

APPLICATION FOR DRIVEWAY PERMIT

APPLICANT _____

ADDRESS _____

PROPERTY ADDRESS _____

PHONE _____ CELL _____

CONTRACTOR PERFORMING THE WORK _____

APPLICATION IS MADE TO (CHECK A,B, OR C)

A. _____ CONSTRUCT A NEW DRIVEWAY

B. _____ ALTER AN EXISTING DRIVEWAY

C. _____ OTHER _____

Approximate date when construction will begin _____

Approximate date when construction will end _____

NAME OF NEAREST INTERSECTION _____

DISTANCE TO NEAREST INTERSECTION IN FEET _____

PLEASE PROVIDE THE FOLLOWING INFORMATION

1. A statement giving the description of all work to be performed.
2. A plan showing the area to be affected, existing improvements presently erected or constructed thereon, and proposed improvements.
3. If the discharge or passage of surface water drainage onto or within the Right of Way area of a street will be affected, and evaluation of storm water runoff prior to and after the proposed work;
4. Information pertaining to the treatment of storm drainage and means of sediment and erosion control during and after the proposed work.

5. Provide spot grades and/or contours as required to document the position flow of parallel roadway drainage across and under the driveway.
6. The location, design, and mode of construction of all driveways, and drainage facilities are subject to the approval of the Permit Officer
7. All work shall be in strict compliance with the plans and specifications for which the permit is issued.
8. No permit will be issued for any work to be performed under the terms of the Driveway Ordinance (NO. 2004-05, dated 5/6/04) until such time as the Permit Officer shall receive from the applicant all required information and has had an adequate opportunity to investigate and research the said application.
9. A permit issued shall be valid for a period of one (1) year from the date of issuance.

Zoning/Permit Officer

Engineer

Roadmaster