

**Additional Park and Recreation Services**  
**(cont'd.)**

**Commercial Photography**

Up to 4 hours	\$350.00
Each additional hour	\$ 75.00

**Credit Card Payments**

For your convenience, payments for Park services can be made over the phone or in person with Visa ® or MasterCard ®.

**RESERVATION INFORMATION**

- A) **Definitions:** The following categories apply to groups using pavilions and other designated areas for a fee:
  - PUBLIC/SERVICE GROUPS shall be defined as governmental, educational, non-profit, civic, social, religious, service, recreational or bipartisan groups that do not charge a fee; or if a fee is charged, it is nominal and covers only equipment expenses
  - PRIVATE GROUPS shall be defined as commercial or self-interest groups with a limited, organized membership and whose primary function does not include providing service for the benefit of the general public.
- B) Reservations may be made by contacting the Parks and Recreation Office. Payment is due at time of reservation.
- C) Reservations are made on a first come, first served basis.
- D) The Department may arrange a payment plan for groups using facilities for extended periods (i.e. six or more days).

- E) Groups making multiple reservations for Park facilities (5 or more dates) are eligible for a 15% discount provided full payment is made in advance.
- F) All open-air facilities with water are winterized (shut down for water service) from October 15 to April 15.
- G) In order for us to properly clean pavilions and indoor facilities, we require that reservations begin no earlier than 9 AM.
- H) Hard-surface courts and open field areas (excluding campgrounds, ball field infields and open-air pavilions) are available on a first come, first served basis to the general public if no reservation has been made.
- I) Do not tack, screw or staple into pavilion walls, beams or ceilings.
- J) Picnic tables, chairs and tables need to be returned to their original position at the completion of your use.
- K) Failure to comply with the above rules may result in the loss of security deposits and/or the assessment of additional fees.

**REFUND POLICY**

Persons or groups reserving facilities do so with the understanding and acceptance of the following:

- A) Once a reservation is made, any cancellation shall be subject to a minimum processing charge of \$10 per facility rented or the fee, whichever is less (except rain cancellations, see below).
- B) Persons making cancellations fourteen calendar days or more before the event shall have all fees returned, less the processing charge.
- C) Persons making cancellations between five and thirteen calendar days before the event shall have one-half of their fees returned less the minimum processing charge.
- D) Persons making cancellations less than five calendar days before the event shall forfeit any refund.

**RAIN CANCELLATIONS**

Rain cancellations are defined as outdoor planned events (no roof overhead), which are rained out before the event begins. These events may be refunded or rescheduled at no charge, subject to availability. Events which require additional Department staffing or services are subject to billing for costs incurred.

For additional details on any of the above facilities or services, please contact the Park and Recreation Office:

**Lancaster County Department  
of Parks and Recreation**  
 Administrative Office  
 1050 Rockford Road  
 Lancaster, PA 17602

Phone 717-299-8215  
 Fax 717-295-5942  
[www.lancastercountyparks.org](http://www.lancastercountyparks.org)  
[parks@co.lancaster.pa.us](mailto:parks@co.lancaster.pa.us)

**Lancaster County  
Board of Commissioners**

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**2009  
Fee Schedule**



1050 Rockford Road  
 Lancaster, PA 17602

Telephone: 717-299-8215  
[www.co.lancaster.pa.us/parks](http://www.co.lancaster.pa.us/parks)

# 2009 Fee Schedule

## Pavilions

Picnic Pavilions 1, 2, 3 (Central Park, Conestoga Area); 31, 32, 33 (Buchmiller Park); and 42 (Chickies Rock Park):

	Mon. - Thur.	Fri. - Sun. & Holidays
Public/Service Groups	\$38.00	\$65.00
Private Groups	\$44.00	\$72.00

Pavilion 11 (Central Park, Williamson Area; a separate barbeque pit); Pavilion 21\* (Central Park, Kiwanis Area; includes enclosed kitchen):

Public/Service Groups	\$62.00	\$80.00
Private Groups	\$68.00	\$86.00

Kiwanis Lodge 22\* (Central Park; Completely enclosed, includes kitchen and fireplace):

Mon. - Thurs.	\$123.00	\$189.00
Mon. - Thurs. Eve. (6 PM to 10 PM)	\$69.00	

\* A fully refundable \$100.00 security deposit is required when picking up keys for these facilities.

## Gazebos

Garden of 5 Senses Gazebo & Patio (Central Park), Breezyview Gazebo (Chickies Rock Park)

\$71.00 for first two hours  
\$11.00 for each additional hour



## Athletic Courts and Fields

### Tennis Courts (Central and Buchmiller Parks)

Non-Reserved Use:	Free
Reserved Use:	\$4.00 per court per hour

### Ball Fields: (Per field, per 2-hour increment)

Central Park, Fields 1-5:	\$18.00
Chickies Rock Soccer Fields	\$18.00

Lights for fields 1 & 2 in Central Park: \$24.00 per hour, billed by the minute

*Note: Groups being billed for field use on a monthly basis or using lights must post a \$100.00 security deposit and will be billed monthly.*

## Camping

### Mill Creek Primitive Camping Area (per site per night)

Organized youth groups - up to 4 persons	\$18.00
each add'l person	\$ 1.50
Private and adult - up to 4 persons	\$18.00
each add'l person	\$ 2.50

*Note: Campsites 1 - 4 can accommodate a total of 8 people each. Campsite 5 can accommodate larger groups; however, groups of more than 8 people must apply for a special large group permit. The maximum stay at the Mill Creek Camping Area is fourteen (14) consecutive days, followed by a fourteen-day absence.*

### Firewood

Cooking Pile:	\$7.00
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*Note: A cooking pile of firewood is available with a Central Park reservation and consists of approximately 10-12 pieces.*

## Special Event Use Areas

Persons wishing to conduct a special event in any of the Lancaster County Parks, must complete and submit a Special Use Application. The Department of Parks and Recreation reserves the right to require the completion of a Special Use Application depending on the details of a given reservation.

### Special Event Use Fees: (Per Day)

# of Participants	Public and Service Groups	Private Groups
50 or less people	\$ 29.00	\$ 40.00
51-150 people	\$ 57.00	\$ 85.00
151-250 people	\$113.00	\$170.00
251-500 people	\$227.00	\$340.00
501-1,000 people	\$453.00	\$680.00
1,001-1,500 people	\$566.00	\$795.00
1,501-2,000 people	\$680.00	\$1,020.00
2,001 or more people	\$793.00	\$1,245.00

### Labor Fees: (Per Hour)

Depending on the size and nature of Park special use requests, the Department reserves the right to assess a \$40.00 per man-hour additional charge when maintenance and/or ranger services are deemed necessary.

## Garden Plots (Central Park)

Garden plots are available in Central Park and are on a seasonal basis from April to October.

20' X 20' Plot:	\$18.00
20' X 40' Plot:	\$23.00



## Meeting Rooms

### Lancaster County Environmental Center (Central Park)



**Auditorium (seats 65):** Equipped with four eight-foot tables, a public address system and a projection screen. An overhead projector, and VCR/television may be available for a fee upon request.

Up to 4-hour meeting:	\$ 60.00
4 to 8-hour meeting:	\$105.00

**Lower-Level Classroom (seats 35):** Equipped with two eight-foot tables, a refrigerator and a work sink.

Up to 4-hour meeting:	\$ 35.00
4 to 8-hour meeting:	\$ 65.00

### Full Facility:

Up to 4-hour meeting:	\$ 85.00
4 to 8-hour meeting:	\$145.00

### Lancaster County Exhibit Farm (Central Park)

**Lower-Level Meeting Room (seats 35)\*:** Equipped with eight six-foot tables and a kitchen.

Up to 4-hour meeting:	\$35.00
4 to 8-hour meeting:	\$65.00

\* A fully refundable \$100.00 security deposit is required when picking up keys.

## Additional Park and Recreation Services

### Naturalist Programs

Please call 717-295-2055 for a list of available programs and fees.

### Newsletter Subscription

One year (four quarterly issues):	\$3.50
Two years (eight quarterly issues):	\$6.00

### Equipment Rental

Volleyball and Net (per day):	\$8.00
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*Note: Volleyball equipment will only be rented along with a pavilion. A \$25.00 security deposit will be required for equipment rental; the deposit is refundable when the complete set of equipment is returned.*