

**Salary Board  
Meeting Agenda  
February 4, 2019**

1. Call to Order
2. Minutes of the January 7, 2018 Meeting
3. **Children and Youth Agency – Crystal Natan** **1:30 p.m.**
  - a. Request approval to create six (6) paid County Social Casework Intern positions, effective February 4, 2019, and initiate the posting/ interviewing process in March/April 2019. These temporary, less than 1000-hour per year positions will pay \$10.00/hour and are to be used for a structured 975-hour internship program during the 2019-2020 collegiate school year.
4. **Voter Registration – Randall Wenger** **1:40 p.m.**
  - a. Request approval to create, post, and fill one seasonal (1) part-time Clerical Specialist 1 position, job code 021PT, grade N10, effective March 1, 2019
5. **BH/DS – Judith Erb** **1:50 p.m.**
  - a. Request approval to fund, post, and fill a position vacant over one (1) year, position 503168, Clerical Specialist II, grade N11, effective February 4, 2019.
6. **Facilities Management – Charlie Douts** **2:00 p.m.**
  - a. Request approval to create, post, and fill one (1) part-time seasonal Bilingual Mosquito Control Educational Technician with a starting rate of \$18.50/hr, effective March 1, 2019.
  - b. Request approval to create, post, and fill two (2) part-time seasonal Mosquito-borne Disease Program Technicians, each with a starting rate of \$12.00/hr, effective March 1, 2019.
7. **Prison – Warden Cheryl Steberger** **2:10 p.m.**

The following three (3) requests are interrelated and will be effective upon mutual written agreement with the bargaining unit to move Supply from the Inmate Services Division to the Operations Division:

- a. Request approval to create, post, and fill two (2) Correctional Supply Officers, Grade 21, Job Code 904, bargaining unit positions.

- b. Request approval to reclassify position 502943 from Operations Coordinator Logistics Officer, Grade N20, to Administrative Sergeant-Logistics, Grade N22, resulting in a 5% increase in pay for incumbent Jason Curtis (11362).
  - c. Request approval to eliminate a vacant full-time Prison Supply Supervisor (504412), a vacant full-time Prison Supply II (504411), and a vacant part-time Prison Supply II (504415) positions.
8. Good of the Order
9. Adjourn

Next Meeting: Monday, March 11, 2019