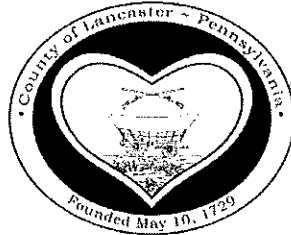


LANCASTER COUNTY COMMISSIONERS' MEETING

AGENDA

APRIL 5, 2017

9:15 A.M.



1. Meeting Called to Order: This morning's meeting will be conducted by Commissioner Dennis Stuckey.
2. Pledge of Allegiance
3. Minutes as Distributed: Approval of the March 8, 2017 Commissioners' Meeting Minutes. Postpone approval of the March 15, 2017 Evening Commissioners' Meeting Minutes, March 22, 2017 Commissioners' Meeting Minutes and March 29, 2017 Commissioners' Meeting Minutes.
4. Old Business:
5. New Business:
 - a. **Presentation of "Child Abuse Prevention Month" Proclamation**
Crystal Natan, Executive Director, Children and Youth Agency
Robin Boyer, Director of Intake Services, Children and Youth Agency
Amber Redcay, Intake Supervisor, Children and Youth Agency
Jayme Suess, Intake Supervisor, Children and Youth Agency
Amanda Widders, Intake Supervisor, Children and Youth Agency
Robert Pratt, Permanency Supervisor, Children and Youth Agency
Kelly Wood, Family Support Supervisor, Children and Youth Agency
Catherine Palm, Program Specialist, Children and Youth Agency
Karen Garber, Intake Supervisor, Children and Youth Agency
Jessica Laspino, Executive Director of CASA
Mary Hayle, Manager, Lancaster Children's Alliance
Beth Eberly, Program Manager of Parent as Teachers, Community Action Partnership (CAP)
 - b. **Resolution No. 24 of 2017 – Bid Award for Replacement of Pequea No. 5 Bridge Construction Project**
Charles Douts, Director, Facilities Management
Scott Russell, County Engineer, RETTEW

"continued"

County Commissioners' Meeting Agenda

Wednesday, April 5, 2017

Page 2

- c. **Resolution No. 25 of 2017 – Budget Adjustments for Facilities Management**
Charles Douts, Director, Facilities Management
- d. **Facilities Management – Agreement and Certification for Payment Application**
Charles Douts, Director, Facilities Management
Scott Russell, County Engineer, RETTEW
- e. **Emergency Management Agency – Grant Agreement**
Randy Gockley, Director, Emergency Management Agency
- f. **Emergency Management Agency – 2016 Annual Report on Hazardous Materials Emergency Response Preparedness**
Randy Gockley, Director, Emergency Management Agency
- g. **Purchasing Department – Revision to Lease Agreement**
Daniel Foltz, Senior Buyer, Purchasing
- h. **Purchasing Department – Revision to Memorandum of Understanding**
Daniel Foltz, Senior Buyer, Purchasing
- i. **Resolution No. 26 of 2017 – Appointment of Chief Clerk**

6. Business from Guests

7. Adjourn



County Commissioners
Dennis P. Stuckey, Chairman
Joshua G. Parsons, Vice-Chairman
Craig E. Lehman

PROCLAMATION

Child Abuse Prevention Month – April 2017

April 5, 2017

WHEREAS, Lancaster County's greatest resource is our children, it is crucial that we take on the responsibility to guide and nurture their development. We strive to ensure every child in our County has the opportunity to have a healthy and safe upbringing by working together to prevent child abuse; and

WHEREAS, Each year, thousands of reports of suspected child abuse are made to Pennsylvania's Child Abuse Registry and many more go unreported. In 2015, Lancaster County Children and Youth investigated over 2,050 cases of suspected abuse. Child abuse is a tragedy for our children and a tragedy for our County. When children are able to grow and develop in a caring and nurturing home environment, they are much more likely to have brighter futures, and make a positive impact in their community; and

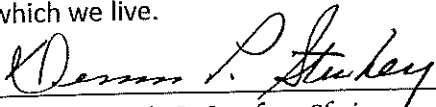
WHEREAS, We must work collaboratively to protect the children of Lancaster County. We applaud Lancaster County's law enforcement community, Lancaster County Children and Youth Agency and other public services, as well as the countless community organizations, schools, businesses and concerned citizens who are joining forces in this endeavor; and

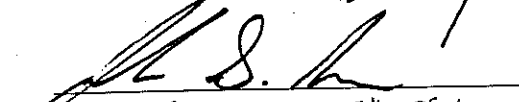
WHEREAS, Effective child abuse prevention programs succeed because of partnerships created between families, law enforcement, the courts, social service agencies, schools, religious organizations, and the business community, who work hard to nurture and support the victims of child abuse and prevent future abuse; and

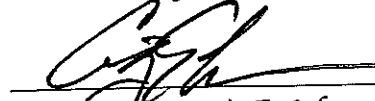
WHEREAS, All citizens should become more aware of child abuse and work to prevent it within Lancaster County and beyond.

NOW, THEREFORE, WE, THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA do hereby proclaim April 2017 as "Child Abuse Prevention Month" in Lancaster County and call upon all citizens to increase their participation in efforts to prevent child abuse, thereby strengthening the community in which we live.




Dennis P. Stuckey, Chairman


Joshua G. Parsons, Vice Chairman


Craig E. Lehman

Board of Commissioners of
Lancaster County, Pennsylvania



RESOLUTION NO. 24 OF 2017

On motion of Commissioner _____, seconded by Commissioner _____;

WHEREAS, sealed bids were opened online through PennDOT's Engineering and Construction Management System (ECMS) on Thursday, March 23, 2017 for the replacement of Pequea No. 5 Bridge construction project in Lancaster County.

NOW, THEREFORE, BE IT RESOLVED BY THE LANCASTER COUNTY BOARD OF COMMISSIONERS, that a contract be awarded to the following company for the item and amount specified, which is the lowest and/or best bid received, and is in accordance with the advertisements, specifications and bids received therefor, and a contract therefore directed to be drawn.

Contract Awarded To:

For:

Amount:

Lobar Site Development Corporation
Dillsburg, Pennsylvania

Replacement of Pequea No. 5 Bridge
Construction Project in Lancaster County

\$1,216,015.57

This is a Transportation Improvement Program (TIP) funded project. The County of Lancaster is responsible for five percent (5%) of the total construction cost.

4/05/17

RESOLUTION NO. 25 OF 2017

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster to approve the following budget adjustments:

FROM – REVENUE ACCOUNT:

Facilities Management Department - State Grants 6321A A3100 43003	<u>\$16,635.08 (-)</u>
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TO – EXPENDITURE ACCOUNT:

Facilities Management Department - Purchased Services 7300A A3100 43019	<u>\$16,635.08 (+)</u>
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I, E. William Peters, Interim Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 5th day of April, 2017.

ATTEST:

Interim Chief Clerk
County of Lancaster, Pennsylvania
Date: April 5, 2017

4/05/17

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Facilities Management Department, to approve the following:

- Agreement With:** RETTEW
Lancaster, Pennsylvania

Purpose: To provide professional engineering services for the Cocalico No. 4 Bridge Repair Project in East Cocalico Township, Lancaster County. Scope of Services include environmental assessments, wetland study, permitting, detour plan, bridge engineering, bid documents, bidding, and construction administration services to eliminate the open barrier joints on both bridge barriers and seal the beam cracks to satisfy the Priority Code 1 Maintenance Repair item in the 2016 NBIS Inspection Report.

Amount/Term: Not to exceed \$26,800.00 through completion of project (Liquid Fuels funding).
- Certification for Payment Application No. 9 With:** Kinsley Construction, Inc.
York, Pennsylvania

Purpose: Kinsley Construction, Inc. has agreed not to seek payment for the County's remaining outstanding retainage in the amount of \$11,026.40 for the Big Conestoga No. 4 Bridge Replacement project, White Oak Road, Lancaster County.

Amount: The current payment due and balance to finish project are both \$0.00 on Payment Application No. 9.

4/05/17

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Emergency Management Agency, to approve the following:

Grant Agreement With:

Pennsylvania Emergency Management Agency
Harrisburg, Pennsylvania

Purpose:

To receive Pre-Disaster Mitigation grant funding to update Lancaster County's Hazard Mitigation Plan to meet Federal requirements and be eligible for future Federal and State mitigation funding.

Amount/Term:

\$51,776.25 in Federal/State funding (75%) and \$17,258.75 County match (25%) for the period January 11, 2017 through August 30, 2019.

4/05/17

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Emergency Management Agency, to adopt the Annual Report on Hazardous Materials Emergency Response Preparedness for Lancaster County for calendar year 2016.

4/05/17

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Purchasing Department, to approve the following:

Revision to Lease Agreement

Enterprise Fleet Management
St. Louis, Missouri

With:

Purpose:

To lease, through the County's contract with Enterprise Fleet Management, a MSV Series 1000 Ford E-450 Bookmobile for use by the Library System of Lancaster County (Library).

Amount/Term:

The Library will make an initial payment of \$51,534.00 on the price of the bookmobile within 30 days of execution of the County's Lease Agreement and thereafter to make monthly rental payments in the amount of \$1,708.11, including full maintenance coverage, licensing (pass-through cost) and delivery fee, for a total amount not to exceed \$130,152.00 for a period of 60 months.

Note:

Due to the removal of items and revision of equipment on the bookmobile, Enterprise Fleet Management has reduced the cost of the original lease from \$134,784.00 to \$130,152.00. The Library's initial payment on the price of the bookmobile has been reduced from \$53,850.00 to \$51,534.00, and the monthly rental payments have been reduced from \$1,756.88 per month to \$1,708.11 per month.

4/05/17

On motion of Commissioner _____, seconded by Commissioner _____, it was agreed for the County of Lancaster, acting on behalf of the Purchasing Department, to approve the following:

Revision to Memorandum of Understanding With:

Library System of Lancaster County (Library)
Lancaster, Pennsylvania

Purpose:

To lease, through the County's contract with Enterprise Fleet Management, a MSV Series 1000 Ford E-450 Bookmobile for use by the Library.

Amount/Term:

The Library will make an initial payment of \$51,534.00 on the price of the bookmobile within 30 days of execution of the County's Lease Agreement for the bookmobile with Enterprise, and thereafter to make monthly rental payments in the amount of \$1,708.11 to Enterprise pursuant to the lease for a period of 60 months.

Due to the reduction in the cost of the Lease Agreement with Enterprise Fleet Management for the bookmobile, the Library's initial payment on the price of the bookmobile has been reduced from \$53,850.00 to \$51,534.00, and the monthly rental payments have been reduced from \$1,756.88 per month to \$1,708.11 per month.

Note:

If the Library fails to may any payments to Enterprise, the County shall deduct from the annual funding provided by the County to the Library the total amount of any payments that the County is required to make pursuant to the Lease on the Library's behalf.

RESOLUTION NO. 26 OF 2017

On motion of Commissioner _____, seconded by Commissioner _____;

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF LANCASTER COUNTY, PENNSYLVANIA,

That _____ be and is hereby appointed Chief Clerk to the County of Lancaster, Pennsylvania effective _____, 2017, subject to Salary Board approval.

I, E. William Peters, Interim Chief Clerk to the County of Lancaster, Pennsylvania, do hereby affirm that the above motion was adopted by the Lancaster County Board of Commissioners at its regularly scheduled meeting held on the 5th day of April, 2017.

ATTEST:

Interim Chief Clerk
County of Lancaster, Pennsylvania
Date: April 5, 2017

4/05/17