

**COUNTY COMMISSIONERS' MINUTES**  
**WEDNESDAY, MARCH 29, 2017**

The Board of County Commissioners met today in their weekly Commissioners' Meeting.

Present at today's meeting were:

**Dennis P. Stuckey, Chairman**  
**Joshua G. Parsons, Vice Chairman**  
**Craig E. Lehman**  
**BOARD OF COUNTY COMMISSIONERS**

**E. William Peters**  
**INTERIM CHIEF CLERK**

**Lisa Johnson**  
**ASSISTANT CHIEF CLERK**

**Christina Hausner, Esquire**  
**COUNTY SOLICITOR**

Also present were:

**Dale Brubaker, Grants Specialist**  
**DISTRICT ATTORNEY'S OFFICE**

**Bruce Clark, Resident**  
**NEW HOLLAND**

**Jeffrey Cutler**  
**FORMER EAST LAMPETER TOWNSHIP TAX COLLECTOR**

**Judy Erb, Deputy Director of Administration**  
**BEHAVIORAL HEALTH/DEVELOPMENTAL SERVICES**

**Kathy Kunkel, Chief Deputy**  
**CONTROLLER'S OFFICE**

**Matt Luciani, Accounting Auditing Manager**  
**CONTROLLER'S OFFICE**

**Teri Miller-Landon, Division Director**  
**ADULT PROBATION AND PAROLE SERVICES**

**Norm Parrish, Liaison Representative**  
**PENNSYLVANIA ONE CALL SYSTEM, INC.**

**Marilyn Sachs, Fiscal Technician**  
**PLANNING COMMISSION**

**Charles Schmidt, Deputy Chief County Detective**  
**DISTRICT ATTORNEY'S OFFICE**

**Kim Sullenberger, Health and Nutrition Team Leader**  
**COMMUNITY ACTION PARTNERSHIP OF LANCASTER COUNTY**

Commissioner Stuckey called the meeting to order at 9:15 a.m. followed by the Pledge of Allegiance.

Commissioner Stuckey announced the approval of the February 22, 2017 Commissioners' Meeting Minutes and to postpone approval of the March 8, 2017 Commissioners' Meeting Minutes, March 15, 2017 Evening Commissioners' Meeting Minutes and March 22, 2017 Commissioners' Meeting Minutes.

**Presentation of "Pennsylvania 811 Safe Digging Month" Proclamation**

Norm Parrish, Liaison Representative, Pennsylvania One Call System, Inc.

Mr. Parrish thanked the Board for presenting them with the Proclamation. He said Pennsylvania 811 is a very critical service to our state. We are a nonprofit organization founded in 1972. Our clear mission is to prevent damage to underground facilities. We support 3,600 facility owners across the state. In Lancaster we deal with approximately 138 facility owners. The County has about 199 damages which is far below the state average so the County is doing well and people are utilizing the service. Mr. Parrish said for Lancaster County they have a coordinating committee which gets all of the municipalities together on a monthly or bimonthly basis to talk about underground work. The ideal of this is how to save money and disruptions. Through these coordinating committees they have been able to stem some of that and have everyone work together to minimize the damages.

The Board thanked Mr. Parrish and said they were pleased to support the Proclamation and appreciated all of the work that they do.

**RESOLUTION NO. 22 OF 2017**

On motion of Commissioner Parsons, seconded by Commissioner Lehman, it was agreed for the County of Lancaster to approve the following budget adjustments:

**REVENUE ACCOUNT:**

Planning Commission - Pennsylvania Department of Natural Resources Amended Grant Agreement –Year 2 A2600 14400 6321	<b><u>\$50,000.00 (+)</u></b>
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**EXPENDITURE ACCOUNT:**

Planning Commission – Susquehanna Heritage Corporation – Year 2 A2600 14400 7318	<b><u>\$50,000.00 (+)</u></b>
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Motion passed unanimously.

On motion of Commissioner Lehman, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of Adult Probation and Parole (APP) to approve the following:

**Grant Modification With:**

Pennsylvania Commission on Crime and Delinquency  
Harrisburg, Pennsylvania

**Purpose:**

To submit a project modification request for a grant extension of six months to complete the goals of the “Crisis Intervention Team (CIT) Train the Trainer” youth training project for law enforcement.

**Amount:**

There is no change in the grant funding which remains at \$24,938.00 (100% Federal funding).

**Term:**

To extend the term of the grant from March 31, 2017 through September 30, 2017.

Motion passed unanimously.

**RESOLUTION NO. 23 OF 2017**

On motion of Commissioner Parsons, seconded by Commissioner Lehman, it was agreed for the County of Lancaster to approve the following budget adjustments:

**REVENUE ACCOUNT:**

Adult Probation and Parole - State Grants – Crisis Intervention Team (CIT) Train the Trainer Project 6321-A B1149-41027	<b><u>\$24,938.00 (+)</u></b>
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**EXPENDITURE ACCOUNT:**

Adult Probation and Parole - Staff Development 7328-A B1149-41027	<b><u>\$24,938.00 (+)</u></b>
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Motion passed unanimously.

On motion of Commissioner Lehman, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of the District Attorney’s Office, to approve the following:

**Grant Application With:**

Pennsylvania Commission on Crime and Delinquency  
Harrisburg, Pennsylvania

**Purpose:**

To submit a grant application for Byrne Justice Assistance (JAG) Under \$10k Initiative funding. The County of Lancaster will apply for and act as the grant manager for this program on behalf of the 17 eligible municipalities that are represented by 13 police departments participating in the CODY COBRA.net police data sharing project. Grant funds will be divided equally among the 13 police

departments to fund their first year's annual fee for CODY COBRA.net and to fund a portion of their second year's service fee for cloud storage.

**Amount/Term:**

Not to exceed \$30,641.00 for the period April 1, 2017 through March 31, 2018 (100% Federal funding).

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner Lehman, it was agreed for the County of Lancaster to approve the following:

**Service Agreement With:**

Community Action Partnership (CAP) of Lancaster County, Inc.  
Lancaster, Pennsylvania

**Purpose:**

To designate CAP to serve as the lead agency in the operation and administration of the Emergency Food Assistance program (TEFAP) pursuant to the Program Management Agreement between the County of Lancaster and the Pennsylvania Department of Agriculture.

**Amount:**

CAP will be paid \$.12/pound for distributed food which is used to cover staff, space and other related costs.

**Term:**

October 1, 2016 through September 30, 2021.

Motion passed unanimously.

On motion of Commissioner Lehman, seconded by Commissioner Parsons, it was agreed for the County of Lancaster, acting on behalf of Behavioral Health/Developmental Services (BH/DS), to approve the following:

1. **Amended Agreement No. 1 With:**

Schreiber Pediatric Rehab Center  
Lancaster, Pennsylvania

**Purpose:**

Increase in utilization of special instruction services by \$27,990.00; increase in utilization of speech therapy services by \$32,554.00; and decrease in utilization of physical therapy services by \$27,948.80.

**Amount/Term:**

Increase the amount of the existing contract by \$32,595.20, for a total contract amount not to exceed \$204,101.62 for Fiscal Year 2016-2017.

2. **Amended Agreement No. 1 With:**

Linda Weaver  
Willow Street, Pennsylvania

**Purpose:**

Increase in utilization of support coordination services by \$5,107.50.

**Amount/Term:**

Increase the amount of the existing contract by \$5,017.50, for a total contract amount not to exceed \$31,567.50 for Fiscal Year 2016-2017.

Motion passed unanimously.

On motion of Commissioner Parsons, seconded by Commissioner Lehman, it was agreed for the County of Lancaster, acting on behalf of the Controller's Office, to approve the following:

**Agreement With:**

MAXIMUS Consulting Services, Inc.  
Richmond, Virginia

**Purpose:**

To provide professional consulting services in the development and delivery of the County's central services cost allocation plans that identify the various costs incurred by the County to support and administer federal programs. The plans will be based upon actual financial and statistical data for calendar years 2016, 2017 and 2018, and will become the basis for program charges during calendar years 2018, 2019 and 2020.

**Amount:**

Not to exceed \$42,800.00 for a three-year period (\$14,000.00 for 2016 plan; \$14,400.00 for 2017 plan; and \$14,400.00 for 2018 plan).

**Term:**

March 1, 2017 through February 29, 2020.

Motion passed unanimously.

**Lancaster County Commissioners' Meeting Minutes**  
**Wednesday, March 29, 2017**

Mr. Cutler commented that he submitted a request for reimbursement of legal services to the County. He felt that the County should compensate him for his legal fees in the amount of \$13,888 to date. Mr. Cutler alleged that the County's refusal would be in violation of the Fourteenth Amendment Equal Protection Clause. He informed the Board that his cases are in Federal court right now.

On motion of Commissioner Lehman, seconded by Commissioner Parsons, the meeting adjourned at 9:50 a.m.

Motion passed unanimously.

Respectfully submitted,

Heather E. McDevitt, Executive Assistant  
Commissioners' Office