
# of Telehealth Behavioral Health Visits	0	0	0	0
Total # of Behavioral Health Groups	0	0	0	0
Total # Patients in BH CCC	97	101	108	102
# CCC - Bipolar & Related Disorders	14	12	15	14
# CCC - Depressive Disorder	62	69	55	62
# CCC - Schizophrenia Spectrum & Other	26	24	41	30
Average # of Patients on Psych Meds	316	303	284	301
% ADP on Psych Meds	40	38	37	38
Average # of Patients on MHSR-A	177	182	169	176
% of Patients on MHSR-A	23	23	22	23
Average # of Patients on MHSR-B	160	207	197	188
% of Patients on MHSR-B	20	26	26	24
Average # of Patients on MHSR-C	352	348	303	334
% of Patients on MHSR-C	44	13	39	32
Average # of Patients on MHSR-D	109	103	96	103
% of Patients on MHSR-D	14	13	13	13
Total # of Patients on Suicide Watch	126	98	118	342
Total # of Patients on Constant Observation	9	8	12	29

Total # of Involuntary M.H. Commitments	5	7	8	7
# of Patients Waiting Transfer to State Hospital	0	1	0	1
# of Patients w/Involunatry Med/Tx Orders	1	1	1	3
Dental	26-Jan	Feb 26	Mar 26	Total
Total # of Dentist Sick Calls	129	139	112	380
Total # Patients Seen at Dental Sick Calls	101	100	85	286
# of In-Person Dental Visits	129	139	112	380
# of Telehealth Dental Health Visits	0	0	0	0
# of Fillings	0	0	0	0
# of Exams	78	94	74	246
# of Extractions	12	11	9	32
# of Other	6	4	4	14
# of Annual Dental Exams	34	28	21	83

PRIMECARE MEDICAL, INC. +

A-10 Grievance Process for Health Care Complaints

Grievance Type	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Medical	1	3	2										
Mental Health	1	5	7										
Dental	1	1	0										
Staff Conduct	0	1	1										
Request Off Site	1	1	1										
Delay in Services	5	7	7										
Co-Pay	0	0	1										
Medication	9	10	6										
Non-Medical	1	4	8										
Request Visit	6	11	10										
MAT	4	0	1										
Other	8	0	0										
Total	37	43	44										
Founded	0	0	0										
Unfounded	37	43	44										
Quarter			124										

Trends/Patterns?

- 12 individuals submitted a single grievance
- 8 individuals submitted 2 grievances each
- 2 individuals submitted 3 grievances
- 1 individual submitted 4 grievances
- 1 individual submitted 6 grievances

MARCH AVERAGE DAILY PARTICIPATION

<u>Average Daily Participants:</u>	<u>MARCH 2026</u>
Community Employed Males:	14
Community Employed Females:	01
Community Service Males:	00
Community Service Females:	00
TARP:	
<u>Inmates in Treatment Programming:</u>	
Males:	00
Females:	00
<u>Inmate Trustees:</u>	
Male:	04
Female:	00
<u>Unassigned Inmates housed in Work Release:</u>	
Males:	40
Females:	00

WORK RELEASE REPORT – MARCH 2026

	<u>MARCH 2026</u>
New Placements:	Male: 05 Female: 00
Pre-incarceration Employment;	Male: 03 Female: 00
Employment secured by inmate	Male: 00 Female: 00
Employment secured by WR	Male: 02 Female: 00
Removals from program	Males: 00 Female: 00
Suspensions	Males: 00 Female: 00
Releases	Males: 00 Female: 00

WORK RELEASE FINANCES

	<u>MARCH/2026</u>
Board and Lodging	4,511.14
Fines and Costs	6,816.03
Drug Test Fee	144.00
Family	3,540.00

LANCASTER COUNTY PRISON

Inmate Services Department

March 2026 Monthly Report

C. Garner- Inmate Services Specialist

Ms. Garner oversees the Inmate Trustee Program (ITP) at Lancaster County Prison. She is responsible for reviewing files, hiring, disciplinary, termination reviews, onboarding/orientation, pay roll for trustees, and assisting with any demands for the kitchen, supply, and floor cleaners. Ms. Garner assists with JNET warrant searches for specific positions in ITP and works with inmates on the blocks to clear any MDJ level warrants or open dockets. Ms. Garner is the Treatment Specialist assigned to C-Main. She provides support, coordinate phone calls between inmates and other county agencies, such as public defenders, CYS, treatment facilities, etc.

K. Abenshon- Inmate Services Specialist

Inmate Services Specialist Abenshon is responsible for the day-to-day needs of minimum and medium security male inmates on 3-5 block. She identifies their needs and risks and helps them identify appropriate resources by discussing programs offered inside and outside the prison. She provides applications for specialty courts, birth certificates, ID's and social security cards. She serves as liaison between Public Defenders, Paid Attorneys, Probation & Parole, Bail Bondsmen, CYS, recovery houses, treatment facilities, other Counties, and the inmates; often facilitating phone calls. She works cooperatively with Medical, Mental Health, Reentry, Pre-Parole and Security. Specialist Abenshon completes 30-day PREA reviews and provides an informational PREA video to each inmate as requested. Specialist Abenshon answers daily requests from inmates via Securus. Ms. Abenshon continues to help with the MAT program for her block. She has recently taken on more Reentry duties for 3-5. She also helps with inmate specialist duties in 3-2 block. She can be counted on to fill in for other staff when they are on vacation or in training.

D. Valenzuela- Classification Specialist

Classification Specialist Valenzuela fulfilled his assigned duties, which included the following:

- **Daily Review and Initial Classification:** He reviewed all electronic docket sheets from the Records Department to facilitate the completion of initial inmate classification assessments. He also reviewed and collected data from inmates' legal folders in the Records filing room.
- **Reclassification and Inmate Requests:** He completed the 90-day reclassification for all incarcerated inmates. He also responded to inmate requests for re-classification and general inquiries from all housing units.
- **Program Assistance:** He assisted with intakes on housing unit 205.

C. Henry- Prison Rape Elimination Act (PREA) Caseworker

Ms. Christine Henry is currently the Prison Rape Elimination Act (PREA) caseworker for Lancaster County Prison. It is Ms. Henry's responsibility to help investigate all PREA claims made by inmates inside the facility. Along with this it is Ms. Henry's responsibility to ensure PREA 30-day reviews for inmates incarcerated inside the facility are completed weekly. Ms. Henry is also assigned as the block counselor for housing unit 3-1. As part of her duties on 3-1, Ms. Henry responds to inmate requests that are made using either the inmate's tablet or kiosk. She collaborates with Medical, Mental Health, Reentry, Pre-Parole and Security to meet the needs of incarcerated inmates. Ms. Henry completed MRT training and has been certified. This month she has started Drug and Alcohol classes with medium and maximum-security inmates in an effort to provide more programming opportunities for 3-1 and 3-2 inmates.

L. Garcia – Classification Specialist

Classification Specialist Loida Garcia continues to do her daily duties associated with the classification office. Garcia, L continues to complete a daily move sheet, checks the board in commitment for open cells, and conducts a board check to correct and match movement in UCM. In commitment also helps with inmates that need intakes done to move straight to general population due to their status. Garcia L. reviews the inmates in G-1 (intake unit) and moves them to their appropriate housing area based on their security classification level, behavior, PREA review, other information received from internal investigation and or outside law enforcement agencies, and the needs of the prison. Garcia, L. also makes moves upon the request from other counselors and departments such as work release, ITP, and medical. Garcia, L also reviews requests from inmates pertaining to moves and when appropriate interviews inmates to determine if a move is necessary. Garcia, L. also assisted with translating for the Commitment unit, Inmates, family members of inmates and others that only speak Spanish.

D. Miller- Drug & Alcohol Inmate Specialist

Mr. Miller is a General Inmate Specialist assigned to Block 2-1. Mr. Miller assists inmates with obtaining identification such as Social Security Cards and Birth Certificates. He also coordinates phone calls and emails between inmates and their attorneys, probation officers and representatives from social service agencies. Mr. Miller also helps inmates access different educational opportunities within the prison such as drug and alcohol. Mr. Miller also helps inmates with their transition to the community by helping with home plans and accessing post incarceration treatment options such as rehabs, halfway houses or recovery houses. Mr. Miller responds to inmate requests through the prison communication system, Securus. He was hired in October to be a Drug and Alcohol Inmate Specialist. Mr Miller has started 1 new D&A class for the men on 2-1. Mr Miller is now certified to teach MRT (Moral Recognition Therapy.) He recently became a Certified Drug and Alcohol Counselor (CADC)

Andrew Brommer- Inmate Services Specialist

Mr. Brommer is the General Inmate Specialist assigned to the G-2/Restrictive Housing Unit. He has the task of assisting inmates on all kinds of "special statuses." He also takes care of assisting with most inmate request regarding a variety of issues, due to the majority of the inmates not having the same level of access since they are on a restrictive status. He sets up phone calls for probation, attorney's and even family. He will conduct numerous reviews for these inmates throughout their stay in the RHU, in order to remove them from any additional status's they may be on due to their behavior or previous actions. He will conduct intakes for new commitments as well as PREA reviews for those who have already been incarcerated for 30 or more days.

B. Morrison – Drug & Alcohol Specialist

D/A Specialist Morrison is assigned to the G-1 intake housing unit of Lancaster County Prison. Specialist Morrison has been attending D/A meetings weekly within our treatment department in LCP. He also assists with the Vivitrol applications and completing these when requested. Specialist Morrison does meet with multiple inmates daily on POD G-1. Questions answered normally involve court dates, docket information, treatment options, etc. Inmate Specialist Morrison will assist inmates who need help setting up intakes for treatment facilities, and relay information to other entities of the prison, if necessary. Specialist Morrison will complete intakes daily. Specialist Morrison also assists with other blocks and classification duties, as needed. IS Morrison also facilitates phone conferences with attorneys, case managers, and other important calls that cannot be completed on the inmate phones. Specialist Morrison does use Securus and ATIMS daily; entering notes regarding everything that happens on a daily basis. Specialist Morrison has assisted with classification (move sheets and classifying) when designated to do so. IS Morrison has been assisting with the treatment and chaplain's department(s) with their roles within ATIMS. IS Morrison has been a part of ATIMS Admin Team since September 2023.

K. Ortiz – Bilingual Inmates Services Specialist

Bilingual Inmate Service Specialist, Karaliz Ortiz responds to female inmate requests and is on a rotation assisting male population 3-2 block, as well as direct assistance to inmates needs such as court dates, fast tracks, door to door, rehabs, classes, and questions about different resources in an outside of the institution (LCP). In addition, I Counselor Ortiz assist Spanish speaking inmate and co-workers throughout the prison and provides inmates with applications and information for the different program and services offered in the institution such as, vivitrol, medical assistance, and drug and alcohol applications. Specialist Ortiz also answers phone calls from family members with questions like visits, and phone calls due to not having funds in their inmate account for over 30 days of been incarcerated or request a free call. Specialist Ortiz is also helping several inmates with information on the re-entry and work release programs within the prison. Specialist Ortiz also conducts 30 days PREA reviews and PREA informational video or sheet for all female inmates. Specialist Ortiz also has been facilitating pre- approved and pre-scheduled phone conferences with public defenders, CYS employees as well as with other states, and counties which are unable to communicate or travel. Lastly, Specialist Ortiz provides notaries services to inmates throughout the prison. Specialist Ortiz also serves as a notary on the 2nd and 3rd floor.

N. Sotomayor- Drug & Alcohol Specialist

Drug and Alcohol Specialist Norbert Sotomayor, CADDC Lic. 4674, is currently stationed at the LCP 2-2 Housing Unit block permanently, He sits at the housing unit the whole 8 hours shifts, five days a week. It is Mr. Sotomayor's responsibility to run assigned LCP CBT d/a groups-meetings with inmates from blocks 2-2, 3-5, and ITP. He runs five, 5x, 90 minutes D/A groups currently. (Such d/a groups are run away from the blocks). Specialist Sotomayor recruits, screens, and interviews d/a program applicants. Specialist Sotomayor makes up the group participant lists and escorts said inmates from the Housing units to the group rooms. Specialist Sotomayor sees every inmate who walks into the 2-2 block and there questions and concerns are fielded accordingly. Every interview with block inmates is annotated and dated in the ATIMS system. Mr. Sotomayor takes steps to address the inmate's needs should other agencies or Departments need to be involved. Approved phone case management is orchestrated and provided on behalf of inmates who need to talk to local or outside agencies like Probation, Public Defenders, Bail Admin, Utilities or many other vendors. It is Mr. Sotomayor's responsibility to ensure PREA 30-day reviews for inmates incarcerated inside the facility are completed at the same time frame. Mr. Sotomayor responds to inmate requests that are made using either the inmate's tablet or kiosk or in person. He collaborates with Medical, Mental Health, Reentry, Pre-Parole, The Classification Department, IU 13, The Chaplains Department, outside agencies, and LCP Security to meet the needs of incarcerated inmates. Mr. Sotomayor attends biweekly or monthly Supervision Meetings besides required Treatment staff meetings. Specialist keeps track of the D/A Spreadsheet regularly to keep current and accurate statistics of the LCP program. These statistics reflect the inmates attendance, completion, graduation, gender, and other basic info. Mr. Sotomayor attends frequent PCB, D/A approved trainings to keep his CADDC License current and to be informed of new drug and alcohol trends and related approaches.

Chaplain's Office Monthly Report

March 2026

CHAPLAINCY HOURS

THE CHAPLAIN'S OFFICE CONTRIBUTED THE FOLLOWING HOURS:

STAFF – 599.25 VOLUNTEERS – 510.0

CHAPLAINCY VISITS

78 ONE TIME VISITS - MALE

27 ONE TIME VISITS - FEMALE

53 MULTIPLE VISITS – MALE

66 MULTIPLE VISITS – FEMALE

INMATE REQUESTS

THE CHAPLAIN'S OFFICE PROCESSED APPROXIMATELY **1047** INMATE REQUESTS.

DEATH & MEDICAL EMERGENCY NOTIFICATIONS

THE CHAPLAIN'S OFFICE WAS INVOLVED WITH **4** DEATH AND **3** MEDICAL EMERGENCY NOTIFICATIONS THIS MONTH.

CORRESPONDENCE BIBLE STUDIES

EMMAUS BIBLE STUDY	DISTRIBUTED – 28	COMPLETED - 15
	ACTIVE STUDENTS - 11	NEW STUDENTS - 5
SPANISH EMMAUS BIBLE STUDY	DISTRIBUTED – 1	COMPLETED - 0
GOSPEL EXPRESS STUDY	DISTRIBUTED – 29	COMPLETED – 32
GOSPEL ECHOES STUDY	DISTRIBUTED - 23	COMPLETED – 12
SPANISH GOSPEL EXPRESS	DISTRIBUTED - 0	COMPLETED - 0

CLERGY VISITATION

194 CLERGY VISITATIONS WERE SCHEDULED THROUGH THE CHAPLAIN'S OFFICE.

GROUP SESSIONS

NUMBER OF GROUPS	104	TOTAL ATTENDANCE	741
------------------	------------	------------------	------------

CHURCH SERVICES

NUMBER OF SERVICES	47	TOTAL ATTENDANCE	714
--------------------	-----------	------------------	------------

MARCH 2026		Chaplain's Office		Activity Sheet Monthly Report			
		March services conducted	Total services YTD	Average attendance	Total attendance YTD	Average Attendance per service YTD	
Protestant Worship Services							
	Sunday Work Release	4	5	15	74	15	
	Sunday 2-1	5	12	27	309	26	
	Sunday 2-5/Adseg	5	12	15	193	16	
	Sunday DB/DBA	5	12	9	83	7	
	Wednesday 3-1	4	11	21	248	23	
	Wednesday 3-2	4	11	20	234	21	
	Wednesday 3-5	4	10	15	193	19	
	Wednesday MHU	4	11	4	43	4	
	Saturday 2-2	4	13	17	217	17	
	Saturday Cmain	4	13	15	150	12	
Catholic Services Bilingual							
	Mass 2-5/AdSeg	0	0	#DIV/0!	0	#DIV/0!	
	Mass 3-1	0	0	#DIV/0!	0	#DIV/0!	
	Mass 2-1	1	2	2	4	2	
	Mass 3-5	1	1	9	9	9	
	Mass 3-2	1	2	8	14	7	
	Mass 2-2	1	2	9	11	6	
	Bible Study 2-5/AdSeg	5	11	4	27	2	
	Bible Study 3-1	3	10	4	29	3	
	Bible Study 2-1	4	8	1	8	1	
	Bible Study 3-5	3	10	7	73	7	
	Bible Study 3-2	3	9	8	67	7	
	Bible Study 2-2	3	9	7	64	7	
Study Group- Women							
	Celebrate Recovery	2	9	9	102	11	
	2-5/AdSeg Bible Study	4	12	2	31	3	
	DB/DBA Bible Study	4	10	14	132	13	
Study Group- Men							
	Bible Study 3-5	5	11	6	74	7	
	Bible Study Cmain	3	10	6	63	6	
	Bible Study 2-1	5	10	18	173	17	
	Bible Study WR	5	12	16	203	17	
	Bible Study 3-2	3	11	7	62	6	
	Bible Study 2-2	4	12	9	125	10	
	Bible Study 3-1	4	12	6	57	5	
	Spanish Bible Study 3-2	5	11	5	53	5	
	Spanish Bible Study 3-1	4	10	6	59	6	
	Spanish Bible Study 2-1	4	11	12	118	11	
	Identity Matters	2	7	9	74	11	
	Wild at Heart	0	0	#DIV/0!	0	#DIV/0!	
	Celebrate Recovery	4	11	5	66	6	
Muslim Services							
	Islamic Study 2-2	5	11	2	27	2	
	Islamic Study 3-5	4	9	2	26	3	
	Jummah 3-1	4	12	7	90	8	
	Jummah 3-2	4	12	7	90	8	
	Jummah 2-2	4	12	5	51	4	
	Jummah 2-1	4	11	8	77	7	

Reentry Programs Monthly Report – March 2026

Karlee Shambaugh

Reentry

Birth Certificates applications submitted: 17
Social Security Cards applications submitted: 30
PA ID / Photo Card applications submitted: 40

Child Visits

Children and Youth: 3
Compass Mark: 23

Drug and Alcohol Education Groups

Total Participants year to date: 56
Graduates' Year to Date: 17

90 days: 9.5% (33 Yes / 316 No / 349 Total)
180 days: 17.7% (54 Yes / 259 No / 305 Total)
1 year: 26.5% (74 Yes / 205 No / 279 Total)
2 years: 34.4% (62 Yes / 118 No / 180 Total)
3 years: 43.8% (21 Yes / 27 No / 48 Total)

Moral Reconciliation Therapy (MRT)

Total Participants year to date: 86
Graduates' Year to Date: 10

90 days: 0.0% (0 Yes / 31 No / 31 Total)
180 days: 0.0% (0 Yes / 8 No / 8 Total)

Mental Illness Substance Abuse (MISA) Team

MISA Recidivism

90 days: 17.2% (90 Yes / 433 No / 523 Total)
180 days: 31.8% (152 Yes / 326 No / 478 Total)
1 year: 42.9% (159 Yes / 212 No / 371 Total)
2 years: 52.3% (116 Yes / 106 No / 222 Total)
3 years: 50.9% (29 Yes / 28 No / 57 Total)

Vivitrol (Naltrexone)

Total Injection – Year to Date: 0

Monthly Injections March: 0

Total Oral Naltrexone – Year to Date: 49

Oral Naltrexone March: 33

Recidivism with injection

90 days: 23.5% (20 Yes / 65 No / 85 Total)

180 days: 42.5% (34 Yes / 46 No / 80 Total)

1 year: 54.4% (43 Yes / 36 No / 79 Total)

2 years: 58.3% (42 Yes / 30 No / 72 Total)

3 years: 66.7% (14 Yes / 7 No / 21 Total)

Recidivism with no injection

90 days: 15.2% (25 Yes / 139 No / 164 Total)

180 days: 29.2% (45 Yes / 109 No / 154 Total)

1 year: 43.5% (47 Yes / 61 No / 108 Total)

2 years: 52.0 % (39 Yes / 36 No / 75 Total)

3 years: 71.4 % (5 Yes / 2 No / 7 Total)

Subutex

Total Participants year to date: 234

Total participants in March: 152

90 days: 13.2% (127 Yes / 832 No / 959 Total)

180 days: 24.5% (220 Yes / 678 No / 898 Total)

1 year: 34.9% (237 Yes / 442 No / 679 Total)

2 years: 38.0% (89 Yes / 145 No / 234 Total)

3 years: 42.5% (17 Yes / 23 No / 40 Total)

Methadone

Total Participants year to date: 22

Total participants in March: 14

90 days: 13.5% (24 Yes / 154 No / 178 Total)

180 days: 22.6% (37 Yes / 127 No / 164 Total)

1 year: 35.1% (47 Yes / 87 No / 134 Total)

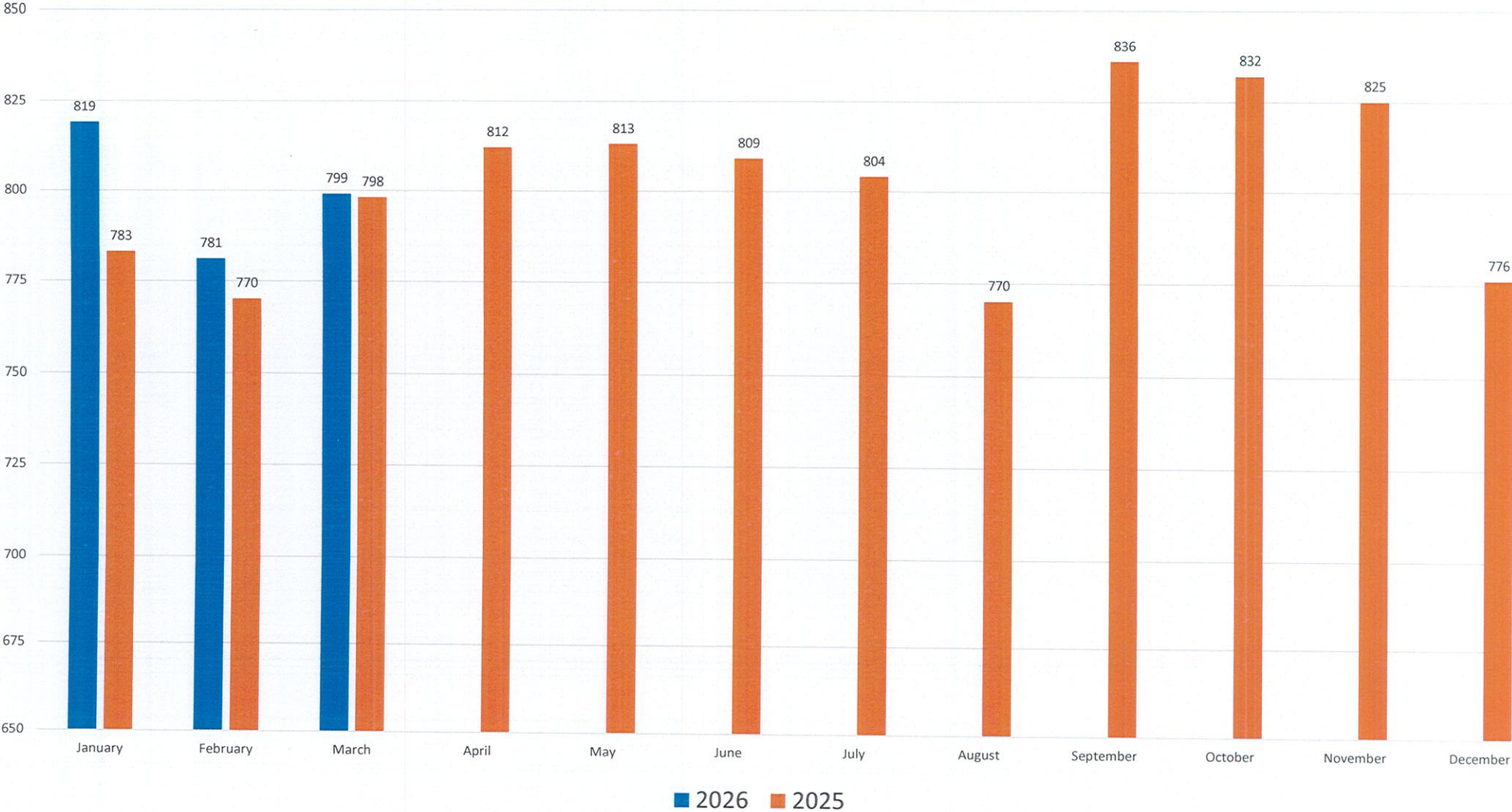
2 years: 49.1% (26 Yes / 27 No / 53 Total)

3 years: N/A (2025- 68.1%)

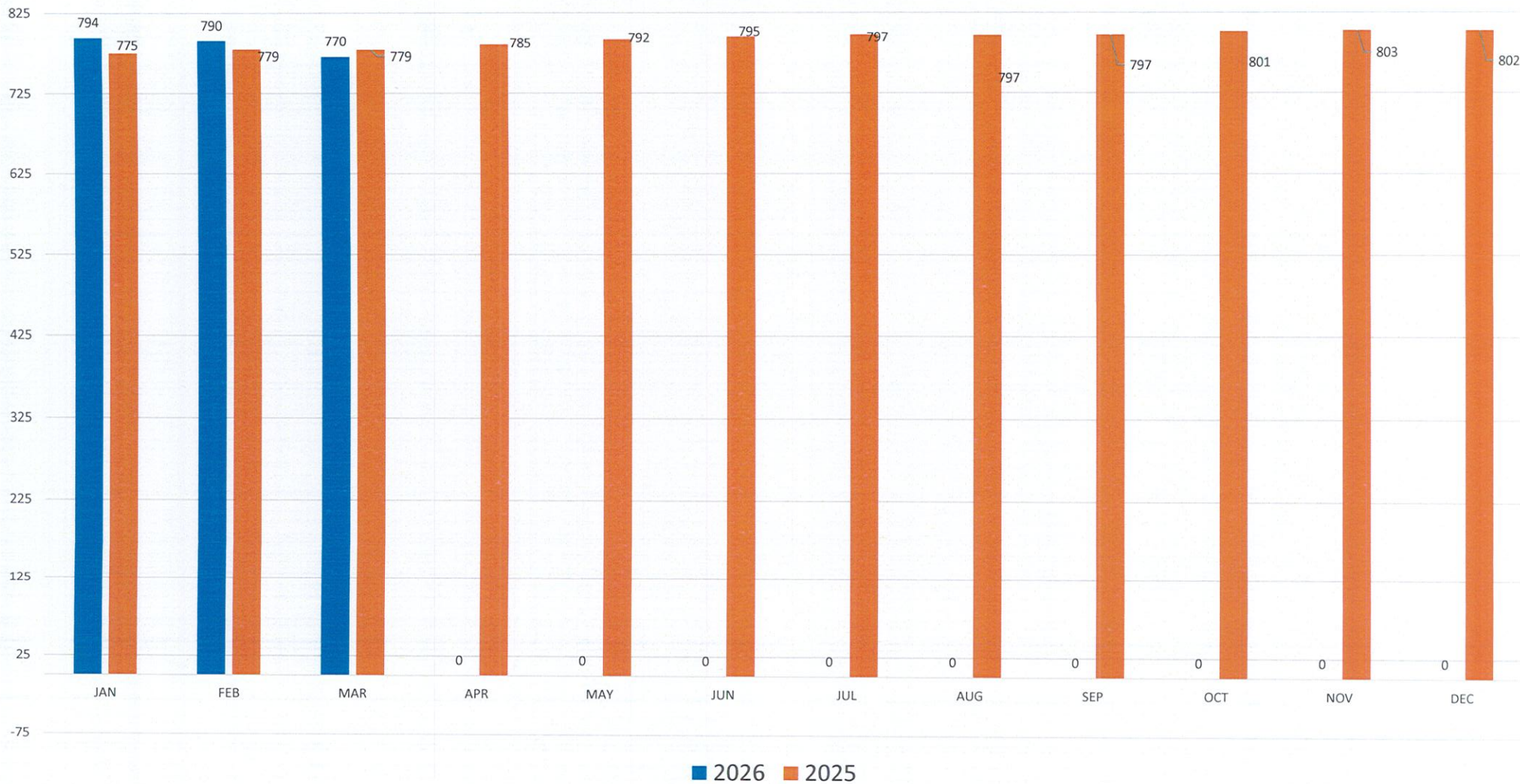
STATISTICS

ADMINISTRATIVE

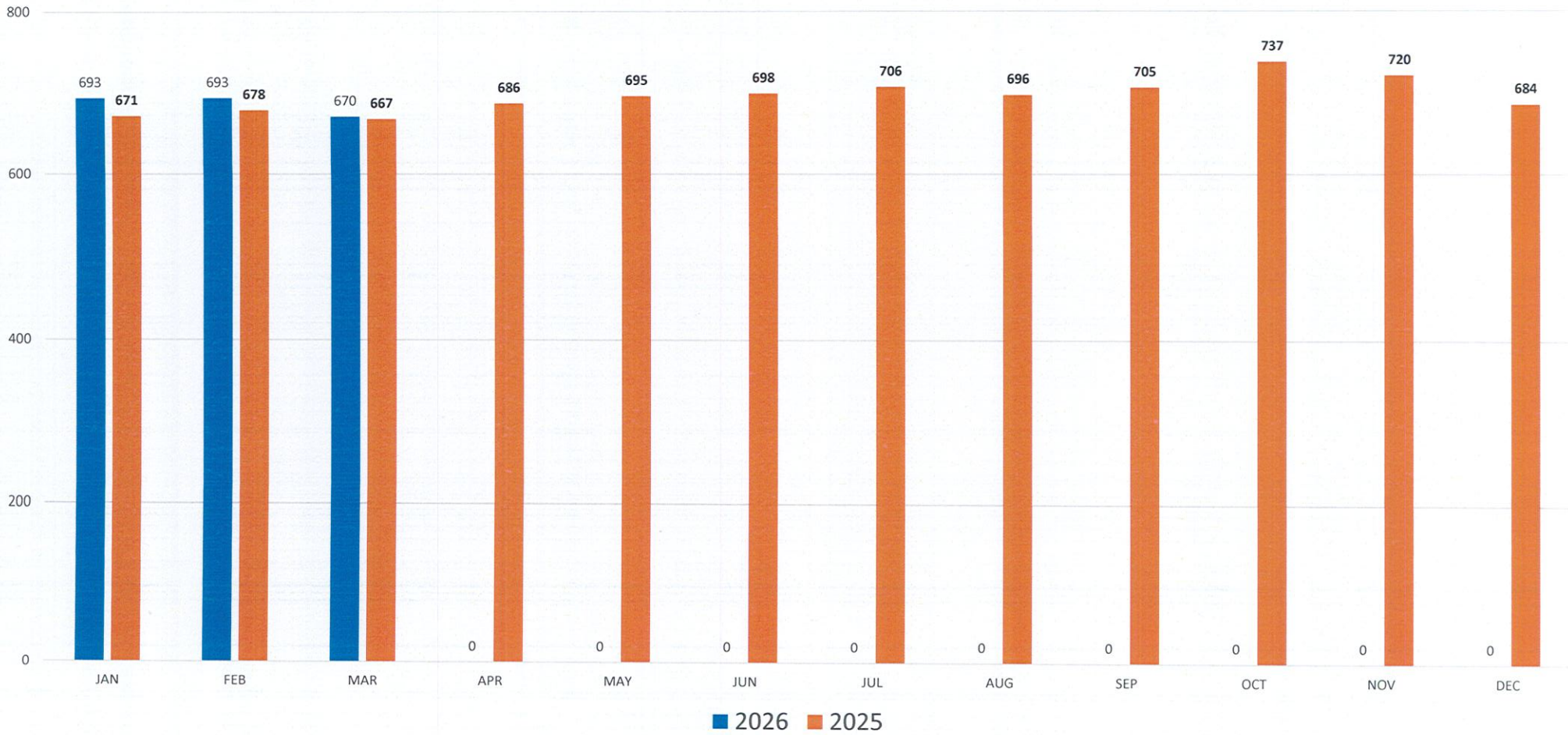
In House Population



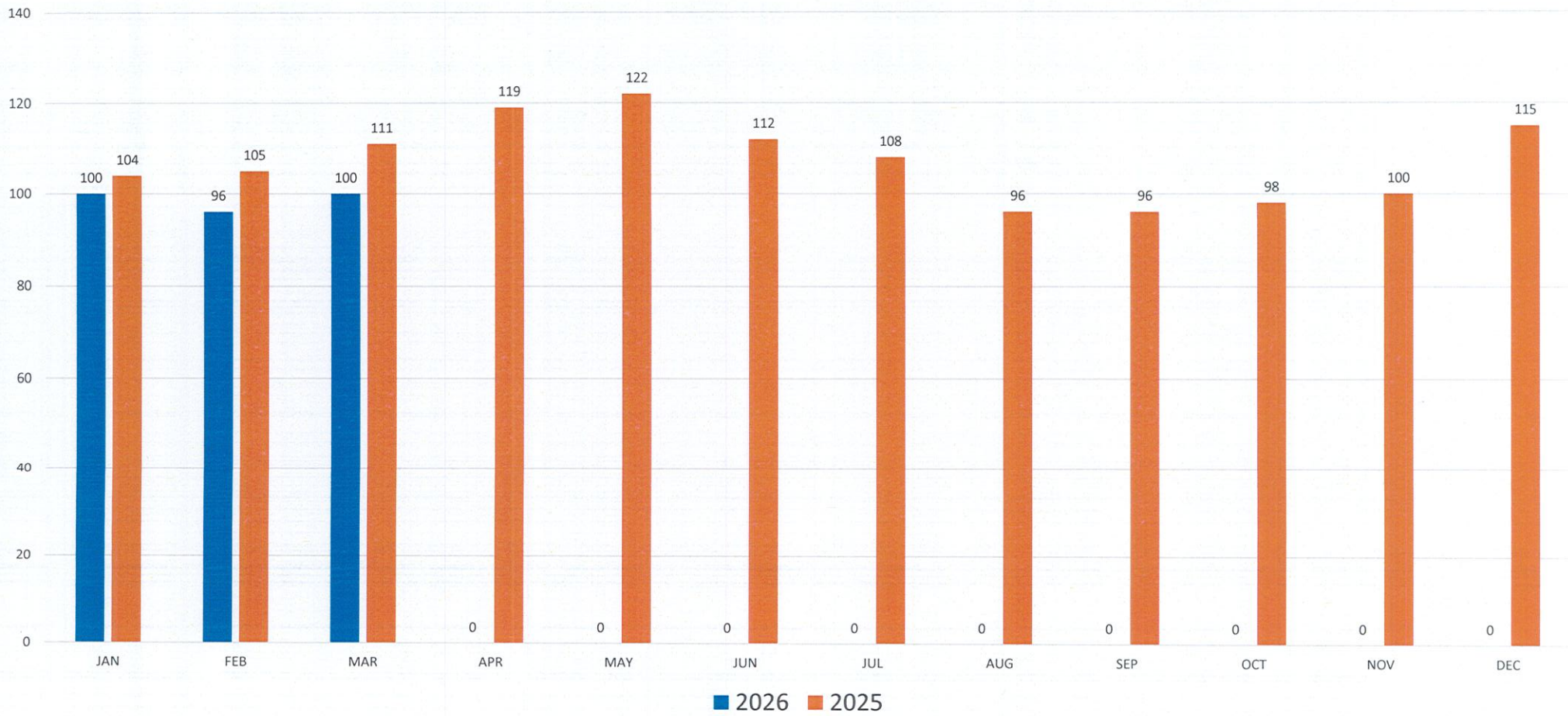
Avg Annual Comparison



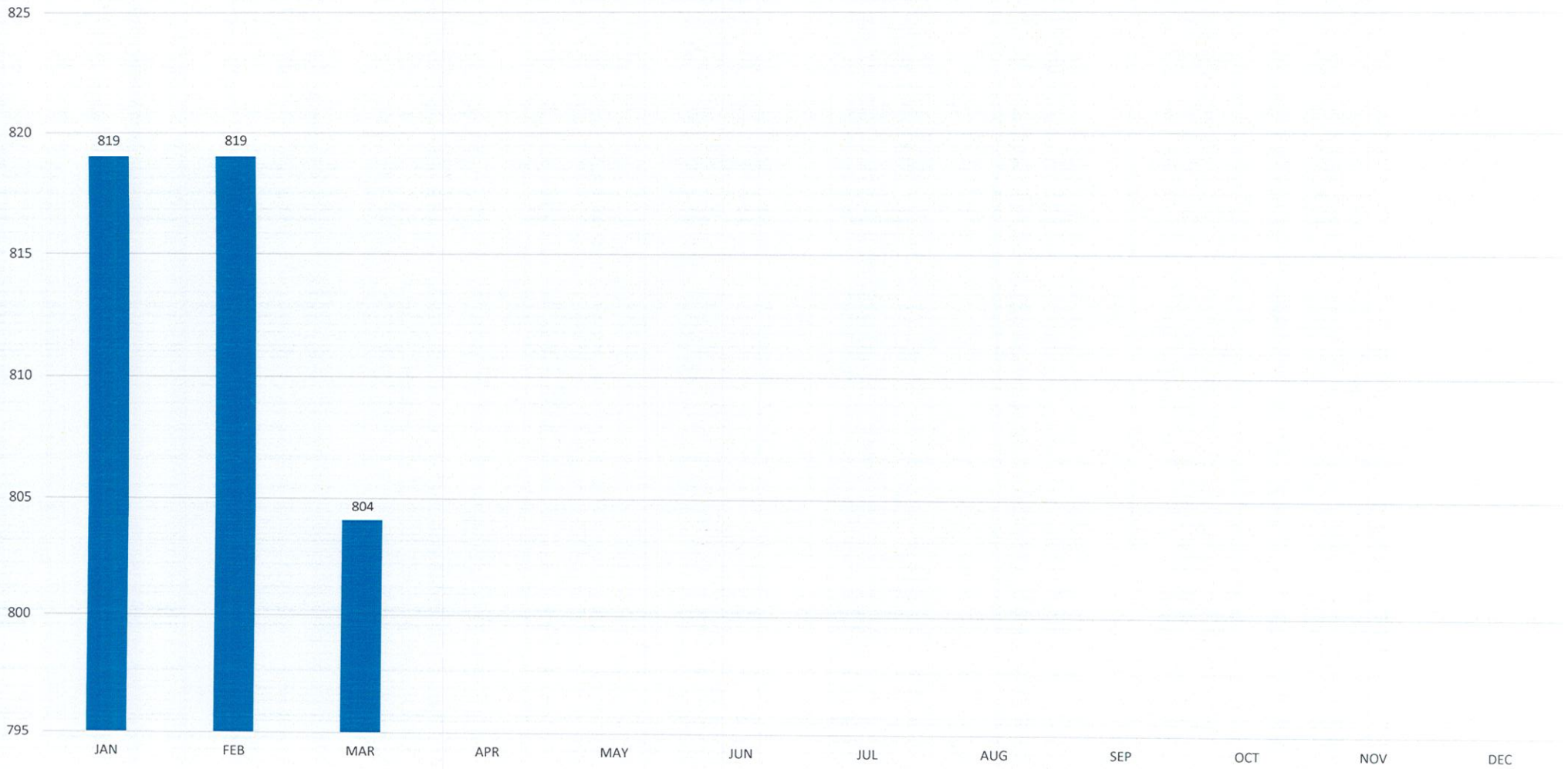
Avg Male Population Annual Comparison



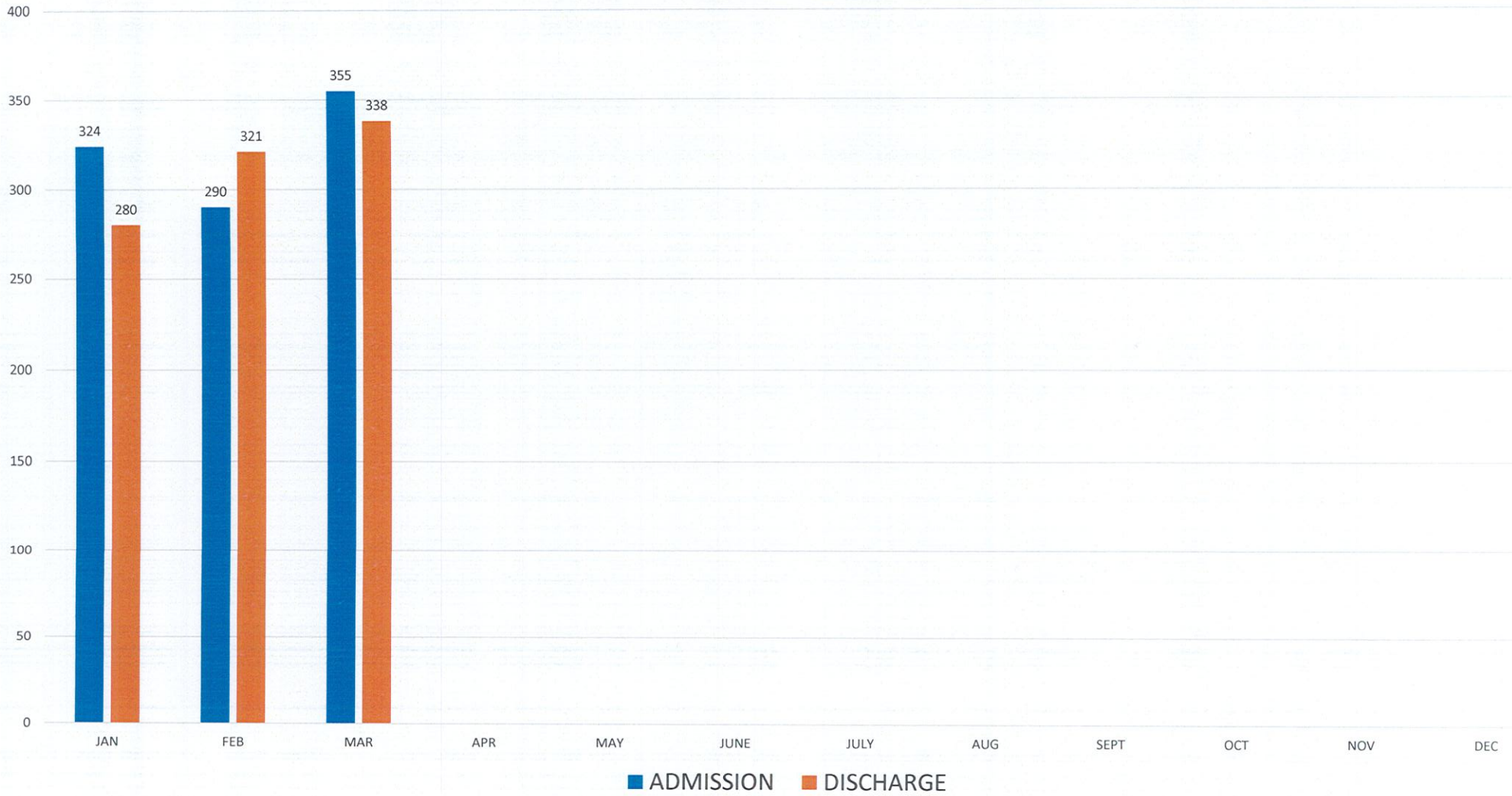
Avg Female Population Annual Comparison



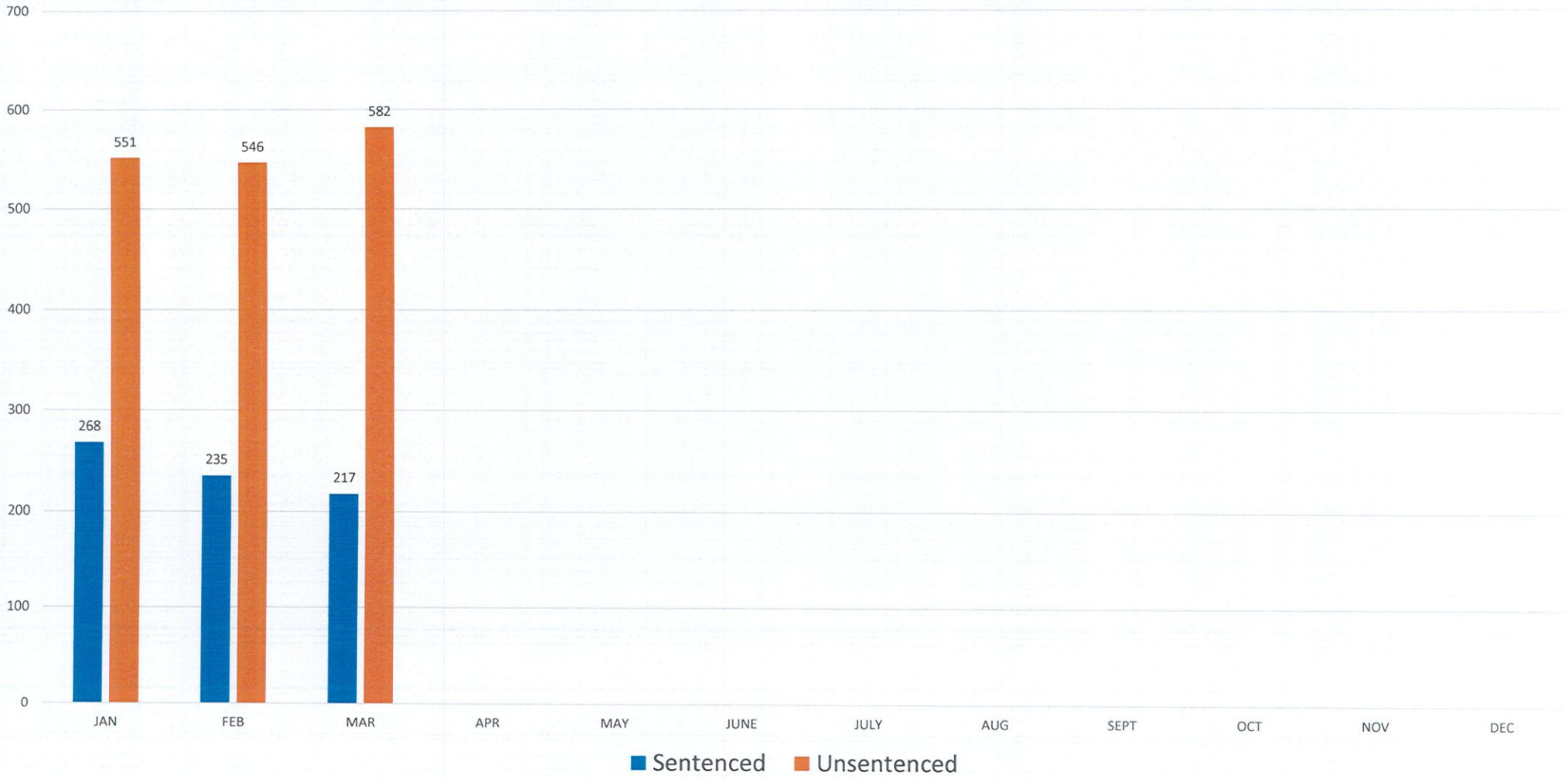
Highest Daily Population for 2026



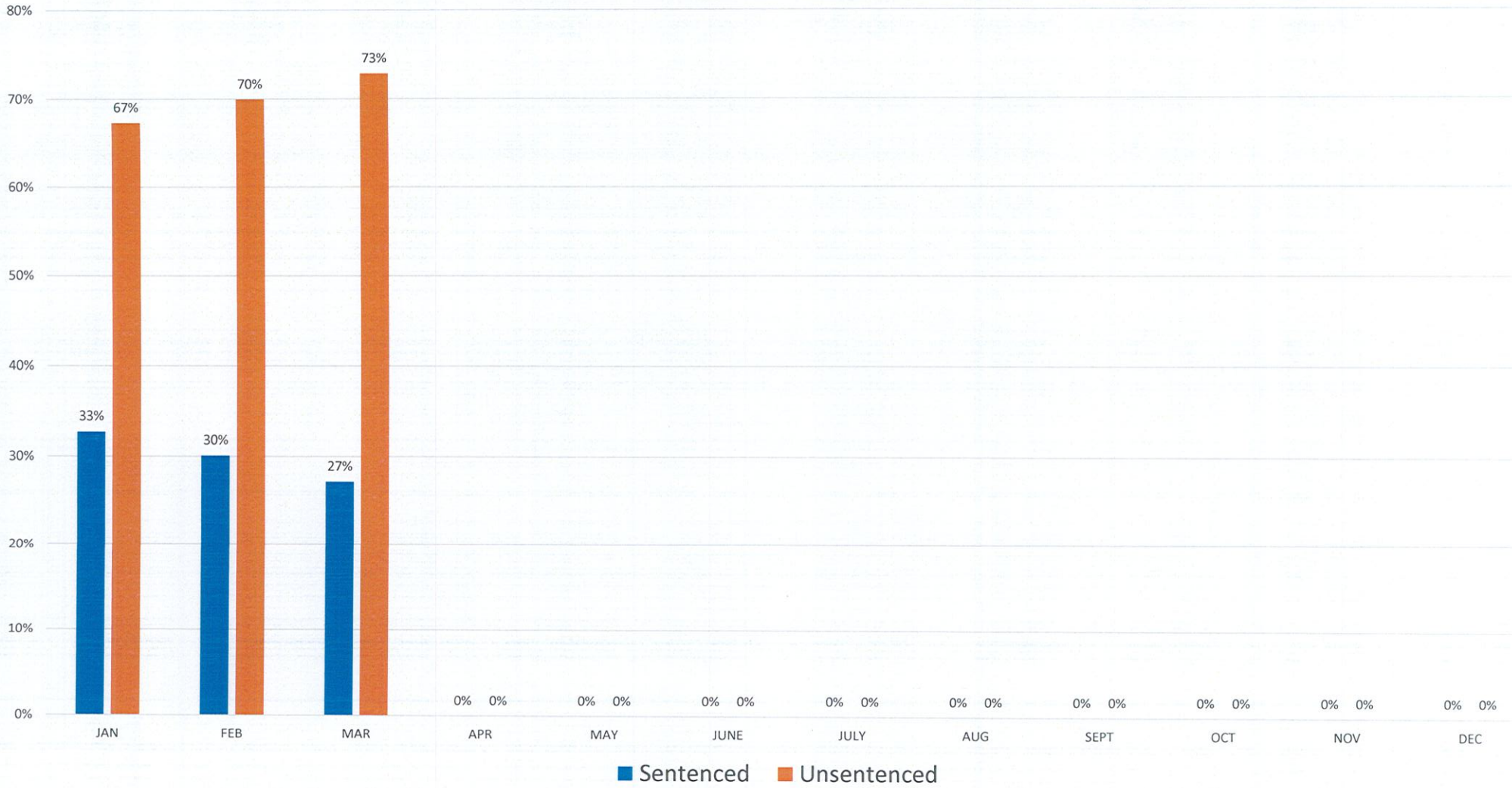
Admissions & Discharges 2026



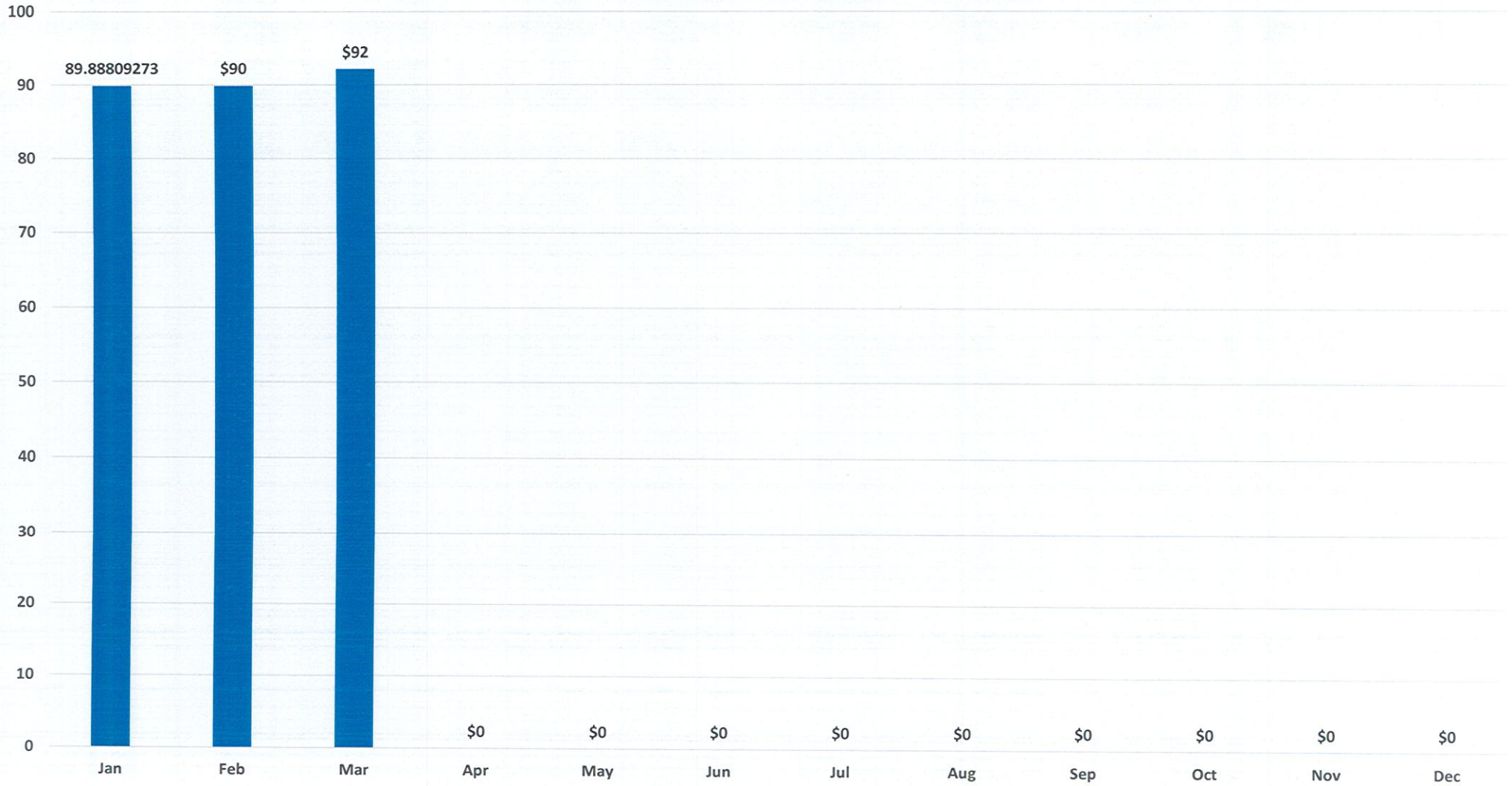
Sentence Status 2026



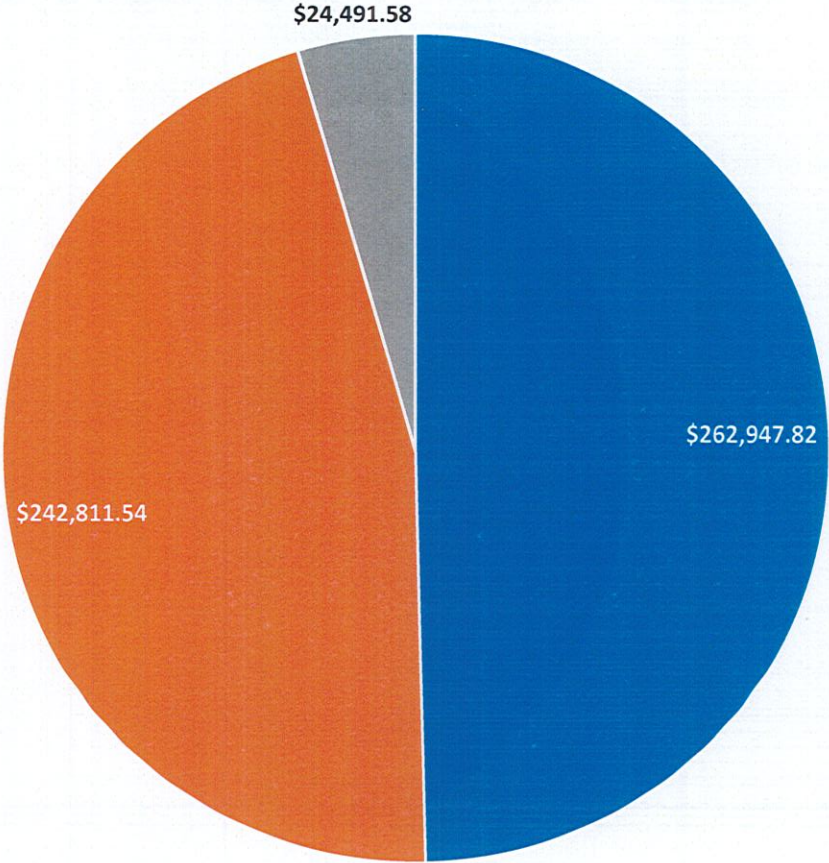
Sentence Percentage 2026



2026 Per Diem Rate



Revenue 2026

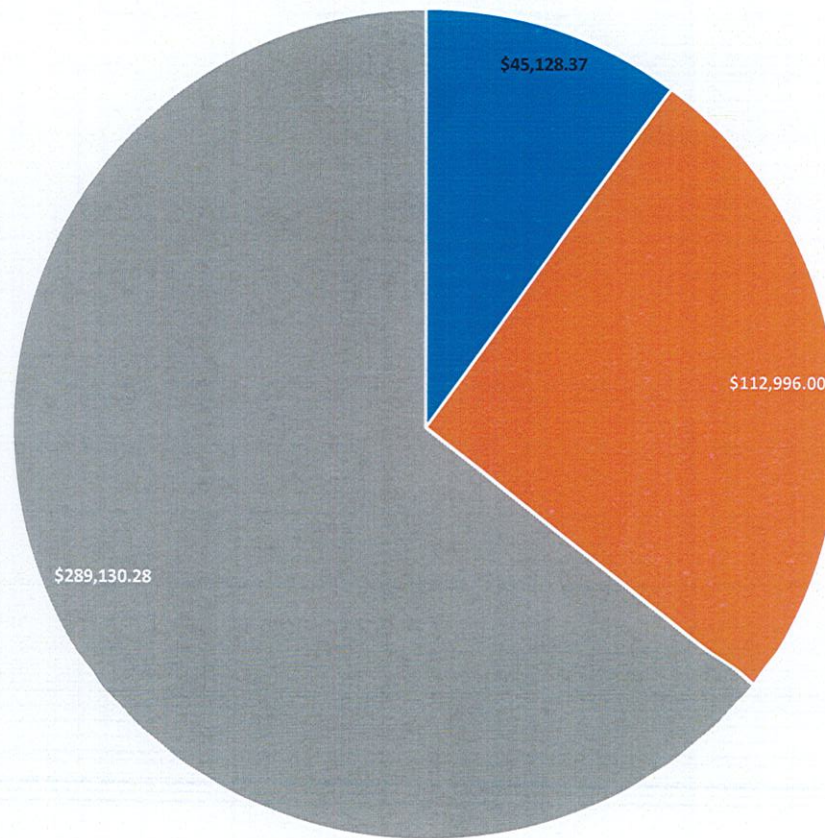


■ Commissary

■ Securus

■ Processing Fees

Inmate Financials 2026



■ Commitment ■ Lobby ATM ■ JailATM.com

NEW PRISON PROJECT

**CHERYL STEBERGER
WARDEN**

Financial Update

The Financial Advisor for the Prison Project presented to the Board of Commissioners at their March 31st meeting. The presentation outlines several tools and strategies that could be considered to finance the LCCF project. The video recording and presentation from the meeting are available online.

LCCF Yard Design Update

The project team has received feedback and questions related to the yard design of the new facility. Following last month's prison board, project team met with the Design Firm, GFT and Owner's Representative Team, CGL, to confirm that the current design is in line with American Correctional Association (ACA) recommended standards. Based on what was shared from the professional teams the LCCF yards currently design meet the area requirements. Additionally, the ACA does not require both indoor and outdoor yards, but it does imply that that indoor yards are required. The current LCCF design of its yards goes beyond standard of ACA by providing exterior views, fresh air ventilation and year-round access, regardless of weather. The LCCF Project Team will continue to work with our vendors to ensure that the design of the facility continues to meet these standards.