

Notice To All Employees

East Cocalico Township has instituted new policies and rates for the Local Services Tax, to take effect January 1, 2010.

Beginning in 2010, the Local Services Tax rate will be \$52 per year. As a result, a deduction in the amount of **(employer: insert x, where x=\$52 divided by the number of pay periods per year)** will be made every pay period for payment of the Local Services Tax, beginning the first pay period of 2010.

Employees whose earned income does not exceed \$12,000 in a calendar year are exempt from this tax. If you have reason to believe that your total gross income in any calendar year will not exceed \$12,000, you must fill out a Local Services Tax Exemption Certificate for that year and file it along with all required documentation (1) in our personnel office and (2) at the office of the East Cocalico Township Tax Collector (either in person or by mail to the Tax Collector):

**Joan Fischer, Tax Collector
East Cocalico Township
100 Hill Road
Denver, PA 17517**

LST Exemption Certificates can be obtained at either location (our personnel office or the office of the East Cocalico Township Tax Collector), or they may be downloaded from the [East Cocalico Township](#) website.